



Wylie City Council

Minutes

Regular Meeting

Tuesday, October 23, 2018 – 6:00 p.m.

Wylie Municipal Complex – Council Chambers

300 Country Club Road, Bldg. 100

Wylie, TX 75098

CALL TO ORDER

Announce the presence of a Quorum.

Mayor Eric Hogue called the meeting to order at 6:00 p.m. City Secretary Stephanie Storm took roll call with the following City Council members present: Mayor *pro tem* Keith Stephens, Councilman Matthew Porter, Councilman Jeff Forrester, Councilwoman Candy Arrington, Councilman Timothy Wallis, and Councilman David Dahl.

Staff present included: City Manager Mindy Manson; Assistant City Manager Chris Holsted; Police Lieutenant Tommy Walters; Development Services Director Renae Ollie; Project Engineer Wes Lawson; Public Information Officer Craig Kelly; Parks and Recreation Director Robert Diaz; Public Works Director Tim Porter; Human Resources Director Lety Yanez; Finance Director Melissa Beard; WEDC Director Sam Satterwhite; City Secretary Stephanie Storm, and various support staff.

INVOCATION & PLEDGE OF ALLEGIANCE

Mayor *pro tem* Stephens gave the invocation and the Councilman Porter led the Pledge of Allegiance.

PRESENTATIONS

- **Employee Milestone Anniversary**

Mayor Hogue and City Manager Manson presented milestone anniversary honors to the following employees:

Linda Seumalo, Payroll Specialist – 15 years of service

Robert Ramirez, Fleet Maintenance Technician II – 10 years of service

Bennie Price, Crossing Guard – 10 years of service

- **Presentation for Municipal Court Week November 5-9**

Mayor Hogue read a proclamation declaring November 5-9, 2018 as Municipal Court Week in the City of Wylie. Municipal Court staff was present to accept the proclamation.

- **Arbor Day Presentation**

Mayor Hogue read a proclamation declaring November 2, 2018 as Arbor Day in the City of Wylie. Robert Diaz, Parks and Recreation Director, and Brent Stowers, Parks Manager, were present to accept the proclamation.

- **Proclamation of retirement of K-9 Gunner**

Mayor Hogue read a proclamation honoring the retirement of K-9 Gunner to K-9 Officer and handler Richard Chambers. Officer Gunner will reside with K-9 Officer Chambers during his retirement years. Officer Gunner has served the City for four years.

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must fill out a non-agenda form prior to the meeting in order to speak. Council requests that comments be limited to three (3) minutes. In addition, Council is not allowed to converse, deliberate, or take action on any matter presented during citizen participation.

No citizens were present wishing to address Council.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. **Consider, and act upon, approval of the Minutes of October 9, 2018 Regular Meeting of the Wylie City Council.** *(S. Storm, City Secretary)*
- B. **Consider, and act upon, Resolution No. 2018-36(R) authorizing the City Manager of the City of Wylie, Texas to execute an Encroachment on Easement agreement with Oncor Electric Delivery Company LLC to construct, operate, and maintain a hike and bike trail in the Oncor easement which is recorded in Volume 574, Page 411 of the Deed of Records of Collin County, Texas for the Woodbridge North Trail project.** *(R. Diaz, Parks and Recreation Director)*
- C. **Consider, and act upon, the vendor application for the Wylie Children's Business Fair at Olde City Park on March 16, 2019.** *(R. Diaz, Parks and Recreation Director)*
- D. **Consider, and act upon, the vendor application for the Wally Watkins Elementary Turkey Trot fundraiser 5K and Fun Run to be held at Founders Park on November 22, 2018.** *(R. Diaz, Parks and Recreation Director)*
- E. **Consider, and act upon, the acceptance of the resignation of Samantha Dean and appointment of Brett Swendig as a new board member to the City of Wylie Parks and Recreation Board to fill the term of October 2018 to June 30, 2019.** *(S. Storm, City Secretary)*
- F. **Consider, and act upon, Ordinance No. 2018-30 to change the zoning from Light Industrial (LI) to Planned Development – Light Industrial/Commercial Corridor (PD-LI/CC), property generally located 300' from the northwest corner of Hooper and Steel Roads (Helmberger Industrial Park, Block 1, Lot 1). ZC 2018-12.** *(R. Ollie, Development Services Director)*

- G. Consider, and place on file, the City of Wylie Monthly Investment Report for September 30, 2018. (M. Beard, Finance Director)
- H. Consider, and place on file, the City of Wylie Monthly Preliminary Revenue and Expenditure Report for September 30, 2018. (M. Beard, Finance Director)
- I. Consider, and act upon, the approval of the purchase of three (3) Chevrolet Tahoe Police Pursuit Vehicles and one (1) Chevrolet Traverse in the amount of \$132,776.42 through an Interlocal purchasing agreement with Tarrant County, and authorizing the City Manager to execute any necessary documents. (G. Hayes, Purchasing Manager)
- J. Consider, and act upon, authorizing the City Manager to execute an agreement between the City of Wylie and Richard Chambers to release ownership and liability of K-9 Gunner upon his retirement, to Richard Chambers for a fee of \$1.00. (A. Henderson, Police Chief)

Council Action

A motion was made by Mayor *pro tem* Stephens, seconded by Councilman Dahl, to approve the Consent Agenda as presented. A vote was taken and the motion passed 7-0.

REGULAR AGENDA

1. Consider, and act upon, the award of Professional Services Project Order (PSPO) #W2019-7-E for engineering and consulting services for an Advanced Metering Infrastructure Project to Jones & Carter, Inc. in the amount of \$81,500.00 and authorizing the City Manager to execute any and all necessary documents. (G. Hayes, Purchasing Manager)

Staff Comments

Public Works Director Porter addressed Council stating this is a proposal with Jones & Carter, Inc. for the review of our existing system to check our existing meters and how we currently collect data, work with the billing department, and look at the existing systems within the City. They will make recommendations on how to move forward with an advanced metering infrastructure system.

Council Comments

Councilman Porter asked for examples of other cities to which Jones & Carter Inc. has provided service. Freddie Guerra, representing Jones & Carter Inc., addressed council stating they have worked with various municipalities in the Houston area. Councilman Porter asked if they had experienced any issues with any specific technology implementation with other cities. Guerra replied that, prior to the new meters being installed, they will assist with educating City staff on the AMI and AMR process. Once the City chooses the vendor, Jones & Carter will ensure that potential issues are addressed beforehand by outreaching to City staff and citizens so that there is a good understanding of both the benefits and drawbacks of the new system.

Council Action

A motion was made by Mayor *pro tem* Stephens, seconded by Councilwoman Arrington, to approve the award of Professional Services Project Order (PSPO) #W2019-7-E for engineering and consulting services for an Advanced Metering Infrastructure Project to Jones & Carter, Inc. in the amount of \$81,500.00 and authorizing the City Manager to execute any and all necessary documents. A vote was taken and the motion passed 7-0.

READING OF ORDINANCE

City Secretary Storm read the caption to Ordinance No. 2018-30 into the official record.

Mayor Hogue convened into work session at 6:29 p.m.

WORK SESSION

- **Review Amendments to the Thoroughfare Plan.** (*T. Porter, Public Works Director*)

Public Works Director Porter addressed council stating Impact Fees are authorized under Chapter 395 of the Texas Local Government Code and are defined as a charge imposed against new development to pay for the off-site construction or expansion of infrastructure facilities that are necessitated by and benefit the new development.

Roadway impact fees are specifically for roadway improvement projects necessary to reduce congestion and to provide for efficient travel to accommodate new growth.

The Impact Fee Capital Improvements Plan (CIP) is aimed at facilitating long-term growth. Considerations in the development of the Impact Fee CIP include: community growth (land use assumptions), the Comprehensive Master Plan, financial considerations, project achievability, the existing thoroughfare plan, and City staff input. As projects in the program are completed, planned costs are updated with actual costs to more accurately reflect the capital expenditure of the program. Additionally, new capital improvement projects may be added to the system.

Legislatively, roadway impact fees may only consider arterial and collector status roads on the City's official Thoroughfare Plan. Statutory requirements mandate that impact fees be based on a specific list of improvements identified in the Capital Improvements Plan and must be updated at least every five years. Only the cost attributed (and necessitated) by new growth over a 10-year period may be considered.

City staff is looking to the City Council for any suggested changes to the proposed presented Thoroughfare Plan prior to finalization of the Roadway, Water and Wastewater Capital Improvement Plan. The roadways shown are divided into segments based on changes in lane configuration, major intersections, or area development that may influence roadway characteristics. Dashed items indicate future roadway alignments and the notes and highlights in yellow outline all of the suggested changes from the 2014 City of Wylie Thoroughfare Plan.

In identifying potential changes, Birkhoff, Hendricks & Carter and City staff also referenced the 2016 Collin County Thoroughfare Plan and the March 2018 Collin County Strategic Roadway Plan put together by the North Central Texas Council of Governments.

Council Comments

Mayor Hogue asked if the plan is easy enough to change depending on what the county does with the roadways. Porter replied that if any changes have to be made to the impact fee would have to come back to council, but any changes could be updated and shown on a thoroughfare map. Manson replied that if it affects the Thoroughfare Plan but not Capital Improvement Plan it is simpler to amend. Councilman Porter expressed concerns with proposed roadways and bridges on the east side of town and also expressed concern with preserving the integrity of our historic district in regard to truck traffic. Councilman Forrester asked about the purpose and cost of the proposed roads shown off McMillen in the wetland area. Porter replied that the consultant looks at traffic congestion and sees this as necessary to relieve some congestion. Jody Short, representing Lee Engineering, addressed council stating the

alignment shown is not intended to show a precise alignment; it is designed to show a need to have a collector type roadway working through that area. Mayor Hogue replied that the roadways on the map are placeholders and could be adjusted depending on future development. Councilman Wallis asked if thought has been given to making the intersection at FM 544 and Woodbridge safer. Porter replied that the City is currently working with TxDOT to create an additional left-turn lane heading eastbound on FM 544. TxDOT is currently working with NTCCOG for funding and has a possible construction start date of 2021. Councilman Porter asked if TxDOT could add back the right-turn arrow at the intersection of FM 544 and Country Club Road. Councilman Porter asked if the City knows what the county's plan is with the proposed bond concerning Highway 78. Mayor Hogue replied that the county does not have a plan; they just know Highway 78 is crowded and there will be more growth in the east part of the county.

Staff will schedule an additional work session at a future meeting.

Mayor Hogue reconvened into regular session at 6:59 p.m.

Mayor Hogue convened into executive session at 6:59 p.m.

EXECUTIVE SESSION

Sec. 551.072. DELIBERATION REGARDING REAL PROPERTY; CLOSED MEETING.

A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on its negotiating position.

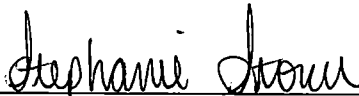
- **Consider the sale or acquisition of property located at 5th Street and State Highway 78.**

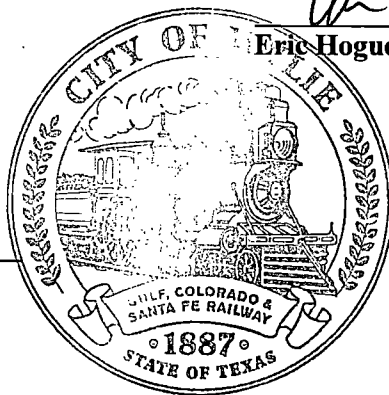
Mayor Hogue reconvened into regular session at 7:15 p.m.

ADJOURNMENT

A motion was made by Mayor *pro tem* Stephens, seconded by Councilman Dahl, to adjourn the meeting at 7:16 p.m. A vote was taken and the motion passed 6-1 with Councilman Forrester voting against.

ATTEST:


Stephanie Storm, City Secretary




Eric Hogue, Mayor