



Wylie City Council

Minutes

City Council Meeting

Tuesday, May 9, 2017 – 6:00 p.m.
Wylie Municipal Complex – Council Chambers
300 Country Club Road, Bldg. 100
Wylie, TX 75098

CALL TO ORDER

Announce the presence of a Quorum.

Mayor Eric Hogue called the meeting to order at 6:00 p.m. City Secretary Carole Ehrlich took roll call with the following City Council members present: Mayor Eric Hogue, Mayor pro tem Keith Stephens, Councilman David Dahl, Councilwoman Candy Arrington, Councilwoman Diane Culver and Councilman William Whitney II. Councilman Jeff Forrester was absent.

Staff present were: City Manager, Mindy Manson; Assistant City Manager, Chris Holsted; Fire Chief, Brent Parker; Finance Director, Linda Bantz; Police Chief, Anthony Henderson; Public Services Director, Mike Sferra; City Secretary, Carole Ehrlich; Public Information Officer, Craig Kelly, and various support staff.

INVOCATION & PLEDGE OF ALLEGIANCE

Mayor pro tem Stephens gave the invocation and Police Officer Angie McIntosh led the Pledge of Allegiance.

PRESENTATIONS

- **Proclamation - Police Officer Memorial Day and Police Week.** *(A. Henderson, Police Chief)*

Police Chief Henderson and members of the Wylie Police Department were on hand to accept a proclamation denoting May 14-20th as National Police Week. He thanked the police department for their dedication to the City of Wylie.

- **Wylie Band Proclamation.** *(E. Hogue, Mayor)*

Mayor Hogue presented a proclamation supporting the Wylie Community Band. He noted that the City of Wylie values the contributions of all types of art, including instrumental music and

welcomed the Wylie Community Band as a significant part of Wylie's artistic landscape. Members of the band were present to accept the proclamation.

- **Employee Milestone Anniversary**

Mayor Hogue and City Manager Manson presented appreciation gifts to the following employees for their milestone anniversaries:

Joe McGaughey, Senior Center Bus Driver – 10 years
Jennifer Hollien, Senior Center Recreation Monitor – 15 years
Brian Moriarty, Firefighter/Paramedic – 15 years
Joseph Tidwell, Engineering Construction Supervisor – 15 years

Not present but celebrating anniversaries were:
Shelia Patton, Animal Control Supervisor – 10 years
Michael Ahlemeier, Fire Driver Engineer – 10 years

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must fill out a non-agenda form prior to the meeting in order to speak. Council requests that comments be limited to three (3) minutes. In addition, Council is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

No citizens were present wishing to address Council during Citizens Comments.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. **Consider, and act upon, approval of the Minutes of April 25, 2017 Regular Meeting of the Wylie City Council. (C. Ehrlich, City Secretary)**
- B. **Consider, and act upon, the award of bid #W2017-58-B for Newport Harbor Pump Station Improvements NTMWD SCADA Building to Axis Construction LP, in the amount of \$114,975.00 and authorizing the City Manager to execute any and all necessary documents. (G. Hayes, Purchasing)**
- C. **Consider, and act upon, a vendor application for the Wylie Citizens Academy Alumni Association-Cops and Robbers Chase 5k on May 20, 2017 at Olde City Park. (R. Diaz, Parks & Recreation Superintendent)**
- D. **Consider, and act upon, approval of a Preliminary Plat for Lake Park Villas. The Plat will create 165 single family attached residential lots, open space lots and an amenity center on 26.586 acres. The subject property is generally located southeast of the intersection of Vinson Road and Neva Lane. (R. Ollie, Development Services Director)**
- E. **Consider, and act upon, approval of a Vacated Plat for Lots 11R-2 & 12R-2, Block A of the Woodbridge Crossing subdivision to revert back to Lots 11R-1 and 12R-1, Block A of**

Woodbridge Crossing Addition creating two lots on 2.1456 acres, generally located west of the intersection of FM 544 and Springwell Parkway. (R. Ollie, Development Services Director)

Council Action

A motion was made by Councilman Dahl, seconded by Mayor pro tem Stephens to approve the Consent Agenda as presented. A vote was taken and the motion passed 6-0 with Councilman Forrester absent.

REGULAR AGENDA

1. Consider all matters incident and related to the issuance and sale of "City of Wylie, Texas, Combination Tax and Revenue Certificates of Obligation, Series 2017", including the adoption of Ordinance No. 2017-14 authorizing the issuance of "City of Wylie, Texas, Combination Tax And Revenue Certificates Of Obligation, Series 2017"; specifying the terms and features of said certificates; providing for the payment of said certificates of obligation by the levy of an ad valorem tax upon all taxable property within the City and a limited pledge of the net revenues derived from the operation of the City's waterworks and sewer system; providing the terms and features of such certificates and resolving other matters incident and relating to the issuance, payment, security, sale and delivery of said certificates, including the approval and execution of a paying agent/registrar agreement and the approval and distribution of an official statement pertaining thereto; and providing an effective date. (L. Bantz, Finance Director)

Executive Summary

Finance Director Bantz addressed Council stating that at the March 28, 2017 Council meeting, Resolution 2017-10(R) authorizing the publication of the notice of intention to issue certificates of obligation was approved. The notice was published in *The Wylie News* on April 5, 2017 and April 12, 2017. These certificates of obligation will fund new water metering system and the Nortex ground storage water tank.

David Medanich, Vice President of First Southwest, addressed Council stating that the bids were received for the sale of these certificates on May 9, 2017 and are being presented to Council this evening. He noted that the Moody's rating for the City had been upgraded from Aa2 to Aa3, a direct reflection of the sizeable growing tax base, above average residential wealth levels, and stable financial operations and healthy reserves.

Medanich reported that five bids had been received and opened earlier in the day with Citigroup Global Markets, Inc. being the lowest rate, coming in at 3.059652%. He requested Council approval of Ordinance No. 2017-14, authorizing the issuance of bonds and matters incident and related to this sale, including the approval of Citigroup Global Markets, Inc.

Council Action

A motion was made by Councilwoman Culver, seconded by Councilwoman Arrington to approve Ordinance No. 2017-14 and all matters incident and related to the issuance and sale of "City of Wylie, Texas, Combination Tax and Revenue Certificates of Obligation, Series 2017", as provided for in Agenda Item #1. A vote was taken and the motion passed 6-0 with Councilman Forrester absent.

2. **Consider, and act upon, the award of CSP #W2017-57-A for Bank Depository Services to JP Morgan Chase Bank, in the estimated annual amount of \$42,000.00 and authorizing the City Manager to execute any and all necessary documents. (G. Hayes, Purchasing)**

Staff Comments

Finance Director Bantz addressed Council stating that staff recommends the award of CSP #W2017-57-A as an annual contract with an initial term of three (3) years with two (2) additional one (1) year renewals for bank depository services to J.P. Morgan Chase Bank.

Bantz reported that Year one of the agreement will include the first six (6) months of no banking fees at an estimated annual amount of \$21,000; and years 2 through 5 at a full estimated annual expense of \$42,000. See attached department memorandum.

Council Action

A motion was made by Councilwoman Arrington, seconded by Councilwoman Culver to award CSP #W2017-57-A for Bank Depository Services to JP Morgan Chase Bank, in the estimated annual amount of \$42,000.00 and authorizing the City Manager to execute any and all necessary documents. A vote was taken and the motion passed 6-0 with Councilman Forrester absent.

Mayor Hogue convened into Work Session at 6:45 p.m.

WORK SESSION

- **Discussion of staff recommendation for architectural and engineering services for the renovation and expansion of the Wylie Public Safety Building (RFQ W2017-40-E) and a presentation by the highest ranked firm – Architects Design Group (ADG). (C. Holsted, Asst. City Manager)**

Assistant City Manager Holsted addressed Council stating that a Request for Qualifications (RFQ) was advertised in December for architectural and engineering services for the renovation and expansion of the Wylie Public Safety Building. Eight firms submitted qualifications by the February 6th deadline. The firms were required to visit the Public Safety Building as part of the submittal process at which time staff was available to answer questions about the existing building and future needs of the departments.

Holsted report that total damage to the building was 1.6 million. To date insurance has paid \$725,000 with the remainder as recovery depreciation and amounts between the insurance estimate and the final construction. Mayor Hogue asked if the remaining depreciation would be paid at the completion of the building construction. Holsted replied that it would.

Holsted explained the evaluation criteria consisted of the following:

- 25% - Experience in the design of Police/Fire and Municipal Court facilities
- 25% - Experience in the design of emergency communications/dispatch and EOC centers
- 20% - Key personnel – professional background and experience
- 20% - Schedule adherence – firm's ability to adhere to approved schedules
- 10% - Firm's history and financial stability

The highest ranked design firm was Architects Design Group (ADG). ADG has extensive experience in the design of public safety type facilities with many projects located in Texas.

Tonya Cronin and Melissa Brand-Vokey of Architects Design Group gave a short presentation regarding the project. This includes a list of Public Safety projects the firm had designed over the past 25 years. They briefly went over their project approach. Phase I will include programming and master planning; Phase II includes design and permitting; Phase III would include construction administration. The project will include evaluation of the current building, population analysis, specialized areas needed, facilities survivability, and memorials and historic displays. Vokey reported the completed process would have a timeframe of twenty-four months.

Mayor Hogue asked who would be giving input into the design of the building. Manson reported that staff would have a lot of input into the logistics of offices and functionality. She explained, staff will periodically report to Council on those options. Cronin reported that each phase would be reported to all persons indicated on the staff/council designated reporting list.

Mayor Hogue asked if the firm would be looking at the feasibility of using the building functionality to assure that all facility areas are used efficiently. Cronin assured the Mayor that all options would be reviewed and three development options would be presented to Council with associated costs and it will be up to the Council to determine which option works best.

RECONVENE INTO REGULAR SESSION

Mayor Hogue reconvened into Regular Session at 7:13 p.m.

3. **Consider, and act upon, the award of RFQ #W2017-40-E (Request for Qualifications/Proposal) for Professional Services for the Renovation and Expansion of the City of Wylie Public Safety Building to Architects Design Group, in the estimated amount of \$943,880 and authorizing the City Manager to execute any and all necessary documents.**
(C. Holsted, Asst. City Manager)

Council Action

A motion was made by Councilwoman Culver, seconded by Councilwoman Arrington to award RFQ #W2017-40-E (Request for Qualifications/Proposal) for Professional Services for the Renovation and Expansion of the City of Wylie Public Safety Building to Architects Design Group, in the estimated amount of \$943,880 and authorizing the City Manager to execute any and all necessary documents. mA vote was taken and the motion passed 6-0 with Councilman Forrester absent.

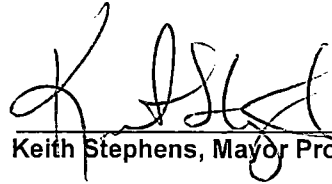
READING OF ORDINANCE

Title and caption approved by Council as required by Wylie City Charter, Article III, Section 13-D.

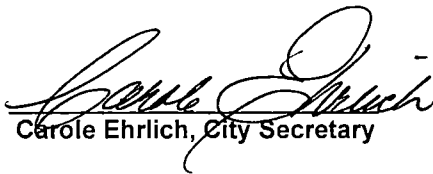
City Secretary Ehrlich read the caption to Ordinance No. 2017-14 into the official record.

ADJOURNMENT

A motion was made by Mayor pro tem Stephens, seconded Councilman Dahl to adjourn the meeting at 7:18 p.m. A vote was taken and the motion passed 6-0 with Councilman Forrester absent.


Keith Stephens, Mayor Pro Tem

ATTEST:


Carole Ehrlich, City Secretary

