



# Wylie City Council

## NOTICE OF MEETING

### Regular Meeting Agenda June 14, 2016 – 6:00 pm Wylie Municipal Complex Council Chambers/Council Conference Room 300 Country Club Road, Building #100

Eric Hogue .....	Mayor
Keith Stephens .....	Mayor Pro Tem
Diane Culver .....	Place 2
Jeff Forrester .....	Place 3
Candy Arrington .....	Place 4
William Whitney III .....	Place 5
David Dahl .....	Place 6
Mindy Manson.....	City Manager
Richard Abernathy .....	City Attorney
Carole Ehrlich .....	City Secretary

*In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted at the Wylie Municipal Complex, distributed to the appropriate news media, and posted on the City website: [www.wylietexas.gov](http://www.wylietexas.gov) within the required time frame. As a courtesy, the entire Agenda Packet has also been posted on the City of Wylie website: [www.wylietexas.gov](http://www.wylietexas.gov).*

*The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.*

*The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020.*

*Hearing impaired devices are available from the City Secretary prior to each meeting.*

#### CALL TO ORDER

*Announce the presence of a Quorum*

#### INVOCATION & PLEDGE OF ALLEGIANCE

#### PRESENTATIONS

- **Presentation of Junior Mayor Diego Munoz** (*E. Hogue, Mayor*)
- **Presentation of Wylie Way Students – 4<sup>th</sup> Quarter** (*E. Hogue, Mayor*)

## CITIZENS COMMENTS ON NON-AGENDA ITEMS

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*Residents may address Council regarding an item that is not listed on the Agenda. Residents must fill out a non-agenda form prior to the meeting in order to speak. Council requests that comments be limited to three (3) minutes. In addition, Council is not allowed to converse, deliberate or take action on any matter presented during citizen participation.*

## CONSENT AGENDA

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*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Consider, and act upon, approval of the Minutes of May 24, 2016 Regular Meeting of the Wylie City Council. (C. Ehrlich, City Secretary)**
- B. Consider, and act upon, authorizing the City Manager to execute a cooperative agreement with the Collin County Community Supervision and Corrections Department for the purpose of providing probationers placed on community supervision by the courts an opportunity to perform volunteer public service work with the City of Wylie to fulfill sentencing conditions. (S. Rodgers, Parks Manager)**
- C. Consider, and place on file, the Animal Shelter Advisory Board report to City Council regarding the meeting held on May 11, 2016.**
- D. Consider, and act upon, authorizing the City Manager to execute a Rental/Use of Building Facilities Agreement with Waterbrook Bible Fellowship for the purpose of conducting Senior Recreation Center activities. (M. Sferra, Community Services Director)**
- E. Consider, and place on file, the monthly Revenue and Expenditure Report for the Wylie Economic Development Corporation as of April 30, 2016. (S. Satterwhite, WEDC Director)**

## REGULAR AGENDA

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- 1. Consider, and act upon, the recommendations of the 2016 Boards and Commission Council Interview Panel for appointments to the Animal Shelter Advisory Board, Construction Code Board, Library Board, Parks and Recreation Board, Parks and Recreation Facilities Development Corporation Board (4B), Planning and Zoning Commission, Public Arts Advisory Board, Historic Review Commission, Wylie Economic Development Corporation, and the Zoning Board of Adjustments to fill board vacancies for a term to begin July 1, 2016 and end June 30, 2018/19. (C. Ehrlich, City Secretary)**

### Executive Summary

Article 8, Section 1A of the City Charter authorizes the City Council to appoint members to serve on boards, commissions and committees to help carry out the functions and obligations of the City and to make recommendations to the City Council. The City Council has prescribed the purpose, composition, function, duties, accountability and the tenure of each board, commission and committee.

### Interview of Ethics Board Applicants

2. **Consider, and act upon, the appointments to the City of Wylie Ethics Board for a term to begin July 1, 2016 and end June 30, 2017/18.** *(C. Ehrlich, City Secretary)*

**Executive Summary**

The Board of Ethics (Board) is created by Wylie Ordinance 2014-19 and serves at the will of the City Council. The board shall consist of five (5) regular members and two (2) alternates who will serve no more than one (1) term of two (2) years, with the exception of the inception to achieve staggered terms. The members will be resident citizens of the City and may not serve on any other Council appointed Board or Commission during their term. City of Wylie employees may not serve on the Board. The Board members are required to complete Open Meetings Act training and received Certificate of Completion by the first ninety (90) days of first year appointment.

3. **Consider, and act upon, an appeal to the City Council of the Historic Review Commission's decision to deny renovations to relocate a window and door for a commercial structure located at 100 N Ballard Avenue.** *(R. Ollie, Development Services Director)*

**Executive Summary**

The applicant has submitted an appeal to the Historic Review Commission's decision to deny a request to relocate a window and door of an existing commercial structure within the Historic Downtown District (DTH).

4. **Consider, and act upon, a residential sewer service connection for the property located at 2205 East Stone Road which is located in the ETJ of the City of Wylie.** *(C. Holsted, City Engineer)*

**Executive Summary**

The Kreymer Park development is located on the east side of Wylie along East Stone Road as shown on the attached display. To provide sewer service to the development, a sewer line extension or the construction of a sewer lift station is required. Staff prefers a sewer line extension due to the reduced maintenance and utility cost over the life of the facility.

5. **Consider, and act upon, authorizing the City Manager to execute an Interlocal Agreement between the City of Wylie and the Dallas Area Rapid Transit Bus Service for the provision of transit services for Wylie citizens who are 65 years of age or older or who have a disability through September 30, 2017.** *(M. Manson, City Manager)*

**Executive Summary**

The City of Wylie has allocated \$2,500 per month since the FY 14-15 Budget for transit services for residents who are 65 years of age or older or who have disabilities. Initially the service was provided by the Texoma Area Paratransit Services (TAPS) agency to some cities in Collin County including Wylie, Allen, Fairview and McKinney. TAPS encountered financial issues and officially discontinued services in Collin County in December 2015. In an effort to continue to provide the service, the North Central Texas Council of Governments (COG) asked DART to step in to temporarily continue the service for 90 days to allow time for each entity to evaluate how, or if, to continue the transit services. Services were provided to Wylie, Allen and Fairview, with McKinney pursuing other avenues. Subsequent to that, DART received a grant from Toyota for \$1 million dollars for the specific purpose of continuing the paratransit services in Collin County. The Regional Transportation Council (RTC) which is the policy and funding approval arm of the COG's regional transportation planning function, approved an additional \$650,000 in federal funding to match the Toyota grant.

**Regular Item Review**

6. **Review, consider and act upon Resolution No. 2016-01(R) passed January 12, 2016, establishing a public newspaper of general circulation to be the “Official Newspaper” for the City of Wylie (C. Ehrlich, City Secretary)**

**Executive Summary**

Resolution 2016-01(R) was passed by the Wylie City Council on January 12, 2016. At the time of passage Council requested the resolution be reviewed in six months. Staff is bringing the item back for further review. Council may continue the current resolution for the remainder of 2016 or repeal the resolution and adopt a new resolution naming another newspaper of general circulation for the remainder of the year

**WORK SESSION**

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- **FY 2016-2017 Budget Discussion and Overview** (*M. Manson, City Manager and L. Bantz, Finance Director*)

**RECONVENE INTO REGULAR SESSION**

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**ADJOURNMENT**

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If during the course of the meeting covered by this notice, the City Council should determine that a closed or executive meeting or session of the City Council or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the City Council at the date, hour and place given in this notice as the City Council may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

**CERTIFICATION**

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*I certify that this Notice of Meeting was posted on June 10, 2016 at 5:00 p.m. as required by law in accordance with Section 551.042 of the Texas Government Code and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of Wylie website: [www.wylietexas.gov](http://www.wylietexas.gov).*

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**Carole Ehrlich, City Secretary**

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**Date Notice Removed**



# Wylie City Council

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## Minutes

### City Council Meeting

**Tuesday, May 24, 2016 – 6:00 p.m.**

**Wylie Municipal Complex – Council Chambers**

**300 Country Club Road, Bldg. 100**

**Wylie, TX 75098**

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#### CALL TO ORDER

*Announce the presence of a Quorum.*

Mayor pro tem Stephens called the meeting to order at 6:00 p.m. City Secretary Ehrlich took roll call with the following City Council members present: Mayor pro tem Keith Stephens, Councilman David Dahl, Councilwoman Candy Arrington, Councilwoman Diane Culver, Councilman William Whitney III, and Councilman Jeff Forrester. Mayor Eric Hogue was absent.

Staff present were: City Manager, Mindy Manson; Fire Chief, Brent Parker; Assistant City Manager, Jeff Butters; City Engineer, Chris Holsted; City Secretary, Carole Ehrlich; Public Information Officer, Craig Kelly; and various support staff.

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#### INVOCATION & PLEDGE OF ALLEGIANCE

Councilman Dahl gave the invocation and Councilman Whitney led the Pledge of Allegiance.

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#### PRESENTATIONS

- **Blue Star Banner Presentation**

Mayor pro tem Stephens presented a Blue Star flag and coin to Randy and Jo Morast in honor of their son ATI (AW) Jonathan Morast, serving in the United States Navy, stationed in Japan. He was a 2000 graduate of Wylie High School and was awarded the Blue Star Banner award.

- **Presentation of \$15,000 donation to the Rebuild Wylie by Atmos Energy.**

Eva Hummel, representing Atmos Energy, presented a check in the amount of \$15,000 to assist in the Rebuild Wylie effort. Members of the First Baptist Church were present to accept the donation.

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#### CITIZENS COMMENTS ON NON-AGENDA ITEMS

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*In addition, Council is not allowed to converse, deliberate or take action on any matter presented during citizen participation.*

Paul Hernandez spoke with concerns regarding the lowered speed limit on East Brown Street between SH 78 and W. A. Allen. He requested the speed limit be increased to 40 mph.

## CONSENT AGENDA

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*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Consider, and act upon, approval of the Minutes of May 10, 2016 Regular Meeting and May 17, 2016 Special Called Meeting of the Wylie City Council.** *(C. Ehrlich, City Secretary)*
- B. Consider, and act upon, Ordinance No. 2016-10 of the City Council of the City of Wylie, Texas, amending Ordinance No. 2015-38, Exhibit "A" of Ordinance No. 2015-27 and Section IX (Parks and Recreation) of Appendix C (Wylie Comprehensive Fee Schedule) of the Wylie Code of Ordinances, Ordinance No. 2005-07, for the purpose of modifying certain fees for the use of Brown House; providing a penalty clause, savings/repealing clause, and severability clause and an effective date; and providing for the publication of the caption hereof.** *(R. Diaz, Parks and Recreation Superintendent)*
- C. Consider, and act upon, vendor application for First Baptist Church in Wylie to sell items at an event to be held June 10, 2016 at Founders Park.** *(R. Diaz, Parks and Recreation Superintendent)*
- D. Consider, and place on file, the City of Wylie Monthly Investment Report for April 30, 2016.** *(L. Bantz, Finance Director)*
- E. Consider, and place on file, the City of Wylie Monthly Revenue and Expenditure Report for April 30, 2016.** *(L. Bantz, Finance Director)*
- F. Consider, and act upon, Ordinance No. 2016-11, amending the zoning from Single Family 10/24 to Single Family 10/24 with a Special Use Permit (SF-10/24-SUP) to allow for two Amateur Communication Towers on an existing residential lot on Lot 6, Block M of the Pointe North Phase 1 Addition. Property generally located north of Brown Street and west of Ballard Avenue. (510 Kamber Lane). ZC 2016-05** *(R. Ollie, Development Services Director)*

## **Council Action**

A motion was made by Councilman Dahl, seconded by Councilwoman Arrington to approve the Consent Agenda as presented. A vote was taken and the motion passed 6-0 with Mayor Hogue absent.

## REGULAR AGENDA

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- 1. Hold a Public Hearing and consider, and act upon approval of a Replat for Century Business Park Addition, creating two lots on 6.245 acres, generally located on Old Alanis Lane between State Highway 78 and Century Way.** *(R. Ollie, Development Services Director)*

### **Council Discussion**

The purpose of the Plat is to create two lots of 2.460 acres (1B1) and 3.785 acres (1B2) from the one lot of 6.245 acres (1B). The lot is currently split-zoned Commercial Corridor and Light Industrial with the CC zoning being the northwest section of the lot fronting State Highway 78 and the southern LI portion running along Old Alanis Lane. The proposed plat would mark the CC zoned parcel as Lot 1B1 and the LI zoned parcel as 1B2.

Mayor pro tem Stephens announced the applicant had withdrawn his request to re-plat the 6.246 acres located on Old Alanis Lane between State Highway 78 and Century Way.

### **Public Hearing**

Mayor pro tem Stephens opened the public hearing on the above re-plat at 6:22 p.m. asking anyone present wishing to address Council to come forward.

Darrell Triplett spoke against the proposed re-plat.

Mayor pro tem Stephens closed the public hearing at 6:25 p.m.

### **Council Action**

A motion was made by Councilwoman Culver, seconded by Councilman Forrester to accept the withdrawal by the applicant, of a re-plat for Century Business Park Addition creating two lots on 6.245 acres, generally located on Old Alanis Lane between State Highway 78 and Century Way. A vote was taken and the motion passed 6-0 with Mayor Hogue absent.

- 2. Hold a Public Hearing and consider, and act upon, a change in zoning from Light Industrial (LI) to Light Industrial with a Specific Use Permit (LI-SUP) to allow for Mini-Warehouse (self-storage) use on 3.78 acres, generally located southeast of SH 78 between Century Way and old Alanis Drive. ZC 2016-06 (R. Ollie, Development Services Director)**

### **Council Discussion**

The applicant is requesting a Specific Use Permit to allow for the construction of a mini-warehouse (self-storage) facility with a modification to the parking requirements on 3.78 acres located southeast of SH 78 between Century Way and old Alanis Drive. The proposal includes development of 190,500 gross square feet of self-storage and 1,220 square feet of office space to serve the storage facility.

Mayor pro tem Stephens announced the applicant had withdrawn his request to rezone the 6.246 acres located on Old Alanis Lane Between State Highway 78 and Century Way.

### **Public Hearing**

Mayor pro tem Stephens opened the public hearing on the above Zoning Case 2016-06 at 6:27 p.m. asking anyone present wishing to address Council to come forward.

There were no citizens wishing to speak during the public hearing on Zoning Case 2016-06.

Mayor pro tem Stephens closed the public hearing at 6:28 p.m.

### **Council Action**

A motion was made by Councilman Forrester, seconded by Councilman Whitney to accept the withdrawal by the applicant, of a change in zoning from Light Industrial (LI) to Light Industrial with a Specific Use Permit (LI-SUP) to allow for Mini-Warehouse (self-storage) use on 3.78 acres, generally located southeast of SH 78 between Century Way and old Alanis Drive. (ZC 2016-06). A vote was taken and the motion passed 6-0 with Mayor Hogue absent.

- 3. Consider, and act upon, the appointment of a committee member to the City of Wylie City Council Subcommittee to represent the City of Wylie in meetings with the Wylie Independent School District City/Schools Partnerships Committee.**

### **Executive Summary**

In 2005, the Wylie Independent School Board formed an advisory standing committee called City/School Partnerships. The committee consists of three WISD Board of Trustee members and three City of Wylie Council members. The purpose of the committee is focused on discussing existing and new partnerships between the Wylie Independent School District and the City of Wylie.

### **Council Action**

A motion was made by Councilman Dahl, seconded by Councilman Whitney to re-appoint Mayor pro tem Keith Stephens as a committee member to the City of Wylie City Council Subcommittee to represent the City of Wylie in meetings with the Wylie Independent School District City/Schools Partnerships Committee. A vote was taken and the motion passed 6-0 with Mayor Hogue absent.

### **READING OF ORDINANCES**

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*Title and caption approved by Council as required by Wylie City Charter, Article III, Section 13-D.*

City Secretary Ehrlich read the captions to Ordinance No.'s 2016-10 and 2016-11 into the official record.

### **ADJOURNMENT**

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A motion was made by Councilman Dahl, seconded by Councilwoman Arrington, to adjourn the meeting at 6:28 p.m. A vote was taken and the motion passed 6-0 with Mayor Hogue absent.

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**Eric Hogue, Mayor**

**ATTEST:**

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**Carole Ehrlich, City Secretary**



# Wylie City Council

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## AGENDA REPORT

**Meeting Date:** June 14, 2016  
**Department:** Public Services  
**Prepared By:** Shohn Rodgers  
**Date Prepared:** May 23, 2016

**Item Number:** B  
*(City Secretary's Use Only)*  
**Account Code:** \_\_\_\_\_  
**Budgeted Amount:** \_\_\_\_\_  
**Exhibits:** 1

### Subject

Consider and act upon authorizing the City Manager to execute a cooperative agreement with the Collin County Community Supervision and Corrections Department for the purpose of providing probationers placed on community supervision by the courts an opportunity to perform volunteer public service work with the City of Wylie to fulfill sentencing conditions.

### Recommendation

Motion to authorize the City Manager to execute a cooperative agreement with the Collin County Community Supervision and Corrections Department for the purpose of providing probationers placed on community supervision by the courts an opportunity to perform volunteer public service work with the City of Wylie to fulfill sentencing conditions.

### Discussion

The Parks Division of the Public Services Department has been providing community service labor opportunities to probationers from Collin County and other jurisdictions since 2012. This has been a mutually beneficial arrangement, as it allows citizens to fulfill their obligations to the court in a manner which provides labor to the Parks Division. Typically, probationers perform such tasks as picking up litter, pulling weeds, cleaning pavilions and restrooms, and assisting Parks Division crews with their assigned duties. In 2016 so far, probationers from all agencies have worked 88 hours for the Parks Division. In 2015, probationers from all agencies worked 286 hours for the Parks Division.

The Collin County Community Supervision and Corrections Department has recently instituted new internal policies and procedures, and that agency has asked that the City of Wylie enter into the attached cooperative agreement to provide for community service labor opportunities going forward.



**COLLIN COUNTY COMMUNITY SUPERVISION  
AND CORRECTIONS DEPARTMENT**

2100 Bloomdale Road, #12262 McKinney, TX 75070  
(972) 548-4237  
FAX (972) 548-4688

Bob Hughes, Director

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**COMMUNITY SERVICE RESTITUTION PROGRAM  
PARTICIPATING AGENCY AGREEMENT**

**City of Wylie Public Services Department**

A tax supported entity or non-profit organization serving the public good, hereby enters into this non-financial, cooperative agreement (CSR) with the **Collin County Community Supervision and Corrections Department (CSCD)** for the purpose of providing offenders (probationers), placed on community supervision by the courts, an opportunity to serve a specified number of hours performing volunteer public service work (without compensation) for said participating entity (**Agency**) within a given time limit to fulfill the sentencing option or condition of community supervision.

**RESPONSIBILITIES**

**AGENCY**

The **Agency** will treat probationers with dignity and respect entitled to all persons.

The **Agency** must provide personnel to supervise and direct the probationers and document dates and times of service performed on the documentation/time verification sheet retained by the probationer. Supervision should ensure that probationers are not allowed to:

- a. Engage in the solicitation of donations, gifts, and/or gratuities which would benefit the organization;
- b. Be used for any type of personal/private gain or benefit to individuals;
- c. Engage in any activity that directly benefits or promotes a religious observance;
- d. Provide services for individuals who have the ability to pay for those services;
- e. Engage in any activity that is illegal, immoral, or unethical;
- f. Be given extra or bonus hours/credit for hours worked for any reason (e.g. furnishing tools, using personal vehicle, working special projects);
- g. Be involved in any activity involving event security;
- h. Be involved in any activity for which the probationer has been excluded by CSCD

The **Agency** may conduct a screening of probationers assigned to that agency.

The **Agency** shall respect the confidential nature of probationers' status unless provided a written release from individual probationers.

The **Agency** will allow water and rest breaks when appropriate and lunch breaks for full day activities.

The **Agency** will provide all equipment or supplies needed to perform assignments.

The **Agency** has the authority to restrict probationers' use of cell phones for texting or

conversation while involved in CSR. The Agency may dismiss probationers when probationers ignore the restriction.

The **Agency** will provide a safe work environment and not allow probationers to attempt an activity for which they are not suited or qualified or which places probationers at risk. The Agency will enforce all safety rules. The Agency also agrees to provide safety equipment, such as goggles, etc., to complete jobs safely.

The **Agency** will insure that proper medical care is provided in the event of an accident or injury involving a probationer while performing community service, as follows: In the event of an accident or injury, the Agency will summon emergency services as appropriate and notify the CSCD immediately. The Agency will provide first aid care for probationers' injuries with the same efficiency as would be done for an Agency employee; however, the Agency shall bear no cost (medical services, workers compensation, rehabilitation services, etc.) for any injury incurred by a probationer.

The **Agency** will immediately notify CSCD of any problems experienced with any probationer. CSCD will take prompt action to alleviate the problem.

The **Agency** shall reserve the right to terminate the placement of probationers at any time and shall notify CSCD of such action as soon as possible and to dismiss probationers for poor performance.

The **Agency** agrees that the work performed by probationers must not result in the loss of jobs or displacement of paid workers.

The **Agency** agrees that probationers shall not be involved in any work, job, task or activity that could result in the probationers' access to or direct contact with any alcoholic beverage.

The **Agency** agrees that probationers shall not be involved with the handling of, or otherwise be responsible for, any high value asset(s) or for the collection, handling or safeguarding of money, including cash, personal or travelers checks, money orders, credit card receipts, or any event tickets or coupons sold or exchangeable for any of the above.

## ***CSCD***

**CSCD** assumes the responsibility of screening all probationers for appropriate placement within the Agency and providing probationers with contact information for the agency.

**CSCD** does not allow sex offender probationers to work in agencies where children are on the premises.

**CSCD** may conduct field visits to the Agency on a random basis to monitor probationers' work and performance as well as compliance with CSCD community service policies.

**CSCD** will, upon notification from the Agency, take prompt action to alleviate any problems experienced with assigned probationers.

**CSCD** makes no promise or guarantee regarding the number of scheduled workers who will report to an agency/special event or complete their scheduled community service hours at any agency/special event.

**CONTACTS**

***Agency***

The following has been named as the **Agency's** contact person for **CSCD** concerning the Community Service Restitution program:

Agency contact: \_\_\_\_\_

Title: \_\_\_\_\_

Primary phone number: \_\_\_\_\_

The following **Agency** person will be signing the probationers' timesheets:

Agency contact: \_\_\_\_\_

Title: \_\_\_\_\_

Primary phone number: \_\_\_\_\_

***CSCD***

In order to expedite communications involving problems, questions, project requests, or other related matters concerning the Community Service Restitution program, the **Agency** is to contact the following **CSCD** representative(s):

Julia Elliott  
Community Supervision Resource Officer  
Office: 972-548-3669  
[jelliott@co.collin.tx.us](mailto:jelliott@co.collin.tx.us)

Larry Pintar  
Deputy Director  
Office: 972-548-3877  
[lpintar@co.collin.tx.us](mailto:lpintar@co.collin.tx.us)

**This agreement shall remain in effect until cancelled by either party via email, letter or phone contact.**

\_\_\_\_\_  
Agency representative/Title

\_\_\_\_\_  
Printed name of Agency Representative

\_\_\_\_\_  
CSCD Representative/Title

\_\_\_\_\_  
Printed name of CSCD Representative



# Wylie City Council

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## AGENDA REPORT

**Meeting Date:** June 14, 2016  
**Department:** Animal Control  
**Prepared By:** David Dahl  
**Date Prepared:** June 7, 2016

**Item Number:** C  
*(City Secretary's Use Only)*

**Account Code:** \_\_\_\_\_

**Budgeted Amount:** \_\_\_\_\_  
approved minutes/statistical  
report/shelter activity

**Exhibits:** \_\_\_\_\_

### Subject

Consider, and place on file, the Animal Shelter Advisory Board report to City Council regarding meeting held on May 11, 2016.

### Recommendation

Consider, and place on file, the Animal Shelter Advisory Board report to City Council regarding meeting held on May 11, 2016.

### Discussion

The ASAB met on May 11, 2016. The attached minutes, statistical report and vet inspection were considered, approved and placed on file. This report is being submitted as required by city ordinance.



# Wylie Animal Shelter Advisory Board

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## Minutes

### Wylie Animal Shelter Advisory Board

January 13, 2016 – 6:30 pm

City of Wylie City Hall – Council Chambers

300 Country Club Building 100 Wylie Texas 75098

#### **CALL TO ORDER**

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*Announce the presence of a Quorum.*

David Dahl called to order at 6:30 pm. Board members present: Shelia Patton, David Dahl, Dr. Chuck Kerin, David Lewis and Amy Nutz.

#### **INVOCATION & PLEDGE OF ALLEGIANCE**

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The Pledge of Allegiance was led by Dr. Chuck Kerin. The Invocation was led by Shelia Patton.

#### **REGULAR AGENDA ITEMS**

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1. Consider and act upon approval of the Animal Advisory Board minutes of October 14, 2015. (D. Dahl, ASAB Chair)

##### **Board Action**

A motion was made by Dr. Chuck Kerin to accept Animal Shelter Advisory Board minutes of October 14, 2015 as presented. David Lewis seconded to accept minutes. A vote was taken and the motion passed unanimously.

2. Consider and place on file fourth quarter statistical information for shelter operations. (D. Dahl, ASAB Chair)

##### **Board Action**

A motion was made by David Lewis to place into public record the statistical report for the reporting period of October 1, 2015 thru December 31, 2015. Amy Nutz seconded to place into public record the statistical report for the reporting period of October 1, 2015 thru December 31, 2015. A vote was taken and the motion passed unanimously.

**3. Consider and place on file Veterinarian Inspection for Rabies Quarantine Facilities and Impoundment/Shelter Facilities. (D. Dahl, ASAB Chair)**

**Board Action**

A motion was made by Amy Nutz to place into public record the Veterinarian Inspection for Rabies Quarantine Facilities and Impoundment/Shelter Facilities dated December 31, 2015. David Lewis seconded to place into public record the Veterinarian Inspection for Rabies Quarantine Facilities and Impoundment/Shelter Facilities dated December 31, 2015. A vote was taken and the motion passed unanimously.

**DISCUSSION ITEMS**

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**4. Discussion regarding shelter events and status since previous meeting on October 14, 2015.**

Shelia Patton reports six sterilization transports available from Wylie Animal Control for residents to low cost animal care provider. There were two additional transports available for twenty dollar neuter of dogs and cats to include rabies vaccination from Wylie. Three low cost vaccination clinics held at the City of Wylie during evening hours. Thirty one animals have been through the low cost contracted sterilization program. These animals were sterilized, microchipped and given their rabies vaccination if age appropriate. Age appropriate vaccinations are given upon intake by staff of City of Wylie besides rabies. Three extended evening hours of operation for residents to comply with city registration of pets. Two animals have been through foster program. Both animals were bottle fed and since placed. Three facility tours were held with question and answer to promote animal care and responsible pet ownership for our young residents. Animal Control Officers visited areas of high volume calls to deliver information regarding sterilization and vaccination low cost options. This is an effort to promote responsible pet ownership to lower the number of unwanted, stray and abandoned animals. Volunteers logged 294.5 hours and service hour programs have logged 550.75 hours. We are partnered with several programs to offer service hours. Animals at the facility are spotlighted twice monthly via the Pet of the Week in the Wylie News. Facebook for social media outreach is utilized to highlight lost pets, adoptable pets, stray animals and area events. The animal shelter has serviced approximately 7932 walk in visitors and residents needing assistance in 2015. Animal Control Officers have provided 2,511 calls for service via dispatched service calls to our residents in 2015.

Chairman David Dahl asks if any board members have questions regarding the events and status report. David Lewis asks how many off-site adoption events were held from October 14, 2015 thru December 31, 2015. Patton reported zero adoption events during this winter time. Inside events offsite were held earlier in the year. David Lewis states that he has been in contact with a lot of people who want to foster but they have been banned from the facility by director. Can they be considered to foster? Chairman Dahl reports this is not a question for this board and this is a Director Jeff Butters operational question.

**5. Discussion regarding progress of updating of the City of Wylie Ordinance No. 2006-07 Section 4 (Number of Members/Qualified Appointment/Terms and the City of Wylie Ordinance No. 2003-11 Section 18-128 (b) Powers and Duties. (D. Dahl, ASAB Chair)**

D. Dahl led explanation of progress of updating of City of Wylie ordinances. The City of Wylie City Council approved Ordinance No. 2015-37 on the 10<sup>th</sup> day of November 2015 which is included in the agenda packet. Dahl references this ordinance which amends City of Wylie Ordinance No. 2006-07 to clarify the membership and length of member terms of the animal shelter advisory board and modifies the boards reporting procedure to City Council. This ordinance is now specific to one member of the City Council of the City of Wylie and the Animal Shelter Supervisor of the City of Wylie. All board members are appointed by the City Council for a term of two years, except for the Animal Shelter Supervisor who shall be a permanent member of the board. Except for the Animal Shelter Supervisor, no member shall serve for more than three consecutive terms. The board member will holdover until a qualified board member is appointed if upon the expiration of a term no qualified replacement has been appointed. The board shall report through the chairperson its activities and proposals by submitting to the City Council the approved minutes of each meeting of the board and copies of all reports of inspections conducted by the Department of State Health Services, veterinarians or other authorities and all statistical reports of shelter operations considered and approved by the board. As the chairperson David Dahl states he will submit the packet presented and approved to City Council.

## **ADJOURNMENT**

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Motion was made by David Lewis and seconded by Shelia Patton to adjourn meeting. With no further business before the board, consensus of the board was to adjourn at 7:03 pm.



David Dahl, Chairman

Animal Shelter Advisory Committee Report  
May 11, 2016

**January - March 2016**

	Dogs	Cats	Others	Total
Impounds	117	50	112	279
Owner Surrender	1	3	0	4
Stray	107	9	11	127
Quarantine	0	1	0	1
Safe Keeping	1	0	0	1
DOA	8	15	64	87
Trapped by resident	0	22*	**37	59
Born at Shelter	0	0	0	0

\*trapped but evaluated as adoptable  
\*\*total trapped feline 40

Dispositions	Dogs	Cats	Others	Total
Return to Owner	72	5	0	77
Adopted	33	18	2	53
Rescued	4	11	3	18
Euthanized	7	6	29	42
Other	0	0	**16	16

\*\*16 Rehabilitation/relocation

**Euthanasia Reason**

Behavioral	2	1	0	3
Medical	4	5	7	16
Policy- H.R.R.C	**1	0	4	5
Wild Animal	0	0	18	18

\*\*required rabies testing shipment

Euthanasia for dogs           5.47%  
Euthanasia for cats                   13.04%  
Euthanasia dogs & cats                   total           7.47%

ACO Calls For Service January 1,2016 thru March 31, 2016: 727

Dogs at facility at end of report: 12

Dogs at facility at beginning of report: 19

Cats at facility at end of report: 6

Trapped Wild Feline: 6 at facility

Cats at facility at beginning of report: 11

Trapped Wild Feline: 6 at facility

**Euthanasia Rate for Facility January 1, 2016 thru March 31, 2016 7.47%**

## Shelter Activity Update: Information for ASAB meeting held on May 11<sup>th</sup>, 2016

Last meeting date of ASAB: January 13, 2016

Shelia Patton: City of Wylie Animal Control Supervisor reporting first quarter 2016

- Six sterilization transports for public access from Wylie Animal Control for residents to low cost animal care provider.  
In collaboration with PetSmart Charities and Spay Neuter network three additional programs available through grants for residents:  
Happy Neuter Year: Get your male dog or cat fixed for \$20.00 January  
Beat The Heat: Get your female cat fixed for \$20.00 February  
Community Cats: Get outdoor cats fixed & vaccinated for free.
- Three low cost vaccination clinics held at the City of Wylie Animal Control during evening hours to provide residents access to low cost vaccinations, heartworm testing and preventative medication. Residents can comply with registration of pets as two staff members as well as veterinarian and vet assistant are on site.
- Three animals have been through foster program and placed.
- Animal Control Officers visited areas of City of Wylie to distribute event information for low cost services.
- Volunteers have logged 179.5 hours and service workers have logged 44.5 hours.
- Pet of the week twice monthly with Wylie News is ongoing. Facebook for social media outreach is still maintained and has proved to be an effective mode of communication for lost pets, adoptable animals and information related to the cities pet needs and services.
- Forty nine animals received services through the pre-adoption sterilization program.



# Wylie City Council

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## AGENDA REPORT

<b>Meeting Date:</b>	<u>June 14, 2016</u>	<b>Item Number:</b>	<u>D</u> <i>(City Secretary's Use Only)</i>
<b>Department:</b>	<u>Public Services</u>	<b>Account Code:</b>	<u>N/A</u>
<b>Prepared By:</b>	<u>Mike Sferra</u>	<b>Budgeted Amount:</b>	<u>N/A</u>
<b>Date Prepared:</b>	<u>May 27, 2016</u>	<b>Exhibits:</b>	<u>1</u>

### Subject

Consider and act upon authorizing the City Manager to execute a Rental/Use of Building Facilities Agreement with Waterbrook Bible Fellowship for the purpose of conducting Senior Recreation Center activities.

### Recommendation

Motion to authorize the City Manager to execute a Rental/Use of Building Facilities Agreement with Waterbrook Bible Fellowship for the purpose of conducting Senior Recreation Center activities.

### Discussion

The existing Senior Recreation Center (SRC) located at 800 Thomas Street has been rendered unusable due to the April 11 hail storm. Repairs to this City building are currently in progress. The programs normally conducted at the SRC have been temporarily transferred to the Wylie Recreation Center (WRC) located at the Municipal Complex. As summer programs are about to commence at the WRC, staff has searched for an alternate location to host the SRC activities. Representatives of the Waterbrook Bible Fellowship have offered the use of their facility until September 2, 2016 at no charge for the purpose of conducting SRC activities. Execution of the Rental/Use of Building Facilities Agreement would allow continuation of SRC activities while repairs are in progress to the City building.

# Waterbrook Bible Fellowship

## Building Use and Rental Policy

Effective Date: June 6, 2016

### Booking:

a) All individuals/groups wishing to use the church building will arrange for appropriate time and space by contacting the church office.

b) Ministry needs of the church (i.e. funerals) may preempt previous bookings. Efforts will be made to try and accommodate the group's needs.

c) User Groups must be authorized, and are required to sign a Rental/Use of Building Facilities Agreement.

d) The base rental fee must be paid 5 days in advance of the event/use. Renters/Users of a frequent and recurring (once or more per month) nature, will be administered via a Periodic Tenancy document.

WAIVED  
Initials  
*JAA*

e) A Damage Deposit is payable 5 days in advance of the event, as covered by the Rental/Use of Building Facilities Agreement.

WAIVED  
Initials  
*JAA*

f) Room needs, furniture set-up, and other special needs, such as tables, chairs, wheelchair access, sound system, etc., need to be outlined on the Rental/Use of Building Facilities Agreement.

g) Any equipment/chattels utilized, are **NOT** to leave the Church premises.

h) Waterbrook Bible Fellowship reserves the right to refuse use/rental to outside events and groups.

i) As situations warrant, special fees will be charged for use of sound services, janitorial services and wedding ceremonies.

### **Fee Policy:**

- a) Waterbrook Bible Fellowship groups may use the building free of charge.
- b) There is no established fee for the use of the church building for funerals, where the deceased maintained membership at Waterbrook Bible Fellowship: or the deceased's immediate family is/are current members.
- c) Non Waterbrook Bible Fellowship groups shall be subject to the then current fee schedule.
- d) Rental fees cover a three (3) hour period for use. Events and activities requiring more time may be subject to additional hourly charges.
- e) As situations warrant, special/additional fees will be applied for janitorial and security services.
- f) Special Situation requests (all not covered herein), must receive approval of the Church Board of Directors, or its delegated authority. Wylie Senior Center was granted exemption of rental fees by Waterbrook Board on May 15, 2016.

### **Sanctuary:** (Capacity – 240)

- a) The fee is \$250.00 initial charge (3 hours) plus \$100.00 per hour thereafter, including rehearsal times.
- b) If the sound system is required, an honorarium is required for the operator of \$25.00 per hour. Fees for the tech operator must cover times of rehearsal, set-up and tear down.

### **Splash:** (Capacity - Table Settings for 40-50 people)

- a) The fee is \$160.00 initial charge (3 hours), plus \$30.00 per hour thereafter; plus security. Special daily or multiple consecutive days may be applied for, to the Official Board of Waterbrook Bible Fellowship or its delegated authority. Capacity is limited to above.

### **Nursery:** (Capacity - 15)

- a) The fee is \$40.00 initial charge (3 hours), plus \$20.00 per hour thereafter.

**507 Building:** (Capacity - to 40 per room average)

a) The fee is \$50.00 initial charge (3 hours), plus \$25.00 per hour thereafter, plus security.

**200 Building:** (Capacity – 100 Splash; 60 Large classrooms, 30 small classrooms)

a) The fee for the Splash room is \$200. The fee for the large or small classrooms is \$50 each. Special daily or multiple consecutive days may be applied for, to the Official Board of Waterbrook Bible Fellowship or its delegated authority. Capacity is limited to above.

b) If the sound system is required, an honorarium is required for the operator of \$25.00 per hour. Fees for the tech operator must cover times of rehearsal, set-up and tear down.

**507 Building Kitchen:**

The Waterbrook Bible Fellowship 507 building has a kitchen space that may be used as a serving kitchen for catering events, but is not a cooking facility. Rates for use of the serving kitchen are available upon request. Food may be served and catered in the Waterbrook Bible Fellowship building with prior approval. Waterbrook Bible Fellowship does not have a commercial kitchen available and does not allow food preparation on campus.

# Waterbrook Bible Fellowship

507 Thomas Street, Wylie, TX 75098

972-429-7815

## RENTAL/USE OF BUILDING FACILITIES AGREEMENT

Date of Event Co/Co - 9/2/16 Time(s) M, Tu, W, F: 8:45 am - 2:45 pm / 8:45 am - 9:20 am /  
Building/Rooms Being Used 200 Building / Adult & RUSH F: 1:30 pm - 2:45 pm /  
Type of Activity Wylie Senior Center Sat: 8:30 am - 12 pm  
Number Attending approx 40-50  
Name(s) and Position(s) of Individuals(s) Assuming Responsibility:  
Name Katy Burton Name Haley McCrary  
Position Recreation Supervisor Position Recreation Programmer  
Address 800-100 Thomas St, Wylie, TX 75098  
Contact Numbers: 972-442-8119 / Katy: 214-770-8058  
Haley: 972-415-7032

Whereas the above Renter/User has requested the use of facilities within the premises of Waterbrook Bible Fellowship Church, hereinafter called the "Church" the following is agreed:

- 1) Fees/Charges as outlined are to be paid to the "Church" not later than five business days prior to the date of use.
- 2) The Renter/User is to provide a copy of Liability Insurance Coverage not later than five (5) business days prior to the date of use.
- 3) The Renter/User agrees NOT to hold the "Church" responsible or liable for any harm or injury occurring to any person on the premises during the use of the premises.
- 4) The Renter/User agrees to abide by All Fire, Safety and Kitchen Regulations as governed by Municipal, Provincial and Federal Authorities applicable, and as outlined in the Waterbrook Bible Fellowship Building Use Policy statement.
- 5) The Renter/User agrees to remove all items brought by them at time of departure.
- 6) The "Church" agrees to provide the facilities and utilities as deemed reasonable to this agreement.
- 7) The Renter/User acknowledges and agrees that the Church is a "No Smoking, No Alcohol" facility, and the Renter/User will abide by this condition.
- 8) The Renter/User agrees to leave the premises clean, free of garbage and in the same general condition and organization, at time of departure.
- 9) An administration fee equal to 25% of the damage deposit will be charged by the "Church" for any cancellations made less than 30 days prior to the contracted date.
- 10) Any refunds of the Damage Deposit will be available within ten (10) days of the event conclusion.
- 11) Completion of this contract means the Renter has read and agrees to abide by the "Church" Building Use and Rental Policy.

**Addendums:**

- a) The length of this contract may be extended beyond three (3) months based on when the Senior Center reconstruction is completed. Extension must be approved by "church".
- b) Movies shown at Waterbrook Bible Fellowship should not go past a PG-13 or TV14 rating.
- c) Senior Center is granted use of tables, classroom TV's, ice machine, games & equipment in RUSH room and assigned storage cabinet in Adult Classroom.

This agreement is hereby executed by the following Authorized Parties, by their signatures

below, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Signature of Renter/User \_\_\_\_\_

Waterbrook Bible Fellowship

Per: \_\_\_\_\_ Per: \_\_\_\_\_



# Wylie City Council

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## AGENDA REPORT

**Meeting Date:** June 14, 2016  
**Department:** WEDC  
**Prepared By:** Angel Wygant  
**Date Prepared:** May 31, 2016

**Item Number:** E  
*(City Secretary's Use Only)*  
**Account Code:** \_\_\_\_\_  
**Budgeted Amount:** \_\_\_\_\_  
**Exhibits:** 1

### Subject

Consider and place on file, the monthly Revenue and Expenditure Report for the Wylie Economic Development Corporation as of April 30, 2016.

### Recommendation

Motion to approve, the monthly Revenue and Expenditure Report for the Wylie Economic Development Corporation as of April 30, 2016.

### Discussion

The Wylie Economic Development Corporation (WEDC) Board of Directors approved the attached financials on May 31, 2016.

111-WYLIE ECONOMIC DEVEL CORP

ACCOUNT# TITLE

ASSETS

\*\*\*\*\*

1000-10110	CLAIM ON CASH & CASH EQUIV	917,151.42	
1000-10115	CASH - WEDC - INWOOD	0.00	
1000-10135	ESCROW	0.00	
1000-10180	DEPOSITS	7,000.00	
1000-10198	OTHER - MISC CLEARING	0.00	
1000-10341	TEXPOOL	0.00	
1000-10343	LOGIC	0.00	
1000-10481	INTEREST RECEIVABLE	0.00	
1000-11511	ACCTS REC - MISC	0.00	
1000-11517	ACCTS REC - SALES TAX	0.00	
1000-12810	LEASE PAYMENTS RECEIVABLE	0.00	
1000-12950	LOAN PROCEEDS RECEIVABLE	0.00	
1000-12996	LOAN RECEIVABLE	66,960.05	
1000-12997	ACCTS REC - JTM TECH	0.00	
1000-12998	ACCTS REC - FORGIVEABLE LOANS	533,333.33	
1000-14112	INVENTORY - MATERIAL/ SUPPLY	0.00	
1000-14116	INVENTORY - LAND & BUILDINGS	6,280,054.92	
1000-14118	INVENTORY - BAYCO/ SANDEN BLVD	0.00	
1000-14310	PREPAID EXPENSES - MISC	0.00	
1000-14410	DEFERRED OUTFLOWS	657,173.00	
			8,461,672.72

TOTAL ASSETS

8,461,672.72

LIABILITIES

\*\*\*\*\*

2000-20110	FEDERAL INCOME TAX PAYABLE	0.00
2000-20111	MEDICARE PAYABLE	0.00
2000-20112	CHILD SUPPORT PAYABLE	0.00
2000-20113	CREDIT UNION PAYABLE	0.00
2000-20114	IRS LEVY PAYABLE	0.00
2000-20115	NATIONWIDE DEFERRED COMP	0.00
2000-20116	HEALTH INSUR PAY-EMPLOYEE	0.19
2000-20117	TMRS PAYABLE	0.00
2000-20118	ROTH IRA PAYABLE	0.00
2000-20119	WORKERS COMP PAYABLE	0.00
2000-20120	FICA PAYABLE	0.00
2000-20121	TEC PAYABLE	0.00
2000-20122	STUDENT LOAN LEVY PAYABLE	0.00
2000-20123	ALIMONY PAYABLE	0.00
2000-20124	BANKRUPTCY PAYABLE	0.00
2000-20125	VALIC DEFERRED COMP	0.00
2000-20126	ICMA PAYABLE	0.00
2000-20127	EMP. LEGAL SERVICES PAYABLE	0.00
2000-20130	FLEXIBLE SPENDING ACCOUNT	0.00
2000-20131	EDWARD JONES DEFERRED COMP	0.00
2000-20132	EMP CARE FLITE	12.00
2000-20151	ACCRUED WAGES PAYABLE	0.00
2000-20180	ADDIT EMPLOYEE INSUR PAY	0.00
2000-20199	MISC PAYROLL PAYABLE	0.00

111-WYLIE ECONOMIC DEVEL CORP

ACCOUNT#	TITLE		
2000-20201	AP PENDING		6,549.96
2000-20210	ACCOUNTS PAYABLE	(	1,186.56)
2000-20530	PROPERTY TAXES PAYABLE		0.00
2000-20540	NOTES PAYABLE		657,173.00
2000-20810	DUE TO GENERAL FUND		0.00
2000-22270	DEFERRED INFLOW		261,960.05
2000-22275	DEF INFLOW - LEASE PRINCIPAL		0.00
2000-22280	DEFERRED INFLOW - LEASE INT		0.00
2000-22915	RENTAL DEPOSITS		2,500.00
	TOTAL LIABILITIES		<u>927,008.64</u>
EQUITY			
=====			
3000-34110	FUND BALANCE - RESERVED		0.00
3000-34590	FUND BALANCE-UNRESERV/UNDESIG		7,984,197.60
	TOTAL BEGINNING EQUITY		<u>7,984,197.60</u>
	TOTAL REVENUE		1,008,051.50
	TOTAL EXPENSES		1,457,585.02
	REVENUE OVER/(UNDER) EXPENSES	(	449,533.52)
	TOTAL EQUITY & OVER/(UNDER)		<u>7,534,664.08</u>
	TOTAL LIABILITIES, EQUITY & OVER/(UNDER)		<u>8,461,672.72</u>

922-GEN LONG TERM DEBT (WEDC)

ACCOUNT#	TITLE		
<b>ASSETS</b>			
*****			
1000-10312	GOVERNMENT NOTES	0.00	
1000-18110	LOAN - WEDC	0.00	
1000-18120	LOAN - BIRMINGHAM	0.00	
1000-18210	AMOUNT TO BE PROVIDED	0.00	
1000-18220	BIRMINGHAM LOAN	0.00	
1000-19050	DEF OUTFLOW - CONTRIBUTIONS	23,447.00	
1000-19075	DEF OUTFLOW - INVESTMENT EXP	5,062.00	
1000-19100	DEF OUTFLOW - ACT EXP/ASSUMP	2,154.00	
			30,663.00
TOTAL ASSETS			30,663.00
*****			
<b>LIABILITIES</b>			
*****			
2000-20310	COMPENSATED ABSENCES PAYABLE	44,287.86	
2000-20311	COMP ABSENCES PAYABLE-CURRENT	0.00	
2000-21410	ACCRUED INTEREST PAYABLE	4,018.84	
2000-28205	WEDC LOANS/CURRENT	202,547.79	
2000-28220	BIRMINGHAM LOAN	0.00	
2000-28230	INWOOD LOAN	0.00	
2000-28232	ANB LOAN/EDGE	1,685,000.00	
2000-28233	ANB LOAN/PEDDICORD WHITE	616,779.19	
2000-28234	ANB LOAN/RANDACK HUGHES	138,838.31	
2000-28235	ANB LOAN	0.00	
2000-28236	ANB CONSTRUCTION LOAN	0.00	
2000-28237	ANB LOAN/ WOODBRIDGE PARKWAY	690,867.94	
2000-28238	ANB LOAN/BUCHANAN	242,652.56	
2000-28239	ANB LOAN/JONES:HOBART PAYOFF	296,438.73	
2000-28240	HUGHES LOAN	0.00	
2000-28250	CITY OF WYLIE LOAN	0.00	
2000-28260	PRIME KUTS LOAN	0.00	
2000-28270	BOWLAND/ANDERSON LOAN	0.00	
2000-28280	CAPITAL ONE CAZAD LOAN	0.00	
2000-28290	HOBART/COMMERCE LOAN	0.00	
2000-29150	NET PENSION LIABILITY	147,106.00	
TOTAL LIABILITIES			4,068,537.22
*****			
<b>EQUITY</b>			
*****			
3000-34590	FUND BALANCE-UNRESERV/UNDESIG(	2,525,176.19)	
3000-35900	UNRESTRICTED NET POSITION	( 114,969.00)	
TOTAL BEGINNING EQUITY			( 2,640,145.19)
TOTAL REVENUE			( 1,685,000.00)
TOTAL EXPENSES			( 287,270.97)
REVENUE OVER/(UNDER) EXPENSES			( 1,397,279.03)
TOTAL EQUITY & OVER/(UNDER)			( 4,037,874.22)

922-GEN LONG TERM DEBT (WEDC)

ACCOUNT#            TITLE

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TOTAL LIABILITIES, EQUITY & OVER/ (UNDER)

30,663.00

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CITY OF WYLIE  
REVENUE AND EXPENSE REPORT - (UNAUDITED)  
AS OF: APRIL 30TH, 2016

111-WYLIE ECONOMIC DEVEL CORP  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	2,257,829.00	154,919.96	0.00	912,049.69	0.00	1,345,779.31	40.39
INTERGOVERNMENTAL REV.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INTEREST INCOME	12,958.00	1,137.48	0.00	7,779.98	0.00	5,178.02	60.04
MISCELLANEOUS INCOME	141,200.00	( 151,835.34)	0.00	( 1,596,778.17)	0.00	1,737,978.17	130.86-
OTHER FINANCING SOURCES	0.00	0.00	0.00	1,685,000.00	0.00	( 1,685,000.00)	0.00
TOTAL REVENUES	<u>2,411,987.00</u>	<u>4,222.10</u>	<u>0.00</u>	<u>1,008,051.50</u>	<u>0.00</u>	<u>1,403,935.50</u>	<u>41.79</u>
<u>EXPENDITURE SUMMARY</u>							
DEVELOPMENT CORP-WEDC	<u>3,858,411.00</u>	<u>273,516.60</u>	<u>0.00</u>	<u>1,457,585.02</u>	<u>757,282.00</u>	<u>1,643,543.98</u>	<u>57.40</u>
TOTAL EXPENDITURES	<u>3,858,411.00</u>	<u>273,516.60</u>	<u>0.00</u>	<u>1,457,585.02</u>	<u>757,282.00</u>	<u>1,643,543.98</u>	<u>57.40</u>
REVENUE OVER/(UNDER) EXPENDITURES	( 1,446,424.00)	( 269,294.50)	0.00	( 449,533.52)	( 757,282.00)	( 239,608.48)	83.43

CITY OF WYLIE  
 REVENUE AND EXPENSE REPORT - (UNAUDITED)  
 AS OF: APRIL 30TH, 2016

111-WYLIE ECONOMIC DEVEL CORP  
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>TAXES</u>							
4000-40150 REV IN LEIU OF TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4000-40210 SALES TAX	2,257,829.00	154,919.96	0.00	912,049.69	0.00	1,345,779.31	40.39
TOTAL TAXES	2,257,829.00	154,919.96	0.00	912,049.69	0.00	1,345,779.31	40.39
<u>INTERGOVERNMENTAL REV.</u>							
4000-43518 380 ECONOMIC AGREEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL REV.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>INTEREST INCOME</u>							
4000-46050 CERTIFICATE OF DEPOSIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4000-46110 ALLOCATED INTEREST EARNINGS	1,000.00	140.99	0.00	804.55	0.00	195.45	80.46
4000-46140 TEXPOOL INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4000-46143 LOGIC INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4000-46150 INTEREST EARNINGS	3,817.00	281.98	0.00	2,035.68	0.00	1,781.32	53.33
4000-46160 LOAN REPAYMENT (PRINCIPAL)	8,141.00	714.51	0.00	4,939.75	0.00	3,201.25	60.68
4000-46210 BANK MONEY MARKET INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL INTEREST INCOME	12,958.00	1,137.48	0.00	7,779.98	0.00	5,178.02	60.04
<u>MISCELLANEOUS INCOME</u>							
4000-48110 RENTAL INCOME	141,200.00	6,650.00	0.00	85,350.00	0.00	55,850.00	60.45
4000-48310 RECOVERY - PRIOR YEAR EXPEN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4000-48410 MISCELLANEOUS INCOME	0.00	( 100.00)	0.00	( 100.00)	0.00	100.00	0.00
4000-48430 GAIN/(LOSS) SALE OF CAP ASS	0.00	( 158,385.34)	0.00	( 1,682,028.17)	0.00	1,682,028.17	0.00
TOTAL MISCELLANEOUS INCOME	141,200.00	( 151,835.34)	0.00	( 1,596,778.17)	0.00	1,737,978.17	130.86-
<u>OTHER FINANCING SOURCES</u>							
4000-49160 TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4000-49325 BANK NOTE PROCEEDS	0.00	0.00	0.00	1,685,000.00	0.00	( 1,685,000.00)	0.00
4000-49550 LEASE PRINCIPAL PAYMENTS (O	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER FINANCING SOURCES	0.00	0.00	0.00	1,685,000.00	0.00	( 1,685,000.00)	0.00
<b>TOTAL REVENUES</b>	<b>2,411,987.00</b>	<b>4,222.10</b>	<b>0.00</b>	<b>1,008,051.50</b>	<b>0.00</b>	<b>1,403,935.50</b>	<b>41.79</b>

CITY OF WYLIE  
 REVENUE AND EXPENSE REPORT - (UNAUDITED)  
 AS OF: APRIL 30TH, 2016

111-WYLIE ECONOMIC DEVEL CORP  
 DEVELOPMENT CORP-WEDC  
 DEPARTMENTAL EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL SERVICES</u>							
5611-51110 SALARIES	238,052.00	28,886.55	0.00	123,890.34	0.00	114,161.66	52.04
5611-51130 OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5611-51140 LONGEVITY PAY	1,073.00	0.00	0.00	1,024.00	0.00	49.00	95.43
5611-51145 SICK LEAVE BUYBACK	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5611-51160 CERTIFICATION INCENTIVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5611-51170 PARAMEDIC INCENTIVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5611-51210 CAR ALLOWANCE	12,600.00	1,479.27	0.00	6,841.45	0.00	5,758.55	54.30
5611-51220 PHONE ALLOWANCE	4,656.00	1,164.00	0.00	3,192.00	0.00	1,464.00	68.56
5611-51230 CLOTHING ALLOWANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5611-51260 MOVING ALLOWANCE	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
5611-51310 TMRS	36,677.00	4,424.34	0.00	19,028.43	0.00	17,648.57	51.88
5611-51410 HOSPITAL & LIFE INSURANCE	38,107.00	2,579.38	0.00	15,083.62	0.00	23,023.38	39.58
5611-51415 EXECUTIVE HEALTH PLAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5611-51420 LONG-TERM DISABILITY	1,357.00	77.01	0.00	519.56	0.00	837.44	38.29
5611-51440 FICA	15,607.00	1,848.06	0.00	5,855.52	0.00	9,751.48	37.52
5611-51450 MEDICARE	3,650.00	432.21	0.00	1,864.59	0.00	1,785.41	51.08
5611-51470 WORKERS COMP PREMIUM	663.00	0.00	0.00	637.47	0.00	25.53	96.15
5611-51480 UNEMPLOYMENT COMP (TWC)	810.00	513.00	0.00	513.00	0.00	297.00	63.33
TOTAL PERSONNEL SERVICES	358,252.00	41,403.82	0.00	178,449.98	0.00	179,802.02	49.81
<u>SUPPLIES</u>							
5611-52010 OFFICE SUPPLIES	3,500.00	0.00	0.00	1,113.51	0.00	2,386.49	31.81
5611-52040 POSTAGE & FREIGHT	980.00	0.00	0.00	36.50	0.00	943.50	3.72
5611-52130 TOOLS/ EQUIP (NON-CAPITAL)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5611-52810 FOOD SUPPLIES	2,000.00	28.85	0.00	669.27	0.00	1,330.73	33.46
5611-52990 OTHER	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
TOTAL SUPPLIES	11,480.00	28.85	0.00	1,819.28	0.00	9,660.72	15.85
<u>MATERIALS FOR MAINTENANC</u>							
5611-54630 TOOLS & EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5611-54810 COMPUTER HARD/SOFTWARE	3,000.00	847.80	0.00	2,572.80	112.50	314.70	89.51
5611-54990 OTHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MATERIALS FOR MAINTENANC	3,000.00	847.80	0.00	2,572.80	112.50	314.70	89.51
<u>CONTRACTUAL SERVICES</u>							
5611-56030 INCENTIVES	2,014,914.00	153,761.85	0.00	1,281,647.53	0.00	733,266.47	63.61
5611-56040 SPECIAL SERVICES	112,900.00	12,833.00	0.00	68,272.85	2,350.00	42,277.15	62.55
5611-56080 ADVERTISING	35,280.00	2,000.00	0.00	14,474.00	0.00	20,806.00	41.03
5611-56090 COMMUNITY DEVELOPMENT	47,250.00	2,051.33	0.00	19,815.01	100.00	27,334.99	42.15
5611-56110 COMMUNICATIONS	5,960.00	276.09	0.00	3,297.81	0.00	2,662.19	55.33
5611-56180 RENTAL	29,400.00	2,444.00	0.00	18,183.68	25.00	11,191.32	61.93
5611-56210 TRAVEL & TRAINING	29,450.00	1,126.17	0.00	15,201.77	0.00	14,248.23	51.62
5611-56250 DUES & SUBSCRIPTIONS	18,890.00	683.53	0.00	7,246.33	0.00	11,643.67	38.36
5611-56310 INSURANCE	4,310.00	( 1,157.88)	0.00	4,973.63	0.00	663.63	115.40
5611-56510 AUDIT & LEGAL SERVICES	23,000.00	0.00	0.00	10,878.00	1,060.00	11,062.00	51.90
5611-56570 ENGINEERING/ARCHITECTURAL	20,000.00	1,200.00	0.00	9,842.21	0.00	10,157.79	49.21
5611-56610 UTILITIES-ELECTRIC	2,000.00	( 377.28)	0.00	3,827.28	0.00	( 1,827.28)	191.36
TOTAL CONTRACTUAL SERVICES	2,343,354.00	174,840.81	0.00	1,457,660.10	3,535.00	882,158.90	62.35

CITY OF WYLIE  
REVENUE AND EXPENSE REPORT - (UNAUDITED)  
AS OF: APRIL 30TH, 2016

111-WYLIE ECONOMIC DEVEL CORP  
DEVELOPMENT CORP-WEDC  
DEPARTMENTAL EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>DEBT SERVICE &amp; CAP. REPL</u>							
5611-57110 DEBT SERVICE	686,825.00	0.00	0.00	0.00	0.00	686,825.00	0.00
5611-57410 PRINCIPAL PAYMENT	0.00	40,158.91	0.00	286,925.60	0.00	( 286,925.60)	0.00
5611-57415 INTEREST EXPENSE	0.00	12,479.56	0.00	74,916.56	0.00	( 74,916.56)	0.00
5611-57710 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DEBT SERVICE & CAP. REPL	686,825.00	52,638.47	0.00	361,842.16	0.00	324,982.84	52.68
<u>CAPITAL OUTLAY</u>							
5611-58110 LAND-PURCHASE PRICE	200,000.00	52,653.00	0.00	1,761,673.50	753,634.50	( 2,315,308.00)	257.65
5611-58120 DEVELOPMENT FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5611-58150 LAND-BETTERMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5611-58210 STREETS & ALLEYS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5611-58410 SANITARY SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5611-58810 COMPUTER HARD/SOFTWARE	3,000.00	2,413.84	0.00	4,633.02	0.00	( 1,633.02)	154.43
5611-58830 FURNITURE & FIXTURES	2,500.00	1,343.01	0.00	1,343.01	0.00	1,156.99	53.72
5611-58910 BUILDINGS	250,000.00	0.00	0.00	0.00	0.00	250,000.00	0.00
5611-58995 CONTRA CAPITAL OUTLAY	0.00	( 52,653.00)	0.00	( 2,312,408.83)	0.00	2,312,408.83	0.00
TOTAL CAPITAL OUTLAY	455,500.00	3,756.85	0.00	( 544,759.30)	753,634.50	246,624.80	45.86
<u>OTHER FINANCING (USES)</u>							
5611-59111 TRANSFER TO GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5611-59190 TRANSFER TO THOROUGHFARE IMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5611-59430 TRANSFER TO CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5611-59990 PROJECT ACCOUNTING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<hr/>							
TOTAL DEVELOPMENT CORP-WEDC	3,858,411.00	273,516.60	0.00	1,457,585.02	757,282.00	1,643,543.98	57.40
<hr/>							
TOTAL EXPENDITURES	3,858,411.00	273,516.60	0.00	1,457,585.02	757,282.00	1,643,543.98	57.40
<hr/>							
REVENUE OVER (UNDER) EXPENDITURES	( 1,446,424.00)	( 269,294.50)	0.00	( 449,533.52)	( 757,282.00)	( 239,608.48)	83.43

\*\*\* END OF REPORT \*\*\*

Wylie Economic Development Corporation  
 Balance Sheet Sub Ledger  
 April 30, 2016

**Notes Payable**

		Date of Purchase	Payment	Beginning Bal.	Principal	Interest	Rate of Interest	Principal Balance
April 1, 2016								3,913,207.68
ANBTX - 88130968	HUGHES/RANDACK(41 of 60)	10/23/12	10,107.00	195,892.74	9,443.68	673.32	3.99	186,449.06
ANBTX -88130976	WOODBIDGE PKWY (#20 of 60)	8/15/14	13,267.93	760,715.76	11,558.22	1,709.71	2.61	749,157.54
ANBTX -88148481	BUCHANAN (#20 of 60)	8/13/14	7,331.95	281,640.42	6,447.13	884.82	3.77	275,193.29
ANBTX - 88149711	PEDDICORD / WHITE (#16 OF 120)	12/12/14	7,382.45	647,741.15	5,115.36	2,267.09	4.20	642,625.79
ANBTX - 88158043	K&M / HOBART (7 of 48)	9/2/15	8,745.25	342,217.61	7,604.52	1,140.73	4.00	334,613.09
ANBTX - 88157334	LINDUFF (7 of 9 Interest only)	10/21/15	5,803.89	1,685,000.00	0.00	5,803.51	4.00	1,685,000.00
April 30, 2016					\$40,168.91	\$12,479.18		3,873,038.77

Note: Principal and Interest payments vary by date of payment.  
 \* Balance adjusted \$514.68 at payoff of ANBTX - 88122627 (Martinez)

Wylie Economic Development Corporation  
 Inventory Subledger  
 April 30, 2016

**Inventory - Land**

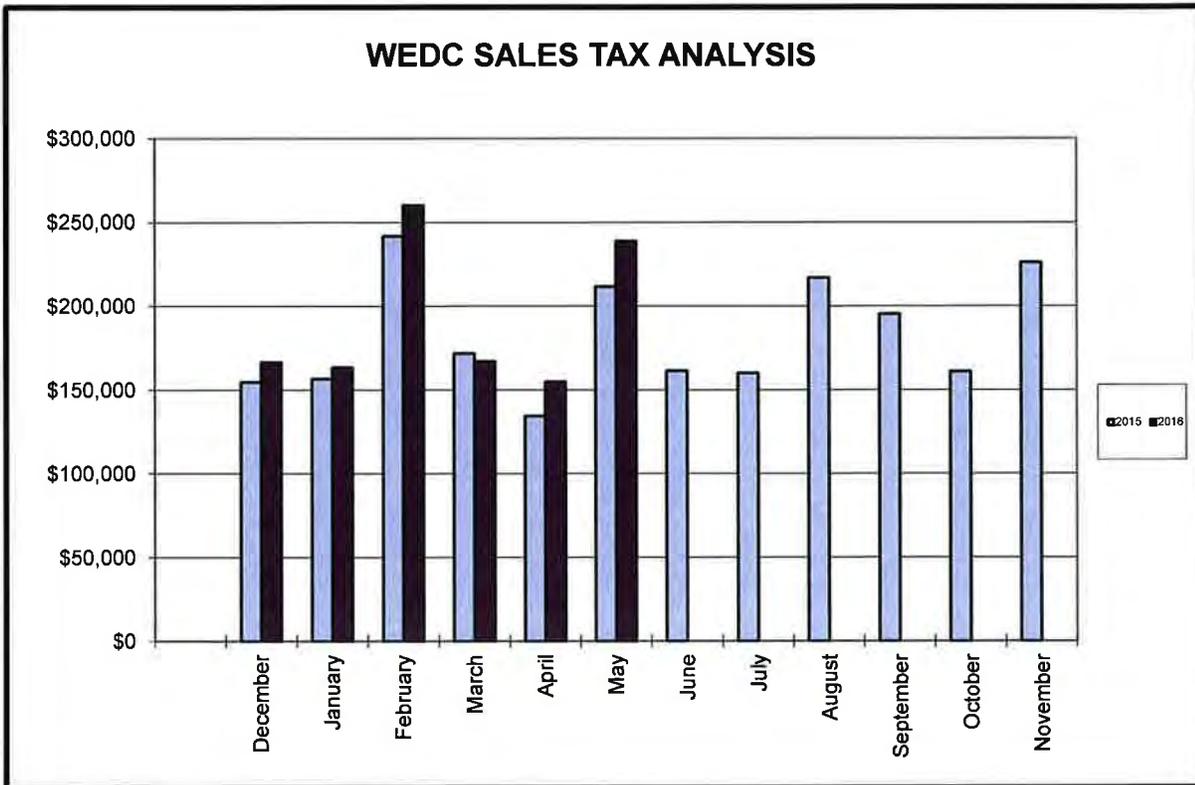
		Date of Pur.	Address	Acreage	Improvements		Cost Basis	Sub-totals
<b>Cooper</b>	McMasters	7/12/05	709 Cooper	0.48		n/a	\$202,045	
	Heath	12/28/05	706 Cooper	0.46	\$32,005	3,625	186,934	
	Perry	9/13/06	707 Cooper	0.49		Demo	200,224	
	Bowland/Anderson	10/9/07	Cooper Dr.	0.37		n/a	106,419	
	KCS	8/1/08	Cooper Dr.	0.41		n/a	60,208	
	Duel Products	9/7/12	704 Cooper Dr.	0.50		n/a	127,452	
	Randack	10/23/12	711-713 Cooper Dr.	1.09	217,500	8,880	400,334	
	Lot 2R3	7/24/14	Cooper Dr.	0.95		n/a	29,056	\$1,312,672
<b>Industrial Ct.</b>	Hughes	7/25/06	211 - 212 Industrial	0.74	209,801	10,000	420,361	
			R.O.W.	0.18			41,585	
	Prime Kuts	10/8/07	207 Industrial	0.20	182,223	4,550	229,284	
			R.O.W.	0.11		n/a	77,380	
	Cazad	3/17/08	210 Industrial	0.27	128,083	3,900	200,782	
	Buchanan	8/13/14	400 S. Hwy 78	1.25	68,294	12,750	503,233	
	Glenn	4/24/15	209 Industrial Ct	0.18	69,426	2,900	326,773	
			R.O.W.	0.12		n/a		
Mann Made	2/10/16	398 S. Hwy 78	1.23	182,784	15,000	750,244		
C.O.W	4/13/16	R.O.W.	0.29		n/a	52,653	2,602,295	
<b>Regency</b>	Regency Pk.	6/4/10	25 Steel Road	0.65		n/a	25,171	25,171
<b>Commerce</b>	Hobart Investments	11/12/13	Commerce	1.60		n/a	156,820	
	Hobart	1/6/14	605 Commerce	1.07	396,263	20,000	386,380	543,200
<b>Jackson</b>	Heath	3/17/14	104 N. Jackson	0.17		Demo	220,034	
	Udoh	2/12/14	109 Marble	0.17		n/a	70,330	
	Peddicord	12/12/14	108/110 Jackson	0.35	155,984	4,444	486,032	
	City Lot	12/12/14	100 W. Oak St	0.35		n/a		
	Jones (K&M)	9/3/15	106 N. Birmingham	0.21	42,314	4,125	190,596	966,992
<b>Alanis</b>	White Property (Alanis)	12/12/14	Alanis	6.63		n/a	420,336	420,336
<b>South Ballard</b>	Birmingham Trust	6/3/15	505 - 607 S. Ballard	0.95		Demo	409,390	409,390
Total				21.45	\$1,684,677	90,174	\$6,280,055	\$6,280,055

\*A Journal entry was made by auditors to adjust the cost of the Hughes land by \$4,638.79. This amount was for taxes owed and not part of land value.

\*Prime Kuts total purchase price was \$306,664.45. The distribution between 207 Industrial and R.O.W. purchased was developed by Seller for tax purposes.

**WYLIE ECONOMIC DEVELOPMENT CORPORATION**  
**SALES TAX REVENUE**  
**FOR THE MONTH OF MAY 2016**

MONTH	WEDC 2014	WEDC 2015	WEDC 2016	DIFF 15 VS 16	% DIFF 15 VS 16
DECEMBER	\$134,371	\$154,719	\$166,418	\$11,700	7.56%
JANUARY	128,968	156,685	163,463	6,778	4.33%
FEBRUARY	213,877	241,858	260,166	18,309	7.57%
MARCH	121,483	171,741	167,082	-4,659	-2.71%
APRIL	124,866	134,475	154,920	20,445	15.20%
MAY	200,476	211,645	238,646	27,002	12.76%
JUNE	145,137	161,426			
JULY	149,537	159,973			
AUGUST	193,751	216,962			
SEPTEMBER	154,328	195,347			
OCTOBER	152,545	160,876			
NOVEMBER	213,292	226,078			
Sub-Total	\$1,932,632	\$2,191,785	\$1,150,696	\$79,574	7.43%
AUDIT ADJ					
TOTAL	\$1,932,632	\$2,191,785	\$1,150,696	\$79,574	7.43%





# Wylie City Council

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## AGENDA REPORT

**Meeting Date:** June 9, 2015  
**Department:** City Secretary  
**Prepared By:** Carole Ehrlich  
**Date Prepared:** June 1, 2015

**Item Number:** 1  
*(City Secretary's Use Only)*  
**Account Code:** \_\_\_\_\_  
**Budgeted Amount:** \_\_\_\_\_  
**Exhibits:** Panel Recommendations

### Subject

Consider, and act upon, the recommendations of the 2016 Boards and Commission Council Interview Panel for appointments to the Animal Shelter Advisory Board, Construction Code Board, Library Board, Parks and Recreation Board, Parks and Recreation Facilities Development Corporation Board (4B), Planning and Zoning Commission, Public Arts Advisory Board, Historic Review Commission, Wylie Economic Development Corporation, and the Zoning Board of Adjustments to fill board vacancies for a term to begin July 1, 2016 and end June 30, 2018/19.

### Recommendation

Motion to approve, the recommendations of the 2016 Boards and Commission Council Interview Panel for appointments to the Animal Shelter Advisory Board, Construction Code Board, Library Board, Parks and Recreation Board, Parks and Recreation Facilities Development Corporation Board (4B), Planning and Zoning Commission, Public Arts Advisory Board, Historic Review Commission, Wylie Economic Development Corporation, and the Zoning Board of Adjustments to fill board vacancies for a term to begin July 1, 2016 and end June 30, 2018/19.

### Discussion

Article 8, Section 1A of the City Charter authorizes the City Council to appoint members to serve on boards, commissions and committees to help carry out the functions and obligations of the City and to make recommendations to the City Council. The City Council has prescribed the purpose, composition, function, duties, accountability and the tenure of each board, commission and committee.

The Public Information Officer and City Secretary's Office began an active campaign to solicit for Board and Commission applications by utilizing the Wylie News, eWylie, Facebook, DMN Neighbors go and contacting current board and commission members to determine if they wished to seek re-appointment. Staff also utilized the City's Website by offering application submittals on-line.

An interview panel, consisting of three council members was used to conduct interviews of all applicants. All applicants were personally contacted to schedule an informal meeting, in open session, with the Boards and Commission Council Interview Panel. Council members appointed by the Wylie City Council for 2016 are:

Mayor pro tem Keith Stephens, Chair; Councilman David Dahl, and Councilwoman Candy Arrington. The Panel met with applicants on Tuesday, May 31, 2016 and Wednesday, June 1, 2016 to conduct interviews and deliberate their choices to recommend to the full council.

The Council feels that the entire process is helpful to them in making appointments and offers an opportunity to understand some of the visions the applicants have for the community. The 2016 Boards and Commission Council Interview Panel have attached their recommendations for Council consideration and action.

In addition to the applicant positions recommended, the panel has recommended replacements should a vacancy occur for some of the positions. Some boards with designated alternates were not issued replacements. Vacant positions during the year will be filled with current applicants as those vacancies occur. All replacement appointments will come before Council for final approval.

The attached recommendations may be made in one motion, if all recommendations are approved by Council.

**2016 INTERVIEW PANEL  
FINAL RECOMMENDATIONS**

PLACE	NAME	SEEKING RE-APPOINTMENT	APPLICANT AWARDED POSITION
<b>ANIMAL SHELTER ADVISORY BOARD - Jeff Butters</b>			
1	Chuck Kerin	No	Brad Abraham, DVM
2	Amy Nutz	No - term limits	Beatrice Cordova
4	David Dahl	Yes	David Dahl
5	David Lewis	No - term limits	Brad Boozer
<b>CONSTRUCTION CODE BOARD - Bret McCullough</b>			
Alt	Thomas Byers	No	Brett Swendig
Alt	Charles Barton	No	Robert Reynolds
1	Karyn McGinnis	No	David Burkhart
2	Dale Davenport	Yes	Dale Davenport
3	Sunil Verma	Yes	Sunil Verma
<b>HISTORIC REVIEW COMMISSION - Renae Ollie</b>			
4	Bob Heath	Yes	Bob Heath
5	Annilee Waterman	Yes	Mandi Wilson
6	Jennifer Wakefield	Yes	Sandra Stone
<b>LIBRARY BOARD - Rachel Orozco</b>			
6	Kenneth Cash	Yes	Kenneth Cash
7	Geraldine Washington	No	Jesse Meason
<b>PARKS AND RECREATION BOARD - Robert Diaz</b>			
1	David White	Yes	David White
4	Lisa Ulmer	No	Joni Robinson
6	Emmett Jones	Yes	Emmett Jones
7	Matt Rose	Yes	Matt Rose
<b>PARKS AND RECREATION 4B BOARD - Robert Diaz</b>			
5	Eric Hogue	Yes	Eric Hogue
7	David Dahl	Yes	David Dahl
<b>PLANNING AND ZONING COMMISSION - Renae' Ollie</b>			
1	Sonia Ahmed	Yes	Sonia Ahmed
4	Ronald Smith	Yes	Ronald Smith
5	Randy Owens	Yes	Randy Owens
7	David Williams	Yes	Roger Myers
<b>PUBLIC ARTS ADVISORY BOARD - Carole Ehrlich</b>			
4	Margaret Boyd	No	Michael Schwerin

**2016 INTERVIEW PANEL  
FINAL RECOMMENDATIONS**

5	Lynn Grimes	Yes	Lynn Grimes
6	Lisa Green	Yes	Lisa Green
7	Brooke Lopez	Yes	Brooke Lopez
<b>WEDC BOARD - Sam Satterwhite</b>			
1	Mitch Herzog	Yes	Mitch Herzog
2	Marvin Fuller	Yes	Marvin Fuller
Active Replacement			Bryan Brokaw
<b>ZONING BOARD OF ADJUSTMENTS - Renae' Ollie</b>			
2	Jason Potts	Yes	Jason Potts
3	Andres Gonzalez	Yes	Andres Gonzalez
4	Kevin Finnell	Yes	Kevin Finnell
5	Robert Holcomb	Yes	Robert Holcomb
Alt	Karyn McGinnis	No	Robert Reynolds
Alt			Beatrice Cordova



# Add/Edit Request

Update & Exit

Update

Cancel

Print

Audit Trail

Assigned to: Tina Link

Request: 8744 Entered on: 04/16/2016 1:24 PM

Long form

Customer Information [Create another request for customer](#)

\* Last name:  First name:  Phone:  Alt phone:  Email:

\* Address:  City:  State:  Zip code:

\* Topic:

Request type:

Entered via:

\* First Choice:  (Your first choice)

\* Second Choice:  (Your second choice)

\* Third Choice:  (Your third choice)

\* Sub Committee?:  (Are you interested in serving on a sub committee?)

\* Resident Length?:  (How long have you lived in Wylie?)

Registered Voter?:  (Are you a registered voter?)

\* County of Voter Registration:

\* Occupation:

Date of Birth:

\* Business Owner?:  (Do you own a business?)

Business Name:  (If business owner, please answer the following)

Business Address:

Business Phone:

Business Email:

Attachments: [Add Attachments](#)

Please indicate briefly why you would like to be appointed to a Board or Commission.

\* Description:



Reason closed:



Due Date:

Leave blank for automatic calculation

Insert Reason Closed:

Update & Exit

Update

Cancel

Collaboration Area (internal notes, email correspondence)

To add notes or send emails about this Request, enter message below or insert message  , then press the appropriate button.



To add an internal note, or send a message to your department manager or another employee about this request, enter your message here (at least four characters) and the buttons to the right will enable. Then press one of the buttons.

[Send to Manager](#)

[Add Internal Note](#)

[Send to Employee\(s\)...](#)

# Add/Edit Request

Update & Exit Update Cancel

Print Audit Trail

Assigned to: Tina Link

Request: 6335 Entered on: 04/26/2015 4:07 PM

Long form

### Customer Information [Create another request for customer](#)

* Last name: Brown	* First name: David	Phone: (469) 443-0971	Alt phone:	* Email:
* Address: 3503 Lynn Ct	City: Wylie	State: TX	Zip code: 75098	

\* Topic: Board and Commission Application

Request type: Question

Entered via: Web

2 ~~First~~ Choice: Planning and Zoning Board (Your first choice)

3 ~~Second~~ Choice: Parks and Recreation Board (Your second choice)

1 ~~Third~~ Choice: ~~Animal Shelter Advisory Board~~ (Your third choice) **Board of Ethics**

\* Sub Committee?: No (Are you interested in serving on a sub committee?)

\* Resident Length?: 2 (How long have you lived in Wylie?)

\* Registered Voter?: Yes (Are you a registered voter?)

\* County of Voter Registration: Collin

✓ Occupation: Semi-retired consulta

Date of Birth:

\* Business Owner?: No (Do you own a business?)

Business Name: (If business owner, please answer the following)

Business Address:

Business Phone:

Business Email:

Attachments: [Add Attachments](#)

Please indicate briefly why you would like to be appointed to a Board or Commission.

\* Description: I'm semi-retired, have time, and enjoy living in Wylie. I have a strong business background, primarily an operations focus, and believe I could add value. To the extent possible in a high-growth period, I'd like to help retain the small town feel. I value the seemingly inherent friendliness of people here and it would be a shame to let that get away. To whatever extent I could help...

Reason closed: This must be filled in to close the request. Contents of field, and attachments that are marked as Send to Customer when Closed, are e-mailed for customer notification.

Due Date: 05/06/2015 Leave blank for automatic calculation

Insert Reason Closed: (Select message from list)

Update & Exit Update Cancel

### Collaboration Area (internal notes, email correspondence)

To add notes or send emails about this Request, enter message below or insert message (Select message from list), then press the appropriate button.

To add an internal note, or send a message to your department manager or another employee about this request, enter your message here (at least four characters) and the buttons to the right will enable. Then press one of the buttons.

Send to Manager

Add Internal Note

Send to Employee(s)...



# Boards & Commissions Application

CITY OF WYLIE Spring 2015

Please return your completed application to the City Secretary's Office at 300 Country Club Road, Bldg. 100, Wylie, Texas 75098 or email to [tina.link@wylietexas.gov](mailto:tina.link@wylietexas.gov)

All fields flagged with a red asterisk are required. Please print clearly. Deadline for applications is May 15<sup>th</sup>, 2015.

\* Please note that this form and the information you provide is subject to the Texas Public Information Act. \*

\*Printed Name: Quincy Johnson

\*Please indicate your first, second and third preference below:

Yes, I would be interested in serving on subcommittees that may be formed.

- |  |   |
|--|---|
| <input type="checkbox"/> Construction Code Board       | <input type="checkbox"/> Planning & Zoning Board                      |
| <u>3</u> Library Board                                 | <input type="checkbox"/> Wylie Economic Development Corporation Board |
| <u>2</u> Parks & Recreation Board                      | <input type="checkbox"/> Zoning Board of Adjustments                  |
| <input type="checkbox"/> Animal Shelter Advisory Board | <input type="checkbox"/> Public Arts Advisory Board                   |
| <input type="checkbox"/> Historic Review Commission    | <u>1</u> Board of Ethics (May 31 <sup>st</sup> deadline)              |

Each application must have the attached affidavit when submitted.

### Personal Information

\*Home Address: 224 Lake Texoma Dr

\*Phone: 2149274015 Alt Phone: \_\_\_\_\_

E-mail: [REDACTED]

\*Are you a registered voter?  YES  NO

If so, what County or City? \_\_\_\_\_

\*D.O.B: [REDACTED]

\*Driver's License Number: [REDACTED]

### Occupational Information

Business Owner?  Yes  No

Business Name: Comp Com Systems

Occupation: Inside Sales Representative

Business Address: 7171 Forest Ln Dallas, TX

Telephone: 972-856-7187

Fax: \_\_\_\_\_

I have been a Wylie Resident for 1 years

Have you ever or do you currently serve on any city boards?  Yes  No

If so, what board/city and dates? \_\_\_\_\_

Are you involved in any community activities? (Civic or Hobbies)  Yes  No

\*Please indicate briefly why you would like to be appointed to this Board or Commission:

I am a firm believer in community involvement. I love the close knit community that Wylie has grown into, and I want to be part of making it even stronger. We chose Wylie as a place to raise our children because of these characteristics and I believe I can play an integral role in the longevity of this culture.

I am aware of the meeting dates and times of the Board/Commission I have applied. If appointed, I agree to serve on the Board/Commission for which I have applied, or would consider an alternate appointment to a second or third service preference.

[Signature]  
\*Signature

5/18/15  
Date



# Boards & Commissions Application

Spring 2015

Please return your completed application to the City Secretary's Office at 300 Country Club Road, Bldg. 100, Wylie, Texas 75098 or email to [tina.link@wylietetexas.gov](mailto:tina.link@wylietetexas.gov)

All fields flagged with a red asterisk are required. *Please print clearly. Deadline for applications is May 15<sup>th</sup>, 2015.*

**\* Please note that this form and the information you provide is subject to the Texas Public Information Act. \***

\*Printed Name: William Martin

**\*Please indicate your first, second and third preference below:**

*Yes, I would be interested in serving on subcommittees that may be formed.*

- Construction Code Board
- Library Board
- Parks & Recreation Board
- Animal Shelter Advisory Board
- Historic Review Commission
- Planning & Zoning Board
- Wylie Economic Development Corporation Board
- Zoning Board of Adjustments
- Public Arts Advisory Board
- Board of Ethics (May 31<sup>st</sup> deadline)

***Each application must have the attached affidavit when submitted.***

### Personal Information

\*Home Address: 402 Hilltop Lane  
 \*Phone: 972-442-5328 Alt Phone: 972-978-8580  
 E-mail: [REDACTED]  
 \*Are you a registered voter?  YES  NO  
 If so, what County or City? Wylie tx  
 \*D.O.B.: [REDACTED]  
 \*Driver's License Number: [REDACTED]

### Occupational Information

Business Owner?  Yes  No  
 Business Name: \_\_\_\_\_  
 Occupation: \_\_\_\_\_  
 Business Address: \_\_\_\_\_  
 Telephone: \_\_\_\_\_  
 Fax: \_\_\_\_\_  
 I have been a Wylie Resident for 80 years

**Have you ever or do you currently serve on any city boards?**  Yes  No

**If so, what board/city and dates?** \_\_\_\_\_

**Are you involved in any community activities? (Civic or Hobbies)**  Yes  No

**\*Please indicate briefly why you would like to be appointed to this Board or Commission:**

To Do The Best For Wylie

**I am aware of the meeting dates and times of the Board/Commission I have applied. If appointed, I agree to serve on the Board/Commission for which I have applied, or would consider an alternate appointment to a second or third service preference.**

William Martin 6-3-15  
 \*Signature Date



# Boards & Commissions Application

Spring 2015

Please return your completed application to the City Secretary's Office at 300 Country Club Road, Bldg. 100, Wylie, Texas 75098 or email to tina.link@wylitetexas.gov. All fields flagged with a red asterisk are required. Please print clearly. Deadline for applications is May 15<sup>th</sup>, 2015.

**\* Please note that this form and the information you provide is subject to the Texas Public Information Act. \***

\*Printed Name: Bradley T. Perry

\*Please indicate your first, second and third preference below:

Yes, I would be interested in serving on subcommittees that may be formed.

- Construction Code Board
- Library Board
- Parks & Recreation Board
- Animal Shelter Advisory Board
- Historic Review Commission
- Planning & Zoning Board
- Wylie Economic Development Corporation Board
- Zoning Board of Adjustments
- Public Arts Advisory Board
- Board of Ethics (May 31<sup>st</sup> deadline)

Each application must have the attached affidavit when submitted.

### Personal Information

\*Home Address: 2012 FAIRWAY WOODS DRIVE

\*Phone: 972 896 3973 Alt Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Are you a registered voter?  YES  NO

If so, what County or City? COLLIN

\*D.O.B: \_\_\_\_\_

\*Driver's License Number: \_\_\_\_\_

### Occupational Information

Business Owner?  Yes  No

Business Name: Charles Schwab

Occupation: Financial Consultant - VP

Business Address: 14185 N. Dallas Pkwy #100

Telephone: 972 788 7831

Fax: 972-788-7842

I have been a Wylie Resident for 3 years

Have you ever or do you currently serve on any city boards?  Yes  No

If so, what board/city and dates? \_\_\_\_\_

Are you involved in any community activities? (Civic or Hobbies)  Yes  No

Dance Company of Wylie, Watch Dog Dads

\*Please indicate briefly why you would like to be appointed to this Board or Commission:

Having past experience as a business owner, compliance officer, employee and parent puts me in a unique position to have a wide variety of personal + professional experiences to draw from. As a Wylie resident and parent I would be able to bring a strong sense of moral values with little or no conflicts of interest locally. I am aware of the meeting dates and times of the Board/Commission I have applied. If appointed, I agree to serve on the Board/Commission for which I have applied, or would consider an alternate appointment to a second or third service preference.

\*Signature

5/15/15

Date



# Boards & Commissions Application

Spring 2015

Please return your completed application to the City Secretary's Office at  
300 Country Club Road, Bldg. 100, Wylie, Texas 75098 or email to [tina.link@wylietetexas.gov](mailto:tina.link@wylietetexas.gov)

All fields flagged with a red asterisk are required. ***Please print clearly. Deadline for applications is May 15<sup>th</sup>, 2015.***

**\* Please note that this form and the information you provide is subject to the Texas Public Information Act. \***

**\*Printed Name:** \_\_\_\_\_

**\*Please indicate your first, second and third preference below:**

**Yes, I would be interested in serving on subcommittees that may be formed.**

- |  |   |
|--|---|
| <input type="checkbox"/> Construction Code Board       | <input type="checkbox"/> Planning & Zoning Board                                    |
| <input type="checkbox"/> Library Board                 | <input type="checkbox"/> Wylie Economic Development Corporation Board               |
| <input type="checkbox"/> Parks & Recreation Board      | <input type="checkbox"/> Zoning Board of Adjustments                                |
| <input type="checkbox"/> Animal Shelter Advisory Board | <input type="checkbox"/> Public Arts Advisory Board                                 |
| <input type="checkbox"/> Historic Review Commission    | <input checked="" type="checkbox"/> Board of Ethics (May 31 <sup>st</sup> deadline) |

***Each application must have the attached affidavit when submitted.***

## Personal Information

\*Home Address: 113 N. Winding Oaks Dr.  
 \*Phone: 972-442-7039 Alt Phone: 972-805-6547  
 E-mail: \_\_\_\_\_  
 \*Are you a registered voter?  YES  NO  
 If so, what County or City? Collin/Wylie  
 \*D.O.B: \_\_\_\_\_  
 \*Driver's License Number: \_\_\_\_\_

## Occupational Information

Business Owner?  Yes  No  
 Business Name: Priority Partners Group  
 Occupation: General Contractor  
 Business Address: Same as home  
 Telephone: 972-805-6547  
 Fax: \_\_\_\_\_  
 I have been a Wylie Resident for 30 years

**Have you ever or do you currently serve on any city boards?**  Yes  No

**If so, what board/city and dates?** Planning & Zoning 87? City Council 88-93?

**Are you involved in any community activities? (Civic or Hobbies)**  Yes  No

Local Church activities

**\*Please indicate briefly why you would like to be appointed to this Board or Commission:**

The reputation of Wylie is defined by its leadership.  
No one notices the day to day decisions that first start by acting with integrity.  
Conversely everyone remembers when this standard is not met.  
Just ask the press.

**I am aware of the meeting dates and times of the Board/Commission I have applied. If appointed, I agree to serve on the Board/Commission for which I have applied, or would consider an alternate appointment to a second or third service preference.**

Steven R. Wight  
\*Signature

1 June 2015  
Date

3/7/2016

Edit/Add Request Information

Add/Edit Request

Update & Exit Update Cancel

Print Audit Trail

Assigned to: Tina Link

Request: 8301 Entered on: 03/05/2016 01:06 AM

Long form

Customer Information Create another request for customer (+ other record for customer)

\* Last name: YANOOU First name: ERIC Phone: (469) 233-5119 Alt phone: Email: [REDACTED]  
 Address: 320 MESA VERDE WAY City: Wylie State: TX Zip code: 75098

\* Topic: Board and Commission Application  
 Request type: Problem  
 Entered via: Web  
 \* First Choice: Wylie Economic Development Board (Your first choice)  
 \* Second Choice: Board of Ethics (Your second choice)  
 \* Third Choice: Parks and Recreation Board (Your third choice)  
 \* Sub Committee?: Yes (Are you interested in serving on a sub committee?)  
 \* Resident Length?: 6 (How long have you lived in Wylie?)  
 \* Registered Voter?: No (Are you a registered voter?)  
 \* County of Voter Registration: Collin  
 \* Occupation: Engineer  
 Date of Birth: [REDACTED]  
 \* Business Owner?: Yes (Do you own a business?)  
 Business Name: (If business owner, please answer the following)  
 Business Address:  
 Business Phone:  
 Business Email: [REDACTED]

Attachments: Add Attachments

Please indicate briefly why you would like to be appointed to a Board or Commission.

\* Description: I am a creative individual with a strong sense of responsibility devotion and integrity.

Reason closed: This must be filled in to close the request. Contents of field, and attachments that are marked as Send to Customer when Closed, are e-mailed for customer notification.

Due Date: 03/15/2016 Leave blank for automatic calculation Insert Reason Closed: (Select message from list)

Update & Exit Update Cancel

Collaboration Area (internal notes, email correspondence)

To add notes or send emails about this Request, enter message below or insert message (Select message from list), then press the appropriate button.

To add an internal note, or send a message to your department manager or another employee about this request, enter your message here (at least four characters) and the buttons to the right will enable. Then press one of the buttons.

- Send to Manager
- Add Internal Note
- Send to Employee(s)...

2/24/2016

Edit/Add Request Information

Add/Edit Request

Update & Exit Update Cancel

Print Audit Trail

Assigned to: Tina Link

Request: 8238 Entered on: 02/23/2016 9:33 PM

Long form

Customer Information Create another request for customer

\* Last name: Pace First name: Michael Phone: (972) 442-4100 Alt phone: (214) 289-7064 Email: [REDACTED]

\* Address: 108 S. Jackson Ave., Suite 207 City: Wylie State: TX Zip code: 75098

\* Topic: Board and Commission Application

Request type: Problem

Entered via: Web

\* First Choice: Wylie Economic Development Board (Your first choice)

\* Second Choice: Parks and Recreation Board (Your second choice)

\* Third Choice: Historic Review Commission (Your third choice)

\* Sub Committee?: Yes (Are you interested in serving on a sub committee?)

\* Resident Length?: 9 (How long have you lived in Wylie?)

Registered Voter?: Yes (Are you a registered voter?)

\* County of Voter Registration: Collin

\* Occupation: Attorney

Date of Birth: [REDACTED]

\* Business Owner?: Yes (Do you own a business?)

Business Name: Law Office of Michael (If business owner, please answer the following)

Business Address: 108 S. Jackson Ave.,

Business Phone: 972-442-4100

Business Email: michael.pace@wyliei

Attachments: Add Attachments

Please indicate briefly why you would like to be appointed to a Board or Commission.

\* Description: I would enjoy becoming more involved in the city government and community. I bring lots of real world experience and a desire to continue to improve the quality of the City of Wylie as we continue to grow.

Reason closed: This must be filled in to close the request. Contents of field, and attachments that are marked as Send to Customer when Closed, are e-mailed for customer notification.

Due Date: 03/04/2016 Leave blank for automatic calculation Insert Reason Closed: (Select message from list)

Update & Exit Update Cancel

Collaboration Area (internal notes, email correspondence)

To add notes or send emails about this Request, enter message below or insert message (Select message from list), then press the appropriate button.

To add an internal note, or send a message to your department manager or another employee about this request, enter your message here (at least four characters) and the buttons to the right will enable. Then press one of the buttons.

- Send to Manager
- Add Internal Note
- Send to Employee(s)



# Wylie City Council

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## AGENDA REPORT

**Meeting Date:** June 14, 2016  
**Department:** Planning  
**Prepared By:** Renae' Ollie  
**Date Prepared:** May 31, 2016

**Item Number:** 3  
*(City Secretary's Use Only)*  
**Account Code:** \_\_\_\_\_  
**Budgeted Amount:** \_\_\_\_\_  
**Exhibits:** 3

### Subject

Consider and act upon an appeal to the City Council of the Historic Review Commission's decision to deny renovations to relocate a window and door for a commercial structure located at 100 N Ballard Avenue.

### Recommendation

Motion to \_\_\_\_\_ renovations to relocate a window and door for a commercial structure located at 100 N Ballard Avenue.

### Discussion

**OWNER: Taylor and Son Properties, LLC**

**APPLICANT: Gary Taylor**

The applicant has submitted an appeal to the Historic Review Commission's decision to deny a request to relocate a window and door of an existing commercial structure within the Historic Downtown District (DTH).

The applicant states that moving the door south one panel (appx. 3 feet) does not affect the historical value of the property. This is especially true since many of the doors in the downtown area are off-center. The applicant states that it is their belief that the decision was prejudicial and without merit.

Section 6.3.C.1 requires design review when substantial renovations are proposed for existing structures within the DTH. Substantial Renovation means: alterations to the exterior of existing buildings that change the placement or design of windows, doors or other exterior features of the building such as copings or pilasters.

The applicant presented elevations depicting the existing door and the proposed location. The purpose of the relocation is to allow more spacing between the entry and the front counter. The use is for a TCBY franchise and floor layout is somewhat set based on square footage of the space.

In accordance with codes, there should be a clear space of 48 inches. This measurement is met, but is not ideal and the applicant desires to have more clear space between the entry and counter.

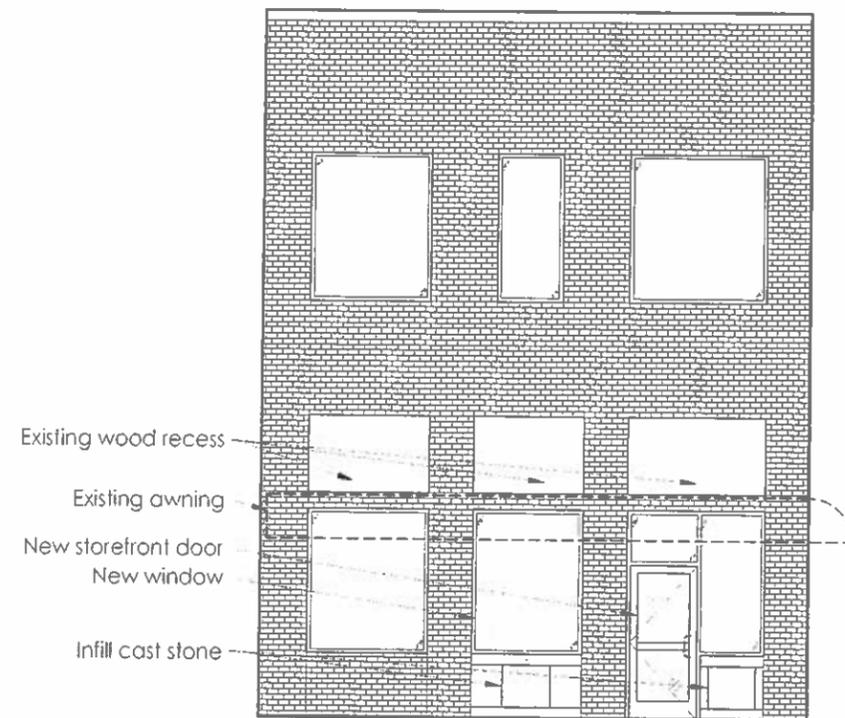
In conducting a street view survey (Exhibit C) , staff found several entrances that were off-center. The business immediately across the street from the subject property has its entry offset to the left. Of the thirteen entrances on the west side of Ballard between Oak and Marble, 5 of the entrances are off center. Of the fifteen entrances on the east side of Ballard between Oak and Marble, three of the entrances are off center.

**HISTORIC REVIEW COMMISSION DISCUSSION:**

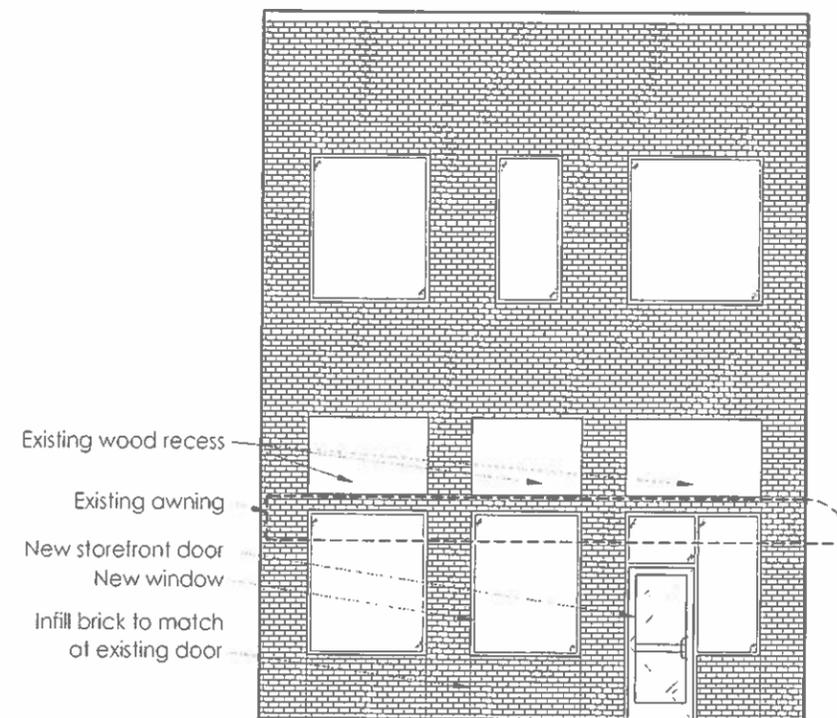
The Commission discussed at great length the off-set of the door. Discussions focused on the relocation of the door and window in that it was not in tune with historic commercial buildings and that the change was too significant. Other options discussed included relocating the main entry to the south side of the building on Oak. The applicant stated that would not be favorable. The Commission also asked if the applicant had discussed with TCBY any alternate floor plan layouts that would allow the door to remain as is. The applicant stated that their preference of course was to have only interior modifications. However, to have a more sufficient interior flow was to relocate the door.

A motion to approve the request failed by a vote of 3-3 by The Historic Review Commission.

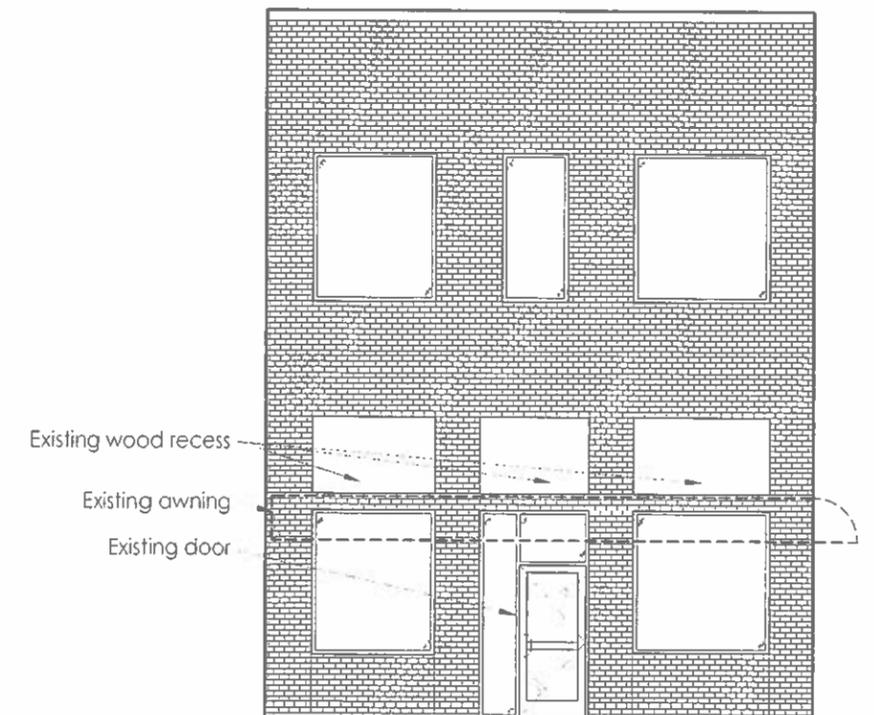
## TCBY of Wylie, Texas Front Elevations



**3** **New Front Elevation (Alternate)**  
SCALE: 1/8"=1'-0" elevation



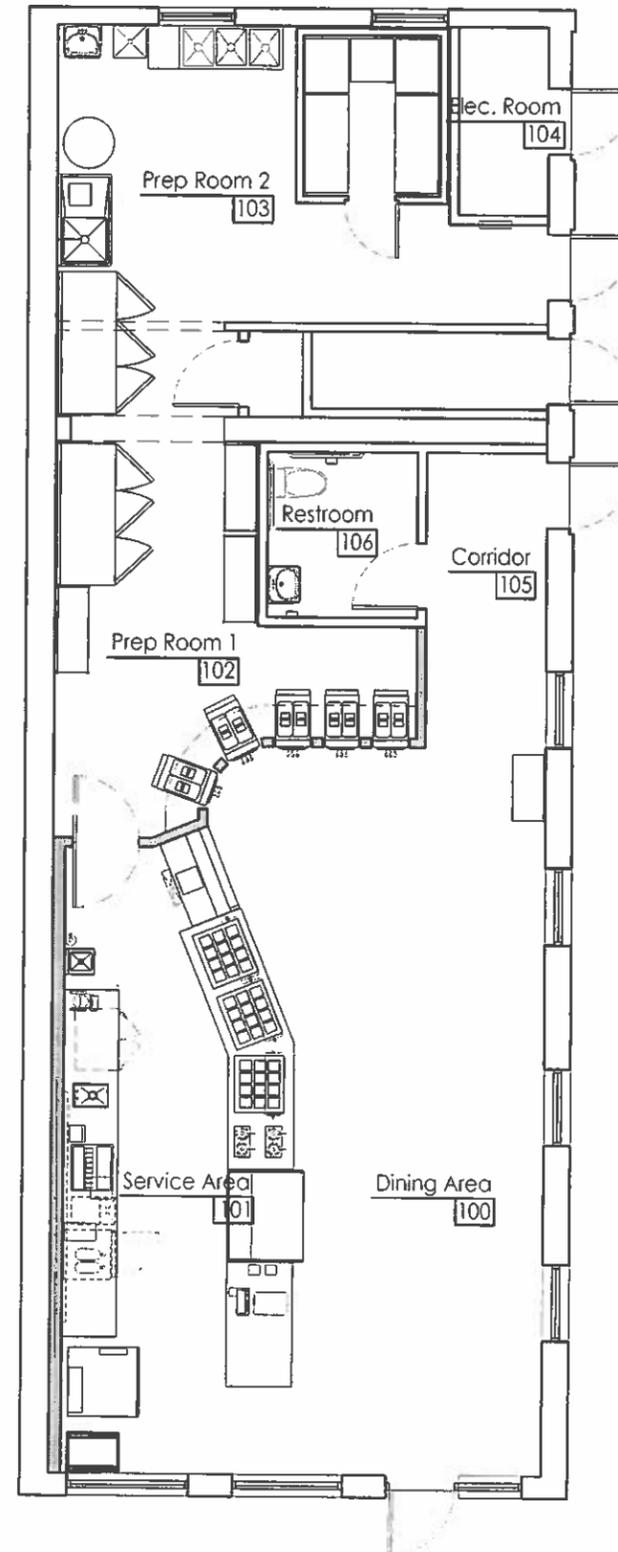
**2** **New Front Elevation**  
SCALE: 1/8"=1'-0" elevation



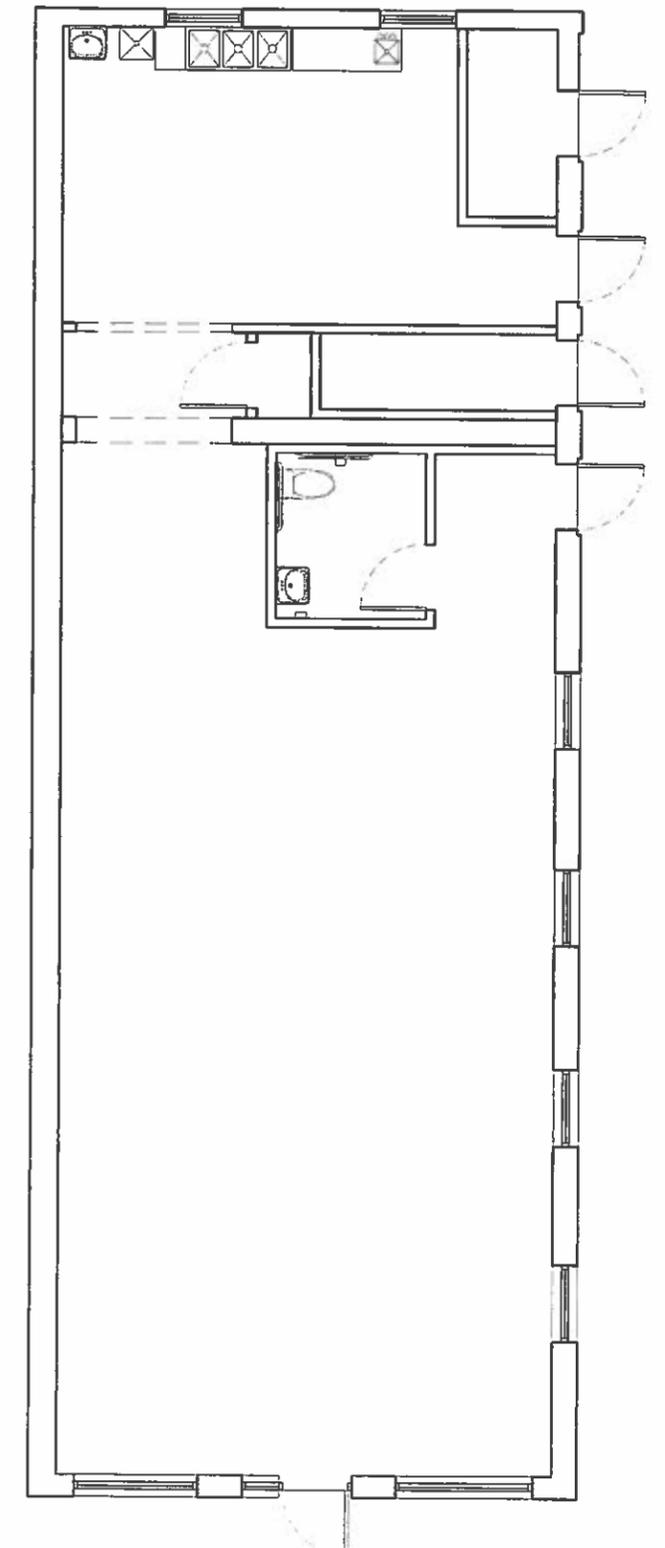
**1** **Existing Front Elevation**  
SCALE: 1/8"=1'-0" elevation

**EXHIBIT "A"**

TCBY of Wylie, Texas  
Floor Plans



**2** **TCBY Floor Plan**  
SCALE: 1/8"=1'-0"  
plan



**1** **Existing Floor Plan**  
SCALE: 1/8"=1'-0"  
plan



100A

i-Fi

Fast Destination









# Wylie City Council

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## AGENDA REPORT

**Meeting Date:** June 14, 2016  
**Department:** Engineering  
**Prepared By:** Engineering  
**Date Prepared:** June 6, 2016

**Item Number:** 4  
*(City Secretary's Use Only)*  
**Account Code:** N/A  
**Budgeted Amount:** N/A  
**Exhibits:** Display, easement

### Subject

Consider and act upon a residential sewer service connection for the property located at 2205 East Stone Road which is located in the ETJ of the City of Wylie.

### Recommendation

Motion to approve one residential sewer service connection for the property located at 2205 East Stone Road which is located in the ETJ of the City of Wylie.

### Discussion

The Kreymer Park development is located on the east side of Wylie along East Stone Road as shown on the attached display. To provide sewer service to the development, a sewer line extension or the construction of a sewer lift station is required. Staff prefers a sewer line extension due to the reduced maintenance and utility cost over the life of the facility.

The developer acquired offsite easements to connect to a City of Wylie sewer line located on the south side of E. Stone Road. The alignment crosses two properties which are located in the ETJ. The previous property owner, Robert Kreymer, acquired the necessary offsite easements and an easement agreement was executed by Mr. Kreymer and the property owner at 2205 E. Stone Road. The City was not aware of this agreement and not a party to the agreement – it is between the property owner and the developer. The agreement states that two sewer taps would be constructed “plus a hook up at the house to the sewer line will be completed if requested”. The property owner executed the easement document and it has been filed with the County.

Ordinance 2008-24 states “It shall be the policy of the City to not extend sewer lines or construct sewer mains to provide new sewer services to properties within the City’s ETJ”. The property owner has stated that they would not have granted the easement unless they could connect to the sewer line.

**ORDINANCE NO. 2008-24**

**AN ORDINANCE OF THE CITY OF WYLIE, TEXAS, AMENDING CHAPTER 114 (UTILITIES), ARTICLE II (UTILITY MAIN EXTENSIONS) OF WYLIE'S CODE OF ORDINANCES OF THE CITY OF WYLIE, TEXAS; ESTABLISHING THE POLICY REGARDING THE EXTENSION OF SEWER LINES TO PROPERTY IN CITY'S ETJ; PROVIDING FOR REPEALING, SAVINGS AND SEVERABILITY CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE OF THIS ORDINANCE.**

**WHEREAS**, the City Council of the City of Wylie, Texas ("City Council") has investigated and determined that it would be advantageous and beneficial to the citizens of the City of Wylie, Texas ("Wylie") to amend Chapter 114 (Utilities), Article II (Utility Main Extensions) of Wylie's Code of Ordinances of the City of Wyle; and

**WHEREAS**, the City Council has investigated and determined that it is in the best interest of the City and its citizens to establish a policy regarding the extension of sewer lines to property in the City's ETJ; and

**WHEREAS**, the City Council has further investigated and determined that it shall be the policy of the City to not extend sewer lines or construct sewer mains to provide new sewer services to properties within the City's ETJ unless such properties are receiving water supply from the City; and

**WHEREAS**, the City Council has further investigated and determined that it would preserve and enhance the quality of life for citizens and be advantageous to the welfare of all citizens to amend Chapter 114 (Utilities), Article II (Utility Main Extensions) of the Code of Ordinances of the City of Wylie, as set forth herein.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WYLIE, TEXAS:**

**SECTION 1: Findings Incorporated.** The findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

**SECTION 2: Amendment to Chapter 114 (Utilities), Article II (Utility Main Extensions).** Amendment to Chapter 114 (Utilities), Article II (Utility Main Extensions) of the Code of Ordinances is hereby amended by adding a new Section 114-27 (Extension of Sewer Lines and Construction of Sewer Mains in ETJ) to read as follows:

**"Sec. 114-27 Extension of Sewer Lines and Construction of Sewer Mains in ETJ**

Is shall be the policy of the City to not extend sewer lines or construct sewer mains to provide new sewer services to properties within the City's ETJ.

**SECTION 3: Savings/Repealing Clause.** All provisions of Wylie's Code of Ordinances shall remain in full force and effect, save and except as amended by this or any other ordinance. All provisions of any ordinance in conflict with this Ordinance are hereby repealed to the extent they are in conflict; but such repeal shall not abate any pending prosecution for violation of the repealed ordinance, nor shall the repeal prevent a prosecution from being commenced for any violation if occurring prior to the repeal of the ordinance. Any remaining portions of said ordinances shall remain in full force and effect.

**SECTION 4: Severability.** Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. Wylie hereby declares that it would have passed this Ordinance, and each section, subsection, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional or invalid.

**SECTION 5: Effective Date.** This Ordinance shall become effective from and after its adoption and publication as required by law and the City Charter.

**DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF WYLIE, TEXAS** on this 13<sup>th</sup> day of May, 2008.

  
\_\_\_\_\_  
John Mondy, Mayor

**ATTEST:**

  
\_\_\_\_\_  
Carole Ehrlich, City Secretary



Date of publication in *The Wylie News* – May 21, 2008

Carol  
149.42

**STATE OF TEXAS  
COUNTY OF COLLIN**

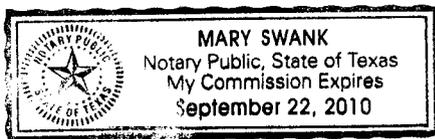
Before me, the undersigned authority, on this day personally appeared Chad Engbrock, publisher of *The Wylie News*, a newspaper regularly published in Collin County, Texas and having general circulation in Collin County, Texas, who being by me duly sworn, deposed and says that the foregoing attached

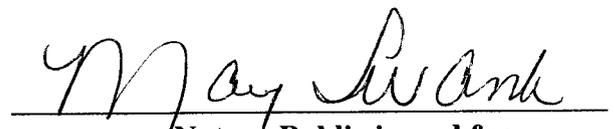
City of Wylie -Ordinance No. 2008-23 and 2008-24  
was published in said newspaper on the following dates, to-wit:  
May 21, 2008.



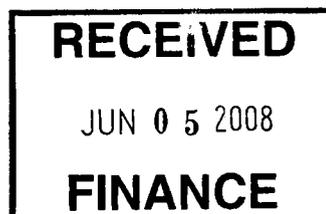
Chad Engbrock, Publisher

Subscribed and sworn before me on this, the 21<sup>st</sup> day of May, 2008  
to certify which witness my hand and seal of office.



  
Notary Public in and for  
The State of Texas

My commission expires 9-22-2010



**ORDINANCE  
NO. 2008-24**

AN ORDINANCE OF THE CITY OF WYLIE, TEXAS, AMENDING CHAPTER 114 (UTILITIES), ARTICLE II (UTILITY MAIN EXTENSIONS) OF WYLIE'S CODE OF ORDINANCES OF THE CITY OF WYLIE, TEXAS; ESTABLISHING THE POLICY REGARDING THE EXTENSION OF SEWER LINES TO PROPERTY IN CITY'S ETJ; PROVIDING FOR REPEALING, SAVINGS AND SEVERABILITY CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE OF THIS ORDINANCE.

John Mondy, Mayor  
ATTEST:

Carole Ehrlich,  
City Secretary

1-1t-339-62li

## EASEMENT AGREEMENT

This Agreement is entered into this 20<sup>th</sup> day of August, 2015 by and between ROBERT KREYMER, ("Kreymer") and JULIE C. and GEOFF M. KILGORE ("Kilgore") and is made for the purposes of obtaining a sanitary sewer easement (Exhibit "A") across the Kilgore Property for the development of the Kreymer Park Subdivision to the City of Wylie, Collin County, Texas.

Kreymer agrees to pay to Kilgore the sum of \$25.00 per foot for the easement to be dedicated to the City of Wylie as per the attached Exhibit "A". Both Parties agree that the proceeds due Kilgore will be paid upon the execution of the easement. The distance of the easement being 1,015 feet makes a total payment of \$25,375.00. Two taps identified in approximate locations on Exhibit "B" will be constructed and available for Kilgore plus a hook up at the house to the sewer line will be completed if requested. The house sewer tap shall be completed within 5 feet of the existing septic tank on the side of the house, and the tap for future use will be in the area north of the house as marked on the Exhibit.

Kilgore will contact his mortgage company and make arrangement for the payment to be made in accordance with their instructions and will notify Kreymer as to how the payment shall be made. A letter from the mortgage company will have to be obtained by Kilgore.

Both parties agree to execute any and all documents necessary for the resolution of the agreement herein to complete the easement to the City of Wylie.

This Agreement is for the purposes listed above and is executed in multiple copies.

~~ROBERT KREYMER~~

By: *Robert Kreymer*

Robert Kreymer

Date: 11-20-15

JULIE C. & GEOFF M. KILGORE

By: *Julie C. Kilgore*

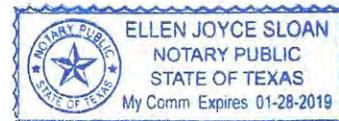
Julie C. Kilgore

Date: 10/20/15

By: *Geoff M. Kilgore*

Geoff M. Kilgore

Date: 10/20/15



*Ellen Joyce Sloan*





EASEMENT

STATE OF TEXAS §

COUNTY OF COLLIN §

Geoff M. Kilgore and Julie C. Kilgore (hereinafter called “Grantor”), for and in consideration of the sum of Ten and No/100 Dollars (\$10.00) to it cash in hand paid and other good and valuable considerations, paid by the City of Wylie, Texas, (hereinafter called “Grantee”), the receipt and sufficiency of which is hereby acknowledged and confessed, have granted, sold and conveyed and by these presents does grant, sell and convey unto Grantee, an exclusive easement which shall be used, among other things, for the purpose of placing, constructing, operating, repairing, maintaining, rebuilding, replacing, relocating, and removing sanitary sewer line(s), facilities, systems and services, together with the customary uses attendant thereto, under, across and along the following described property situated in Collin County, Texas, to-wit:

SITUATED in the Francisco De La Pena Survey, Abstract. No. 688, Collin County, Texas, and being approximately 15,150 square feet of land, more or less, more fully described in Exhibit “A” attached hereto and incorporated herein for all purposes.

TO HAVE AND TO HOLD unto the said Grantee, its successors and assigns, the above-described easement perpetually.

The conveyance includes a temporary construction easement as described on Exhibit “A” for the purpose of excavation, construction and laying of said underground sewer line(s), facilities and systems. The said temporary easement granted herein and described will terminate and cease upon (i) the completion of the installation and testing of said underground sewer line(s) facilities and systems, and (ii) the acceptance of such line(s), facilities and systems by the City of Wylie. The Grantee herein, its successors and assigns, shall have and it is hereby granted the rights of

ingress and egress for all purposes incidental to said grant upon the conditions that the Grantee will at all times after doing work in connection with the construction, alteration or repair of said underground easement, restore said premises to substantially the same condition in which same were found before such work was undertaken.

This instrument shall not be considered as a deed to said property or any part thereof, and the right is hereby reserved to Grantor, its successors and assigns, to use such property to landscape and build and construct fences, driveways, parking lots and other associated improvements over or across said easement; provided, however, that in no event shall a wall, structure or building of any type or any piling, pier or isolated footing of any wall, structure or building be placed directly on said easement.

This instrument shall be binding upon the successors and assigns of the parties hereto.

This agreement, together with the other provisions herein, shall constitute a covenant running with the land for the benefit of Grantee and Grantor and their successors and assigns.

IN WITNESS WHEREOF, Grantor has caused this Easement to be signed, and Grantee has caused its acceptance of this Easement to be evidenced by the signatures of its duly authorized officers this 11 day of <sup>November</sup> ~~September~~, 2015.

**GRANTOR:**

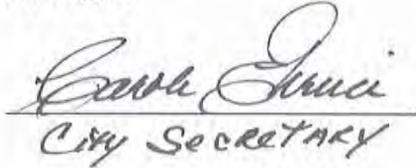
  
Geoff M. Kilgore

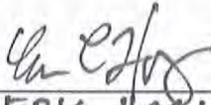
  
Julie C. Kilgore

**GRANTEE:**

CITY OF WYLIE, TEXAS

ATTEST:

  
City Secretary

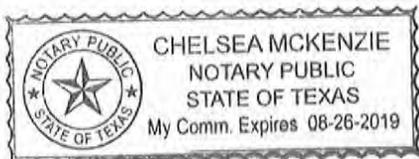
By:   
Name: ERIC HOGUE  
Title: MAYOR

**ACKNOWLEDGMENTS**

STATE OF TEXAS §

COUNTY OF collin §

This instrument was acknowledged before me on the 13<sup>th</sup> day of ~~September~~ November, 2015, by Geoff M. Kilgore, for the purposes therein stated.

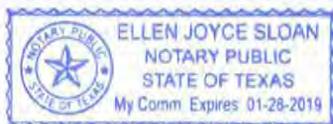


Chelsea McKenzie  
Notary Public, State of Texas  
Notary's Printed Name: Chelsea McKenzie  
My commission expires: \_\_\_\_\_

STATE OF TEXAS §

COUNTY OF Collin §

This instrument was acknowledged before me on the 11 day of ~~September~~ November, 2015, by Julie C. Kilgore, for the purposes therein stated.



Ellen Joyce Sloan  
Notary Public, State of Texas  
Notary's Printed Name: Ellen Joyce Sloan  
My commission expires: 01-28-2019

STATE OF TEXAS §

COUNTY OF collin §

This instrument was acknowledged before me on the 13<sup>th</sup> day of ~~September~~ November, 2015, by Eric Hogue, the Mayor of the City of Wylie, Texas, on behalf of the City for the purposes therein stated.



Mary V. Bradley  
Notary Public, State of Texas  
Notary's Printed Name: Mary V. Bradley  
My commission expires: 01-31-2017

Chad M. &  
Bethany L. Packard  
CC # 93-0093792

William J. Hubeny  
CC # 91-0067883

Kathleen M. Kerin  
(V. 4770, P. 1994, DRCC)



NORTH

15-FOOT SANITARY  
SEWER EASEMENT

Mark D. &  
Gaye Marie Verkler  
(V. 5735, P. 962, DRCC)

Christopher D. &  
Laurie L. Pollard  
(V. 3296, P. 223, DRCC)

JULIE C. KILGORE  
AND GEOFF M. KILGORE  
INST. NO. 20140522000507760

25-Foot Temporary  
Construction Easement  
(easement expires upon  
acceptance of construction)

15-FOOT SANITARY  
SEWER EASEMENT



*Wendell R. Day*  
6-1-15

15-FOOT SANITARY  
SEWER EASEMENT

POINT OF  
BEGINNING

POINT OF  
COMMENCING

**DIETZ ENGINEERING**  
205 S. Alma Drive  
ALLEN, TEXAS 75013  
PH (972)889-9977

PROPOSED 15'  
SANITARY SEWER  
EASEMENT TO  
CITY OF WYLIE



SCALE: 1" = 100'

**EXHIBIT A**

**FIELD NOTES**  
**15 –Foot Sanitary Sewer Easement**  
**To the City of Wylie, Texas**

SITUATED in Collin County, Texas in the Francisco De La Pena Survey, Abstract No. 688, and being out of 6.00 acre tract of land conveyed to Geoff M. and wife, Julie C. Kilgore, by deed recorded in Instrument No. 20140522000507760, Official Public Records Collin County, Texas (O.P.R.C.T.), and being more fully described as follows:

COMMENCING at a point in the center of E. Stone Road at the southwest corner of said 6.00 acre tract, said point also being the southeast corner of a 2.026 acre tract of land conveyed to Christopher D. and Laurie L. Pollard by deed recorded in Volume 3296, Page 223, of the Deed Records of Collin County, Texas (D.R.C.C.T.);

THENCE North 00 degrees 00 minutes 27 seconds West, leaving said corner and along the west line of said Kilgore tract and the east line of said Pollard tract, a distance of 29.14 feet to a 3/4 inch iron rod found in the south line of an existing 15-foot water line easement recorded in Volume 4963, Page 278 D.R.C.C.T., being the POINT OF BEGINNING for a 15-foot sanitary sewer easement;

THENCE North 89 degrees 20 minutes 10 seconds East, leaving the west line of said Kilgore tract and along the south line of said water easement, a distance of 285.72 feet to an angle point;

THENCE North 00 degrees 58 minutes 57 seconds West, leaving said south line and 15-foot west and parallel with the east line of said Kilgore tract, a distance of 484.05 feet to an angle point;

THENCE North 18 degrees 29 minutes 13 seconds West, a distance of 215.92 feet to a point an angle point;

THENCE North 00 degrees 45 minutes 33 seconds West, a distance of 9.19 feet to a point in the south line of a 2.00 acre tract of land conveyed to W.J and wife, P.J. Hubeny, as recorded in Volume 3849, Page 460, D.R.C.C.T.;

THENCE North 89 degrees 16 minutes 37 seconds East, along the south line of said Hubeny tract, a distance of 15 feet to an angle point;

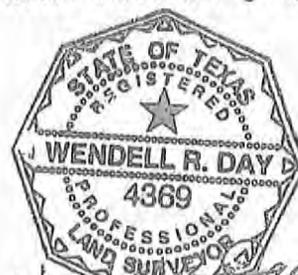
THENCE South 00 degrees 45 minutes 33 seconds East, leaving said south line, a distance of 6.89 feet to an angle point;

THENCE South 18 degrees 29 minutes 13 seconds East, a distance of 215.84 feet to a point an angle point in the east line of said Kilgore tract;

THENCE South 00 degrees 58 minutes 57 seconds East, along said east line, a distance of 501.44 feet to a 5/8-inch iron rod found in the east line of said Kilgore tract;

THENCE South 89 degrees 20 minutes 10 seconds West, leaving the east line of said Kilgore tract, a distance of 300.97 feet to an angle point in the west line of said Kilgore tract;

THENCE North 00 degrees 00 minutes 27 seconds West, along said west line of said Kilgore tract and the east line of said Pollard tract, a distance of 15.00 feet to the POINT OF BEGINNING and containing 15,150 square feet of land.



*Wendell R. Day*

*6-1-15*

**EXHIBIT B**



910

KREYMER PARK

OFFSITE SANITARY SEWER

SUBJECT PROPERTY

Cwt Rd-5258

E Stone St

909

Beaver Creek Rd

Hilltop Ct

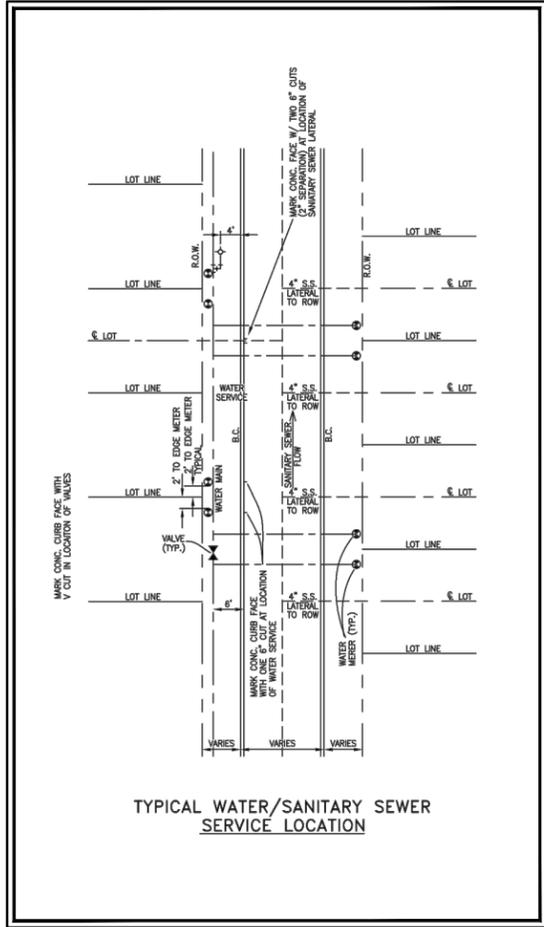
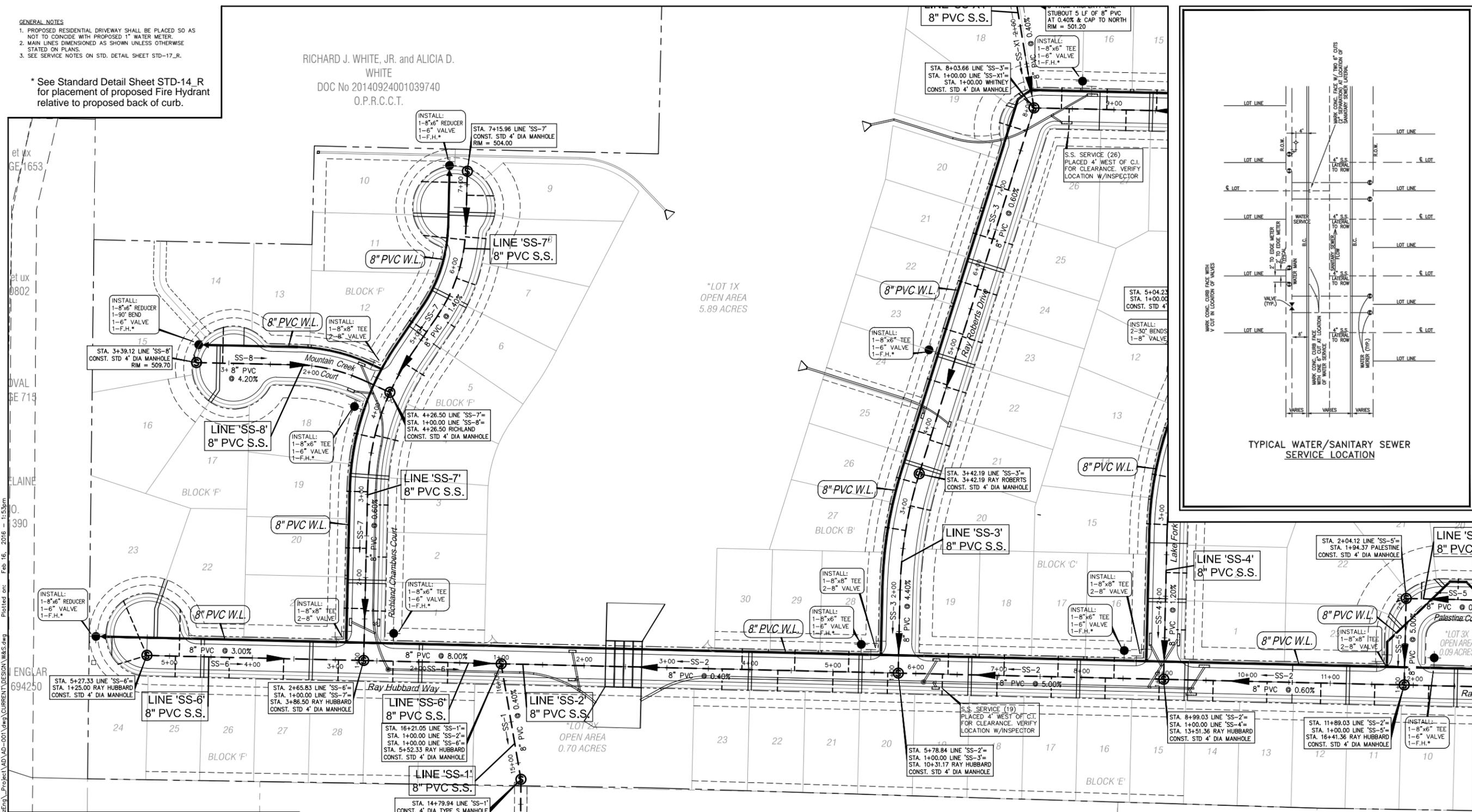
© 2016 Google

lat 33.006370° lo

- GENERAL NOTES
1. PROPOSED RESIDENTIAL DRIVEWAY SHALL BE PLACED SO AS NOT TO COINCIDE WITH PROPOSED 1" WATER METER.
  2. MAIN LINES DIMENSIONED AS SHOWN UNLESS OTHERWISE STATED ON PLANS.
  3. SEE SERVICE NOTES ON STD. DETAIL SHEET STD-17-R.

\* See Standard Detail Sheet STD-14\_R for placement of proposed Fire Hydrant relative to proposed back of curb.

RICHARD J. WHITE, JR. and ALICIA D. WHITE  
 DOC No 20140924001039740  
 O.P.R.C.C.T.



**STANDARD NOTES**

GENERAL NOTES

1. ALL MATERIALS AND WORKMANSHIP TO CONFORM TO THE REQUIREMENTS SET FORTH IN THE CITY OF WYLLIE'S MANUALS FOR THE DESIGN OF STORM DRAINAGE SYSTEMS WATER AND SANITARY SEWER LINES AND THOROUGHFARE STANDARDS.
2. IN THE EVENT AN ITEM IS NOT COVERED BY THIS MANUAL, THEN THE NORTH TEXAS COUNCIL OF GOVERNMENTS GENERAL SPECIFICATIONS COVERING SUCH ITEMS SHALL APPLY.

SPECIAL NOTES

1. WATER MAINS SHALL BE PVC C-900 DR 14, EXCEPT WHEN OTHERWISE NOTED.
2. SEWER PIPE SHALL BE MINIMUM SDR 35 PVC OR ULTRA RIG PVC SDR 26.
3. WATER MAINS SHALL HAVE THE FOLLOWING MINIMUM COVER BELOW STREET GRADES:
 

SIZE	COVER
6"	3.5'
8"	4.0'
10"	4.0'
12"	5.0'

 LARGER AS SHOWN ON PLANS
4. PLASTIC TAPE FOR UTILITY SERVICES TO BE ATTACHED TO THE ENDS OF ALL WATER AND SEWER SERVICE LINES AND EXTEND ABOVE GROUND LEVEL. THE TAPE SHALL MEET THE FOLLOWING SPECIFICATIONS:
  - "ALLEN MARKING TAPE" OR EQUAL
  - ROLL MARKED CONTINUOUSLY, "CAUTION - WATER LINE" OR "CAUTION - SEWER LINE"
  - SIX (6) INCHES IN WIDTH
  - RED TAPE FOR SEWER SERVICES
  - BLUE TAPE FOR WATER SERVICES
5. VIDEO TAPE OF SEWER LINE TO BE PROVIDED TO DIRECTOR OF PUBLIC SERVICES.
6. SEE GENERAL NOTES ON CITY STD. DETAIL SHEET STD-00-R.

WILLIAM J. HUBENY and PHYLLIS J. HUBENY  
 FILE NO. 91-0067883  
 D.R.C.C.T.

KATHLEEN M. KERIN  
 VOLUME 4770, PAGE 1994  
 D.R.C.C.T.

CARROL CALVIN HOLLEY and BEVERLY KAY HOLLEY  
 VOLUME 2387, PAGE 828  
 D.R.C.C.T.

GERARDO SANCHEZ and SANCHEZ  
 DOC No 20140605000  
 O.P.R.C.C.T.

dietz engineering  
 F-5049  
 CIVIL ENGINEERING • SURVEYING  
 PHONE: 972.889.9977  
 FAX: 972.889.9993  
 205 S. Alma Drive  
 Allen, Texas 75013



DATE SIGNED:  
 BENCHMARKS:  
 BM #1:  
 X  
 X  
 X  
 X  
 ELEVATION: X  
 BM #2:  
 X  
 X  
 X  
 X  
 ELEVATION: X

KREYMER PARK  
**WATER & SANITARY SEWER PLAN**  
 Collin County, City of Wylie, Texas  
**WATER & SANITARY SEWER PLAN**



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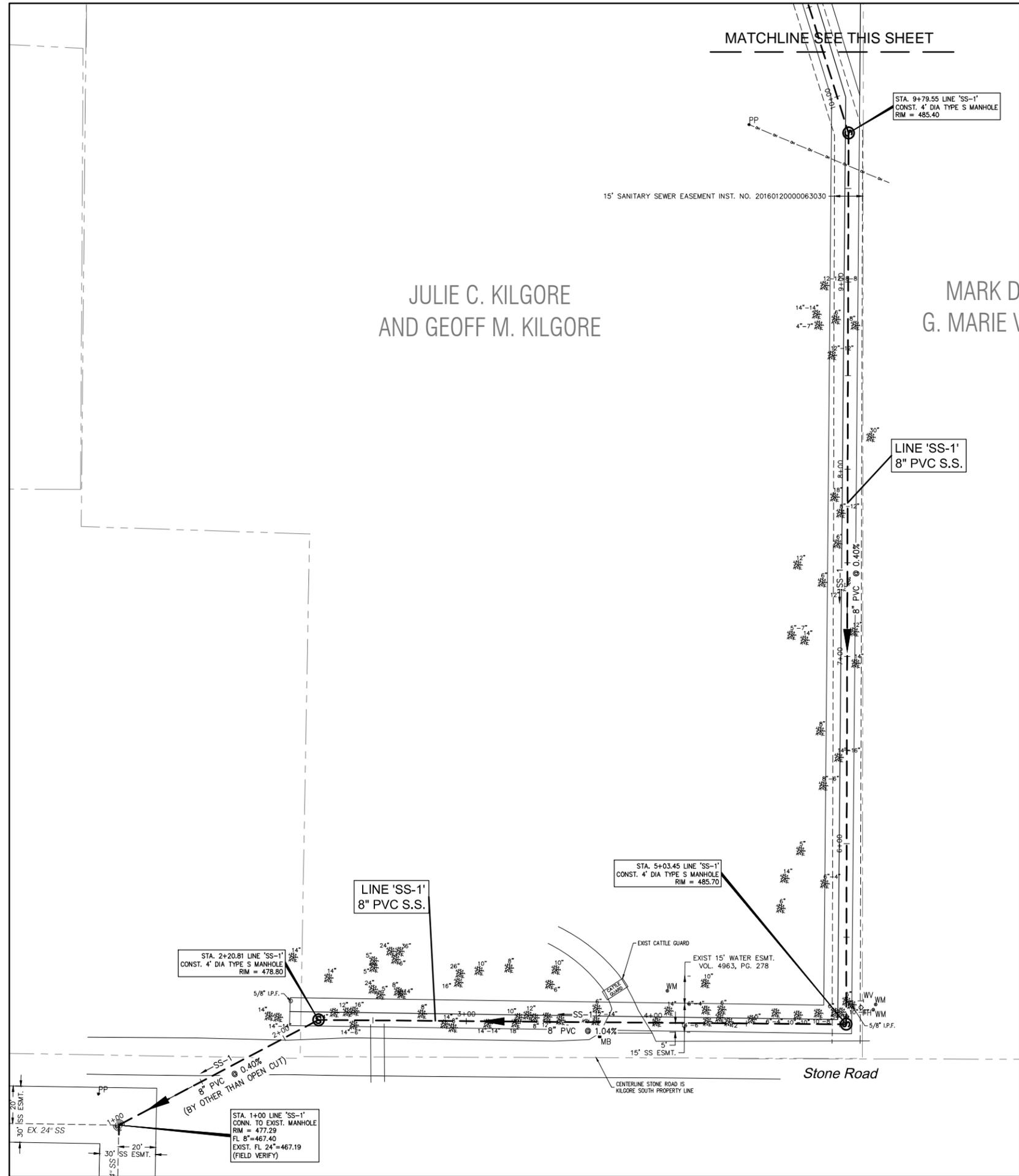
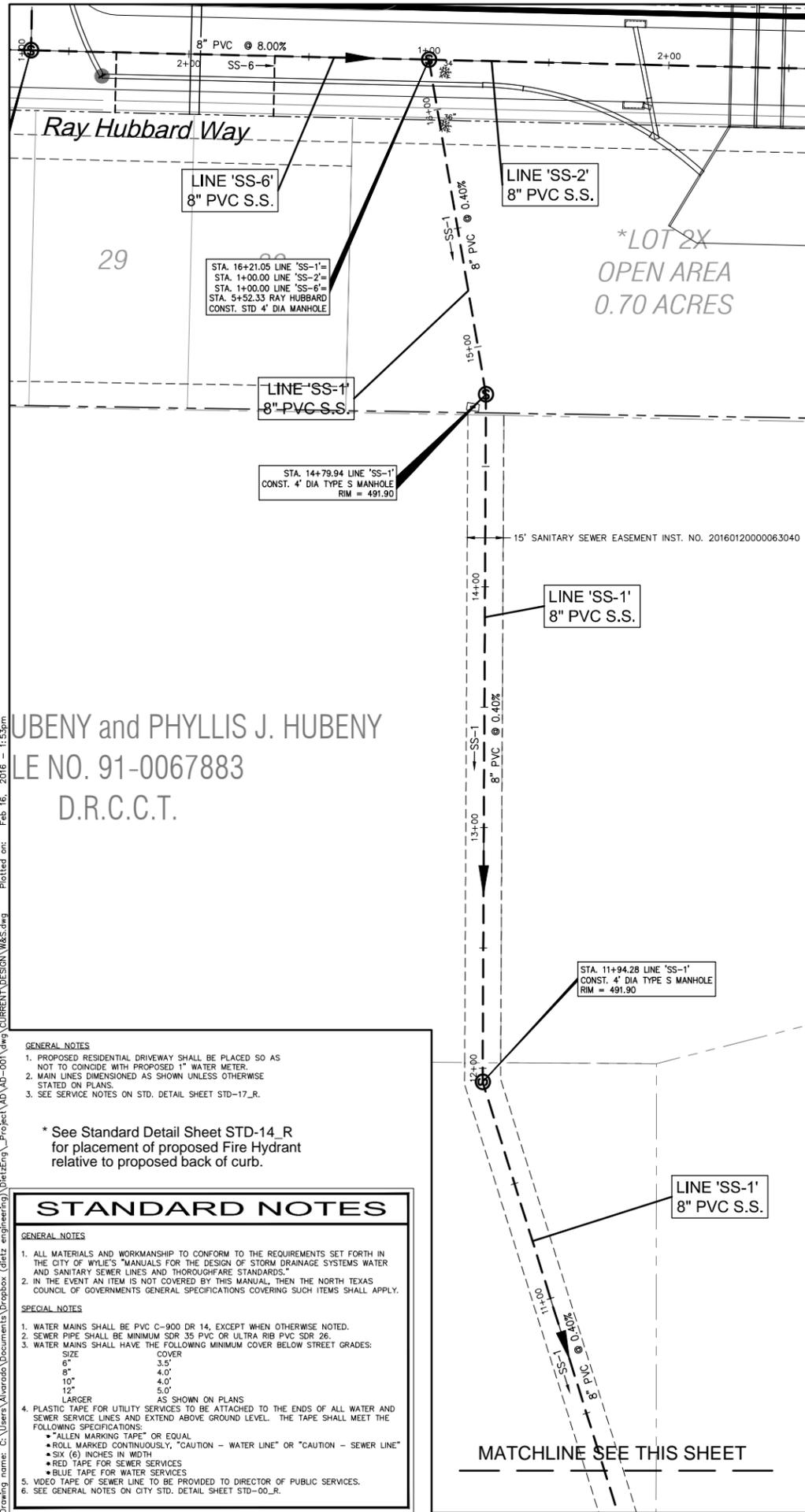
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Project No.: E-AD-001  
 Date: 02/12/16  
 Issue: Review  
 Drawn By: MWW  
 Checked By: RDD  
 Revisions:

Sheet Title:  
**Water & Sanitary Sewer Plan West**

Sheet No.:  
**C37.0**





HUBENY and PHYLLIS J. HUBENY  
 LICENSE NO. 91-0067883  
 D.R.C.C.T.

- GENERAL NOTES**
1. PROPOSED RESIDENTIAL DRIVEWAY SHALL BE PLACED SO AS NOT TO COINCIDE WITH PROPOSED 1" WATER METER.
  2. MAIN LINES DIMENSIONED AS SHOWN UNLESS OTHERWISE STATED ON PLANS.
  3. SEE SERVICE NOTES ON STD. DETAIL SHEET STD-17-R.

\* See Standard Detail Sheet STD-14\_R for placement of proposed Fire Hydrant relative to proposed back of curb.

**STANDARD NOTES**

**GENERAL NOTES**

1. ALL MATERIALS AND WORKMANSHIP TO CONFORM TO THE REQUIREMENTS SET FORTH IN THE CITY OF WYLIE'S "MANUALS FOR THE DESIGN OF STORM DRAINAGE SYSTEMS WATER AND SANITARY SEWER LINES AND THOROUGHFARE STANDARDS."
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**SPECIAL NOTES**

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  - BLUE TAPE FOR WATER SERVICES
5. VIDEO TAPE OF SEWER LINE TO BE PROVIDED TO DIRECTOR OF PUBLIC SERVICES.
6. SEE GENERAL NOTES ON CITY STD. DETAIL SHEET STD-00\_R.

dietz engineering  
 F-5049  
 CIVIL ENGINEERING • SURVEYING  
 PHONE: 972.889.9977  
 FAX: 972.889.9993  
 205 S. Alma Drive  
 Allen, Texas 75013



DATE SIGNED:  
**BENCHMARKS:**  
 BM #1:  
 X  
 X  
 X  
 X  
 ELEVATION: X  
 BM #2:  
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 X  
 ELEVATION: X

KREYMER PARK  
**WATER & SANITARY SEWER PLAN**  
 Collin County, City of Wylie, Texas  
**WATER & SANITARY SEWER PLAN**

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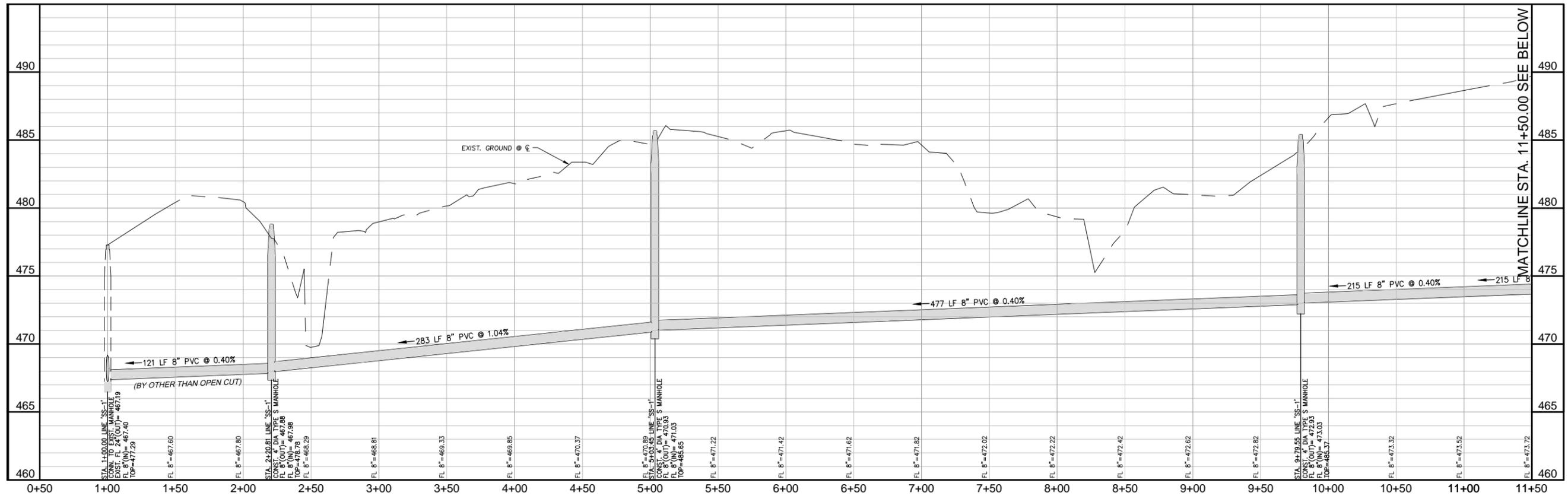
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Project No.: E-AD-001  
 Date: 02/12/16  
 Issue: Review  
 Drawn By: MWW  
 Checked By: RDD  
 Revisions:

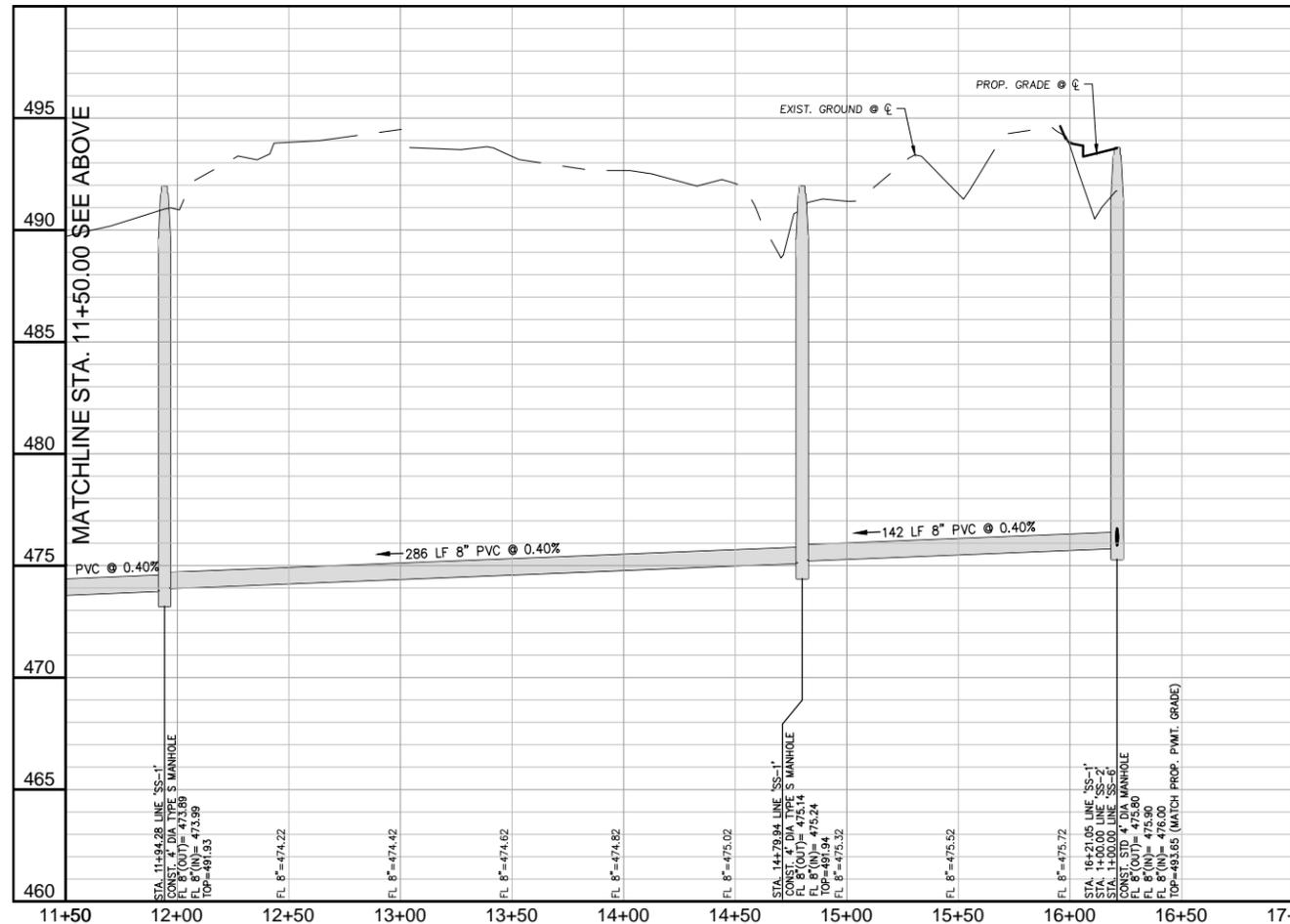
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**Water & Sanitary Sewer Plan**  
 Offsite

Sheet No.:  
**C39.0**

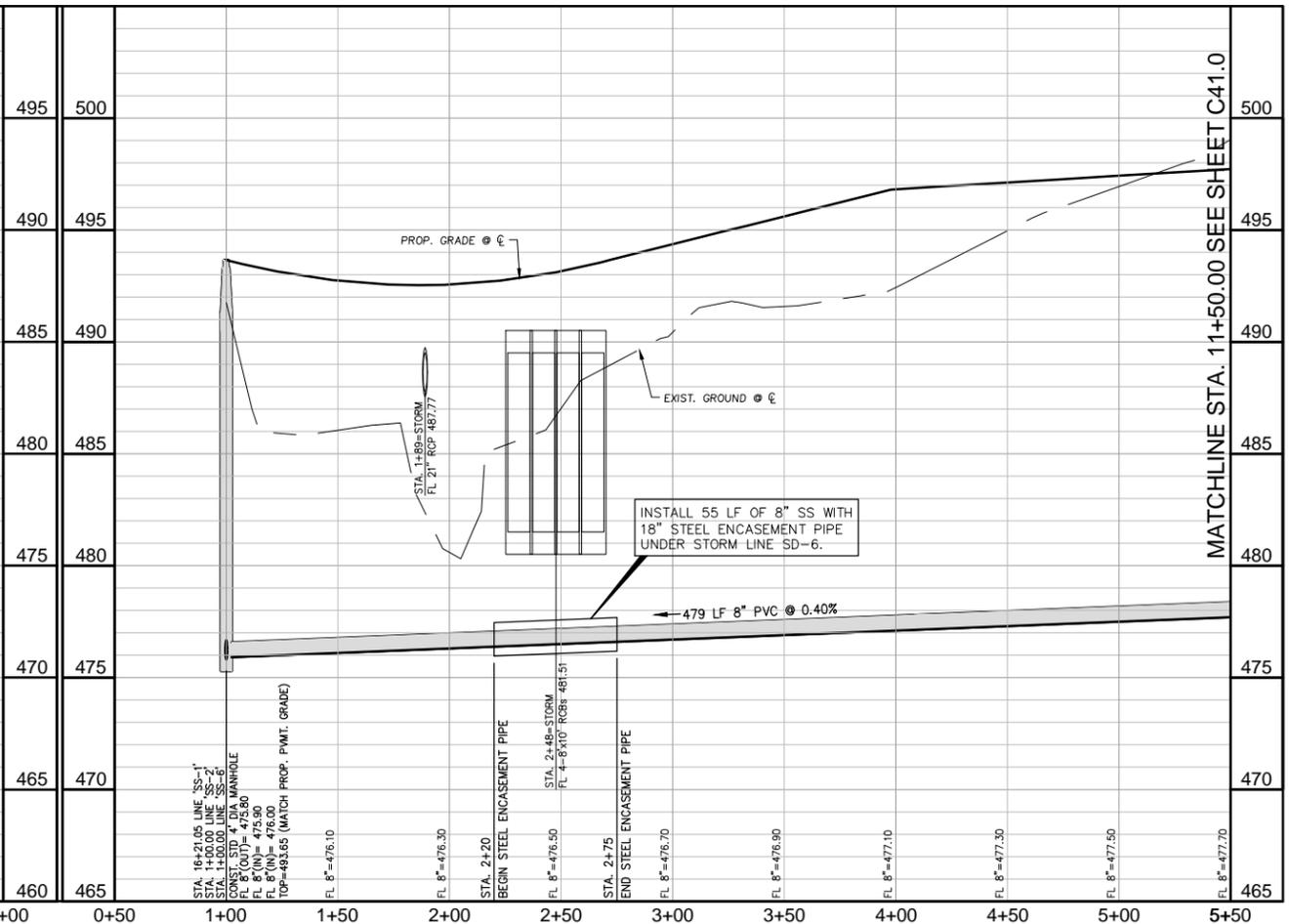
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### LINE SS-1



### LINE SS-1



### LINE SS-2

**dietz engineering**  
F-5049  
CIVIL ENGINEERING • SURVEYING  
PHONE: 972.889.9977  
FAX: 972.889.9993  
205 S. Alma Drive  
Allen, Texas 75013



DATE SIGNED:  
BENCHMARKS:  
BM #1:  
X  
X  
X  
ELEVATION: X  
BM #2:  
X  
X  
X  
ELEVATION: X

## KREYMER PARK SANITARY SEWER PROFILE LINE SS-1 & SS-2 Collin County, City of Wylie, Texas SANITARY SEWER PROFILE



SCALE:  
Horizontal: 1" = 40'  
Vertical: 1" = 4'

VERIFY SCALES  
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IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES ACCORDINGLY.

Project No.: E-AD-001  
Date: 02/12/16  
Issue: Review  
Drawn By: MWW  
Checked By: RDD  
Revisions:

Sheet Title:  
Sanitary Sewer Profile  
Line SS-1 & SS-2  
Sheet No.:

C40.0



# Wylie City Council

---

## AGENDA REPORT

**Meeting Date:** June 14, 2016  
**Department:** City Manager  
**Prepared By:** Mindy Manson  
**Date Prepared:** June 2, 2016

**Item Number:** 5  
*(City Secretary's Use Only)*

**Account Code:** \_\_\_\_\_

**Exhibits:** Draft ILA

### Subject

Consider and act upon authorizing the City Manager to execute an Interlocal Agreement between the City of Wylie and the Dallas Area Rapid Transit Bus Service for the provision of transit services for Wylie citizens who are 65 years of age or older or who have a disability through September 30<sup>th</sup>, 2017.

### Recommendation

Consider approval authorizing the City Manager to execute an Interlocal Agreement between the City of Wylie and the Dallas Area Rapid Transit Bus Service for the provision of transit services for Wylie citizens who are 65 years of age or older or who have a disability through September 30<sup>th</sup>, 2017.

### Discussion

The City of Wylie has allocated \$2,500 per month since the FY 14-15 Budget for transit services for residents who are 65 years of age or older or who have disabilities. Initially the service was provided by the Texoma Area Paratransit Services (TAPS) agency to some cities in Collin County including Wylie, Allen, Fairview and McKinney. TAPS encountered financial issues and officially discontinued services in Collin County in December 2015. In an effort to continue to provide the service, the North Central Texas Council of Governments (COG) asked DART to step in to temporarily continue the service for 90 days to allow time for each entity to evaluate how, or if, to continue the transit services. Services were provided to Wylie, Allen and Fairview, with McKinney pursuing other avenues. Subsequent to that, DART received a grant from Toyota for \$1 million dollars for the specific purpose of continuing the paratransit services in Collin County. The Regional Transportation Council (RTC) which is the policy and funding approval arm of the COG's regional transportation planning function approved an additional \$650,000 in federal funding to match the Toyota grant.

As proposed, DART would extend the current service which is an on-demand dedicated vehicle (the small busses utilized by TAPS) until September of this year and then convert to a lower cost taxi voucher program. The riders would still be required to schedule trips a day in advance but the taxi voucher system provides for faster and more direct trips for the users and it provides for significant savings in the capital costs associated with a dedicated vehicle system. Participation in this program does **not** require Wylie to hold an election or dedicate sales tax revenues to DART. Governmental entities may *contract* with DART for public transportation services without becoming part of the service area. Wylie's obligation as set out in the Interlocal Agreement is to continue to fund the program in the amount of \$2,500 per month for the term of the ILA through September of 2017, assist in marketing the services to our residents and cooperate with DART's consultants in the preparation of a Collin County Service and Financial Plan for transit services in Collin County. The City of Allen has approved the ILA for services in their community. Staff will have an update on the status of Fairview's plans at the Council meeting.

THE STATE OF TEXAS }

} KNOW ALL MEN BY THESE PRESENTS

COUNTY OF DALLAS }

INTERLOCAL PUBLIC TRANSIT SERVICE AGREEMENT

THIS AGREEMENT, (“Agreement”) by and between Dallas Area Rapid Transit Bus Service, LGC (“LGC”), a Texas local government corporation organized and existing pursuant to Subchapter D of Chapter 431 of the Texas Transportation Code, , and the City of Wylie, Texas (hereafter referred to as “CITY”) a Texas municipal corporation whose address is \_\_\_\_\_. Wylie, TX (collectively, referred as the “the Parties” or individually, as a “Party”).

WITNESSETH:

WHEREAS, ,the LGC has begun demand responsive transportation program within Collin County that is available to residents of CITY who are 65 years of age or older or who have a disability (hereafter referred to as the “SERVICE”); and

WHEREAS, the LGC has received a grant from a private corporation for the purpose of funding the Service and the LGC anticipates additional grant funding for the Service from the North Central Texas Council of Government; and

WHEREAS, the LGC anticipates receipt of grant funding to prepare or cause to be prepared a County-wide Service and Financial plan within three years of SERVICE as required under Board Policy III.07; and

WHEREAS, CITY may reduce the amount that CITY residents pay for the SERVICE through this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. Term and Termination

1.01. The term of this Agreement shall begin on the 31st day of May 2016 and terminate at midnight on the 30<sup>th</sup> day of September, 2017 unless earlier terminated as herein provided (“the Term”).

1.02. In addition to any other termination provision contained herein, either Party shall have the right to terminate this Agreement by giving the other Party 120 calendar days advance written notice of termination.

1.03 In the event that either Party shall fail to perform any of their respective material obligations under this Agreement, the non-defaulting Party shall have the right to terminate this Agreement if the defaulting Party has not cured any such failure to perform within thirty (30) calendar days following written notice by non-defaulting Party of such failure.

1.04 In the event that CITY fails to make any payment required by Section 5.04 of this Agreement, LGC shall have the option, at its sole discretion, to suspend such SERVICE within CITY or require that residents of the City pay a higher fare or percentage share of taxi vouchers for the SERVICE. The suspension or revised user fees may continue until payments from the CITY resume.

## 2. Service Description

2.01. SERVICE includes weekday contract demand responsive service as operated by the LGC contractor. During the term of this Agreement, the SERVICE may be replaced with a taxi voucher subsidy program to provide accessible public transportation services for the eligible residents of Collin County including CITY.

2.02. Except as may be limited in accordance with Section 1.04, SERVICE shall be available to residents of Collin County who are 65 years of age or older or who have a disability and who have no access to alternative private or public transportation.

2.03. Eligible users of SERVICE provided under this Agreement will be required to pay a fare per trip and/or percentage share of the voucher subsidy value provided for the Service.

2.04. Eligible users of SERVICE shall be required to schedule all ride requests at least one service day in advance between the hours of 8:00 am and 5:00 pm on weekdays.

2.05. SERVICE shall require that users who fail to cancel a scheduled trip at least one hour in advance of the pickup time shall pay a fee as required by the LGC.

## 4. LGC Duties and Responsibilities

4.01. LGC shall cause to be provided any contractor to provide the SERVICE including vehicles, drivers, supervisors, call center and scheduling staff, and any other staff or services required to provide the SERVICE;

4.02. LGC shall cause its contractor to clean, fuel and otherwise maintain any vehicles needed to provide a demand responsive service.

4.03. LGC shall cause to be provided any taxi services, voucher management services, technology, software or other services, supplies, or equipment necessary to operate a user side taxi voucher program.

4.04. LGC shall be responsible for customer information, complaint resolution, data collection, accounting, passenger ridership, invoicing, reconciliation of all invoices, and payment of contractors and suppliers.

4.05. Performance Measures and Reporting. LGC shall provide CITY with monthly information regarding ridership, on-time performance of the SERVICE, costs, and number of users within 30 days of receipt of such information from the contract provider.

4.06. LGC shall convene periodic meetings with CITY staff to discuss the SERVICE.

4.07. LGC shall cause to be prepared a Transit Service and Financial plans for Collin County as required by Policy III.07 during the term of this Agreement. It is anticipated that the Transit Service and Financial plans for Collin County will include CITY.

4.11. LGC will distribute and analyze any surveys of users of SERVICE if required to evaluate the SERVICE. CITY may provide input regarding the design of the survey instruments. Results of any surveys shall be provided to CITY.

## 5. CITY Duties and Responsibilities

5.01. CITY shall agree to allow the LGC to operate the Service on CITY streets including contract demand responsive service or taxi services.

5.02. CITY shall assist in marketing and communications of SERVICE to residents using the CITY website, resident newsletters, or other methods of communication controlled by the CITY to inform residents about SERVICE.

5.03 CITY shall cooperate with the LGC and LGC's consultants to prepare a Collin County Service and Financial Plan as required by DART Policy III.07. Cooperation shall include participating on policy, stakeholder and technical advisory committees, providing information about CITY economic development, demographic projections, and financial projections, and reviewing and commenting on the Collin County Service Plan as required under DART Policy.

5.04. Commencing June 1, 2016, and on the first day of every month thereafter during the term hereof, CITY shall pay LGC \$2,500 as the CITY's share of the transportation program to the following address:

Dallas Area Rapid Transit  
Accounts Receivable  
P.O. Box 840009

Dallas, TX 75284-0009.

Any payments made under this Agreement shall be made from revenues currently available to the Parties. The provisions of Chapter 2251 of the Texas Government Code shall apply to payments under this Agreement. The amount due hereunder is subject to change in the event that CITY requests a change in the program or LGC grant funds are depleted and such change is approved and implemented as specified above.

6. Joint Marketing and Communications. The Parties acknowledge that marketing and communications regarding the SERVICE may require the use of marks and logos that are owned by each of the Parties. The Parties agree to such limited use of their individually owned or registered marks, logos, and trade names in connection with providing and promoting the SERVICE under this Agreement. Any right to use such marks and logos shall terminate upon the termination or expiration of this Agreement.

7. Force Majeure. LGC shall at all times use reasonable commercial efforts to provide or cause the SERVICE to be provided continuously, however, LGC warrant or guarantee uninterrupted Service and neither shall be liable for any special, direct or consequential damages relating to or arising from an interruption in Service. The obligations of LGC to perform under this Agreement shall be suspended to the extent that either or both are unable to perform as a result of causes beyond the respective Party's reasonable control and without such Party's fault or negligence, including but not limited to, equipment breakdown, accidents, acts of nature and governmental action. In such event, LGC shall use reasonable efforts to eliminate the cause as quickly as possible.

8. Planning. On July 1, 2017, LGC shall provide a projected pricing schedule for continuation of the SERVICE beyond the Term. CITY shall notify DART in the event that, prior to July 1, 2017, CITY has determined to not continue participate in providing funding for the SERVICE after September 30, 2017. .

9. Audit and Retention of Records. Any Party shall have the right to request an audit of another Party's records related to the operation of the Service. The Parties shall retain adequate records for auditing purposes for a period of three years after final payment hereunder.

.10. Indemnifications

10.01. To the extent permitted by applicable law, LGC shall defend, indemnify and hold CITY, and its officers, employees, visitors and contractors, harmless from all loss, cost and expense by reason of injury (including death), to any person, or damage to property, arising out of or from any accident or other occurrence taking place during the performance of this Agreement, which injury or damage results from negligence on the part of LGC, its agents, employees, or contractors.

10.02. To the extent permitted by applicable law, CITY shall defend, indemnify and hold LGC, its directors, officers, employees and contractors, harmless from all loss, cost and expense by reason of injury, (including death), to any person, or damage to property, arising out of or from any accident or other occurrence taking place during the performance of this Agreement, which injury or damage results from negligence on the part of CITY, its agents, employees or contractors.

10.03. CITY hereby releases, indemnifies, defend and holds DART harmless from all loss, cost and expense by reason of injury, (including death), to any person, or damage to property, arising out of or from any accident or other occurrence taking place during the performance of this Agreement, which injury or damage results from any negligence or misconduct on the part of the indemnifying Party or its agents, employees or contractors, whether now known or otherwise. In the event of any third party claim against DART arising out of the terms of this Agreement, the Parties shall jointly provide any necessary defense with counsel reasonably acceptable to DART so as to eliminate liability on the part of DART, it being acknowledged that DART is not a Party to this Agreement.

10.04. In the event of joint or concurring negligence or fault of both Parties, liability, if any, shall be apportioned comparatively in accordance with the law of the State of Texas. The provisions of this Section are solely for the benefit of the Parties hereto and not intended to create or grant any rights, contractual or other wise, to any other person or entity, nor limit the right of LGC, or CITY to assert any governmental immunity defense to any claim of another Party or entity. The provisions of this Section 11 shall survive termination or expiration of this Agreement.

#### 11. Miscellaneous Provisions.

11.01. Notices. Any notice by any Party shall be in writing and shall be deemed to have been duly given only if delivered personally or sent by United States mail, certified, return receipt requested, in a postage paid envelope addressed to the Parties as set out below:

LGC:  
c/o DALLAS AREA RAPID TRANSIT  
P.O. Box 660163  
Dallas, Texas 75266-7210  
Attention: Todd Plesko  
Vice President, Planning and Development

CITY:  
City of Wylie

Wylie, TX

Attention:

City Manager

With a copy to:

City Attorney  
City of Wylie  
Wylie, Texas

A Party may designate another address by giving notice thereof to the other Parties.

11.02. Binding Effect. The provisions of this Agreement shall be binding upon and inure to the benefit of the Parties and their respective successors and permitted assigns. There shall be no third party beneficiaries of this Agreement.

11.03. Fiscal Funding. CITY is a political subdivision of the State of Texas (or creation thereof). CITY shall have the right, upon the failure of the governing body of CITY to appropriate sufficient finances to fund of this Agreement, to terminate this Agreement as of the effective date of such lack of fiscal funding. When exercising this right, CITY shall give notice to LGC of any such failure of funding at the earliest possible time.

11.04. Construction and Drafting. The paragraph headings in this Agreement are intended for convenience only and shall not be taken into consideration in the construction or interpretation of this Agreement. Whenever used herein, unless the context otherwise provides, the singular number shall include the plural, the plural the singular, and the use of any gender shall include all other genders. Both Parties have participated in the drafting hereof and accordingly no party shall be given credit therefor in the interpretation of this Agreement.

11.05. Partial Invalidity. Any portion of this Agreement being declared by law to be invalid shall not invalidate the remaining provisions which shall remain in full force and effect.

11.06. Merger and Amendment. This instrument constitutes the entire agreement of the Parties with respect to the matters contemplated herein and it may be modified or amended only in writing, signed by all parties hereto and in accordance with the terms hereof.

11.07. No partnerships or Joint Enterprise. It is mutually understood and agreed that this Agreement is intended by the Parties to establish only an independent contractual relationship and is not intended to create a partnership or joint venture between the Parties.

11.08. Use of Contractors. Nothing in this Agreement shall prevent a Party from using a contractor or agent to perform the duties and responsibilities contemplated by this Agreement.

11.09. Exhibits and Attachments. The exhibits attached to this Agreement are incorporated by reference as if written word for word herein. In the event of conflict between the exhibits and this Agreement, the terms of this Agreement shall prevail.

11.10. Assignment. No Party may assign its rights and obligations or either under this Agreement, in whole or in part, without first obtaining the prior written consent of the other

Party, which consent may be withheld for any reason. No assignee or successor may further assign, in whole or in part, its rights and obligations without prior written consent of the other Party to this Agreement at the time of further assignment.

11.11 Incorporation of Recitations. The recitations and “whereas” provisions of this Agreement are incorporated herein as part of this Agreement for all purposes.

11.12 DART Board Policy. The Provisions of the DART Board Policy are incorporated herein and binding on the Parties hereto. Any renewal of this Agreement must be approved by each Party and the DART Board of Directors regardless of whether the Agreement complies with DART policies.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement in multiple originals as of the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

DALLAS AREA RAPID TRANSIT BUS SERVICE, LGC

By: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City of Wylie

By: \_\_\_\_\_

City Manager



# Wylie City Council

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## AGENDA REPORT

<b>Meeting Date:</b>	<u>June 14, 2016</u>	<b>Item Number:</b>	<u>6</u> <i>(City Secretary's Use Only)</i>
<b>Department:</b>	<u>City Secretary</u>	<b>Account Code:</b>	<u>N/A</u>
<b>Prepared By:</b>	<u>City Secretary</u>	<b>Budgeted Amount:</b>	<u>Budgeted in individual departments</u>
<b>Date Prepared:</b>	<u>May 24, 2016</u>	<b>Exhibits:</b>	<u>Resolution &amp; Publication Cost Summary</u>

### Subject

Review and consider and act upon Resolution No. 2016-01(R) passed January 12, 2016, establishing a public newspaper of general circulation to be the "Official Newspaper" for the City of Wylie.

### Recommendation

Motion to repeal/continue Resolution No. 2016-01(R) establishing the Wylie News as the "Official Newspaper" of the City of Wylie for 2016.

### Discussion

Resolution 2016-01(R) was passed by the Wylie City Council on January 12, 2016. At the time of passage Council requested the resolution be reviewed in six months. Staff is bringing the item back for further review. Council may continue the current resolution for the remainder of 2016 or repeal the resolution and adopt a new resolution naming another newspaper of general circulation for the remainder of the year.

### Background

Texas Local Government Code, §52.004 states that at the beginning of each fiscal year, municipalities must designate an official newspaper. This must be done as soon as practicable. The municipality shall contract with the newspaper designated by ordinance or resolution.

There are two requirements that must be met for a newspaper to meet the statutory requirements as a newspaper of general circulation. (a) ***Designating Official Newspaper***. The publication must be a newspaper as defined by § 2051.044, Government Code. The section defines the term newspaper as:

§ 2051.044, (a)

- (1) any newspaper devoting not less than 25% of its total column lineage to the carrying of items of general interest

- (2) published not less frequently than once each week,
- (3) entered as second class postal matter in the county where published
- (4) Having been published regularly and continuously not less than twelve (12) months prior to the making of any publication...

2051.044, (b) ***Publication of Notice in Newspaper.*** Where a law which requires or authorizes the publication of a notice in a newspaper by a municipality, and does not specify the manner of the publication, including the number of times that the notice is required to be published and the period during which the notice is required to be published, the above requirements pertain; additionally a municipality shall publish notices in a newspaper that is published in the municipality, and which meets the above requirements and will publish the notice at or below the legal rate. If no newspaper published in the municipality meets these requirements, then the municipality shall publish the notice in a newspaper that is published in the county in which the municipality is located and will charge the legal rate or a lower rate. GC §2051.048.

Publication rates for the Wylie News have not varied from last year; the Dallas Morning News has changed from the Zoned Editions (Collin, Dallas Rockwall readers in zip code 75098) to the NeighborsGo-Plano/Murphy/Wylie Edition reaching readers in zip code 75098 in all three counties. Some legal notices require that the notice be published in all counties within the incorporated city; in this case the city attorney's office has noted that it is best to publish these notices in the three county edition (NeighborsGo) of the Dallas Morning News as well as the Wylie News.

The City of Wylie Home Rule Charter additionally states in Article X1, Section 2; The City Council shall declare an official newspaper of general circulation in the City. All captions of ordinances, notices and other matters required to be published by this charter, by City ordinances, or by the constitution and laws of the State of Texas, shall be published in this official newspaper.

The Wylie News and the DMN NeighborsGo both meet the criteria for the Official Newspaper as provided by the statute. The NeighborsGo provides the most cost efficient legal notice fees while the Wylie News reports the highest circulation numbers. The Wylie News is currently the official newspaper for the City.

**RESOLUTION NO. 2016-01(R)**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WYLIE, TEXAS, ESTABLISHING A PUBLIC NEWSPAPER OF GENERAL CIRCULATION TO BE THE OFFICIAL NEWSPAPER FOR THE CITY OF WYLIE.**

**WHEREAS**, Section 52.004, Local Government Code, requires the City Council of the City of Wylie, Texas ("City Council") to determine, by ordinance or resolution, a public newspaper to be the official newspaper for the City of Wylie, Texas ("Wylie"); and

**WHEREAS**, the City Council finds that the Wylie News is a public newspaper of general circulation and:

- (1) devotes not less than 25% of its total column lineage to general interest items;
- (2) is published at least once a week;
- (3) is entered as 2<sup>nd</sup> class postal matter in the county where published;
- (4) has been published regularly and continuously for at least 12 months before the governmental entity or representative publishes notice; and

**WHEREAS**, the City Council finds that the Wylie News is a publication that meets all of the criteria legally required of an officially designated newspaper for the City of Wylie; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYLIE, TEXAS:**

- (1) The Wylie News is designated as the official newspaper for the City of Wylie for Fiscal Year 2016, commencing January 1, 2016.
- (2) This Resolution is effective immediately upon passage.

**DULY PASSED AND APPROVED** by the City Council of the City of Wylie, Texas, on this 12<sup>th</sup> day of January, 2016.

ATTEST:

  
Carole Ehrlich, City Secretary

  
Eric Hogue, Mayor



## **PUBLICATION COST SUMMARY**

**Dallas Morning News  
Wylie News January  
2016**

### **DALLAS MORNING NEWS (COLLIN COUNTY AND METRO EAST SECTION)**

Legal Notices (Ordinance Captions. Public Hearings P& Z)

Full Dallas Morning News Open \$14.00 per line/\$35 liner-\$45 display online

Full Dallas Morning News (\$3.000/yr) \$5.50 per line/\$35 liner-\$45 display online

Classified Rates (Election Notices) Full DMN only \$14.00 per line/\$35 liner-\$45 display online

*With Contract* (\$3.000/yr.) \$5.50 per line/\$35 liner-\$45 display online

Display Rates (Budget/Tax Notices) Open \$2.800.00\* (1/4 page-Mon. Tues. Wed)

\$3.300.00\* (1/4 page-Sunday)

\*These rates will be changing but I will honor the rate for the 2015 budget/tax year

NeighborsGo- Plano/Murphy/Wylie Edition

Legal Notices (Ordinance Captions. Public Hearings P& Z)

NeighborsGo Classified \$1.11 per line/\$35 liner-\$45 display online

NeighborsGo Classified Rates (Election Notices) \$1.11 per line or \$15.54 per inch  
/\$35liner-\$45 display online

Display Rates (Budget/Tax Notices) Open \$400 per edition (112 page-Friday only)

### **THE WYLIE NEWS (EFFECTIVE JANU. 1, 2015)**

Legal Notices (Ordinance Captions, Public Hearings P& Z)

Open (no contracts available) \$2.56 per line (display online included)

Classified Rates (Election Notices) \$14.39 per column inch (display online, based  
on 8 columns per page, included in price)

Display Rates (Budget/Tax Notices) \$14.49 per column inch (includes digital e-  
editions)

### **CIRCULATION WITHIN THE CITY**

Dallas Morning News (for zip code 75098)

2, 782 (Mon/Sat paper)

4,258 (Avg. Circulation Sunday)

The Wylie News (Wylie)  
Includes circulation in Collin, Dallas and Rockwall counties

6,709 (The Wylie News)

The Wylie News -Notices are published in the  
Murphy/Sachse/Wylie editions

10,758 (total circ., Wylie/Sachse/Murphy)

Public notices are also included in Wylie News Online which had in excess of 140,995 unique visitors per month based on its latest statistics.

# Budget Work Session Fiscal Year 2016-2017

June 14, 2016

# Budget Work Session Agenda

- Presentation of FY 2016-2017 Budget Workshop
- General Discussions

# Assumptions Affecting FY 2016-2017 Budget

- Property Value is estimated to increase by 10.5% for budget purposes.
- Sales Tax is projected to increase 5% over revised FY 2016 estimates for FY 2017.
- Home Starts are projected to remain at 350.
- Estimated 10% increase in health insurance costs **included**.
- Public Safety FY 2016-2017 step increase (based on existing salary schedule) **included**.
- Market Survey Adjustments (effective Oct '16) estimated cost to the General Fund of \$1,014,000 **not included**.
- Merit Increases projected at an average 3% for non-sworn personnel (effective Jan '17) estimated cost to the General Fund of \$206,000 **not included**.

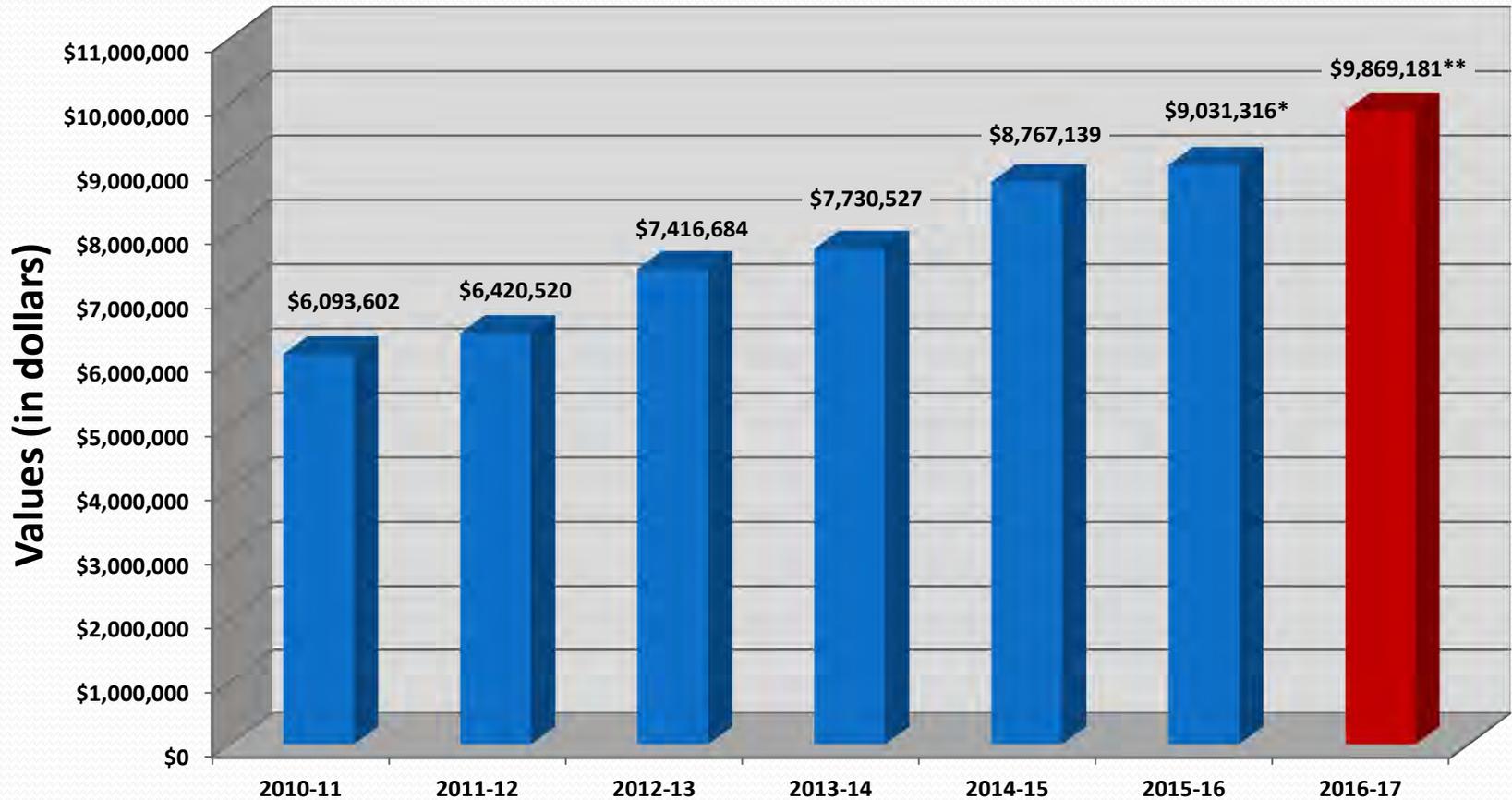
# Assessed Property Valuations



Average Single Family Home Value for FY 2016-2017 is: \$202,000

\* Certified preliminary assessed property valuation.

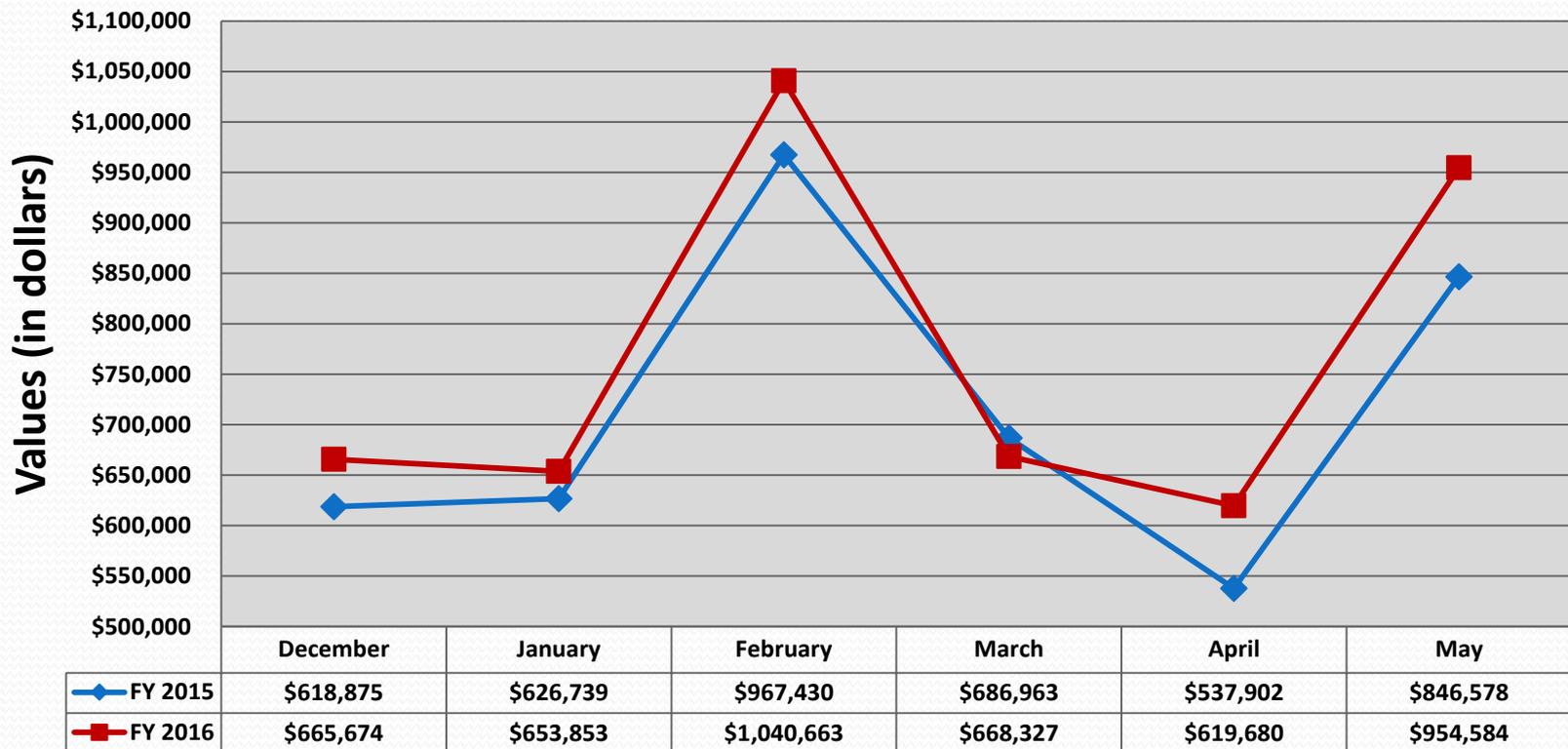
# Total Annual Sales Tax Receipts



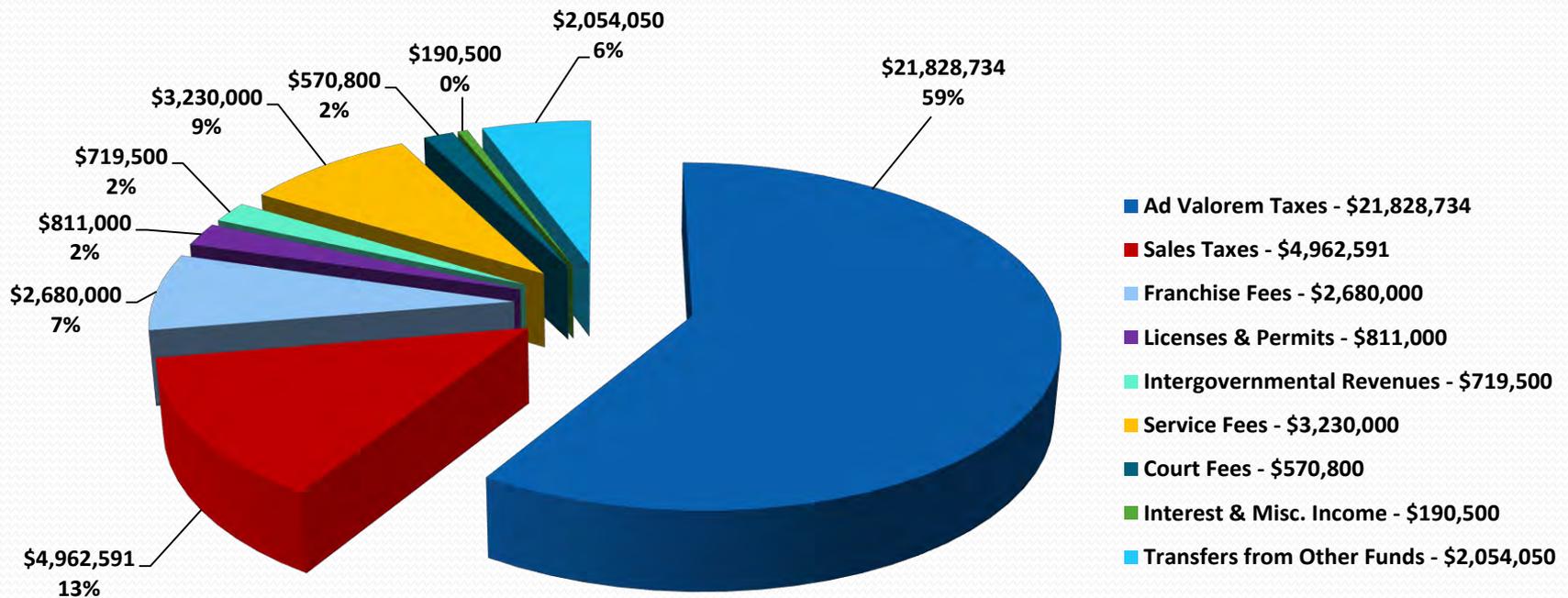
\* Based on FY 2015-2016 budget

\*\* Based on 5% increase over revised estimated FY 15-16 budget

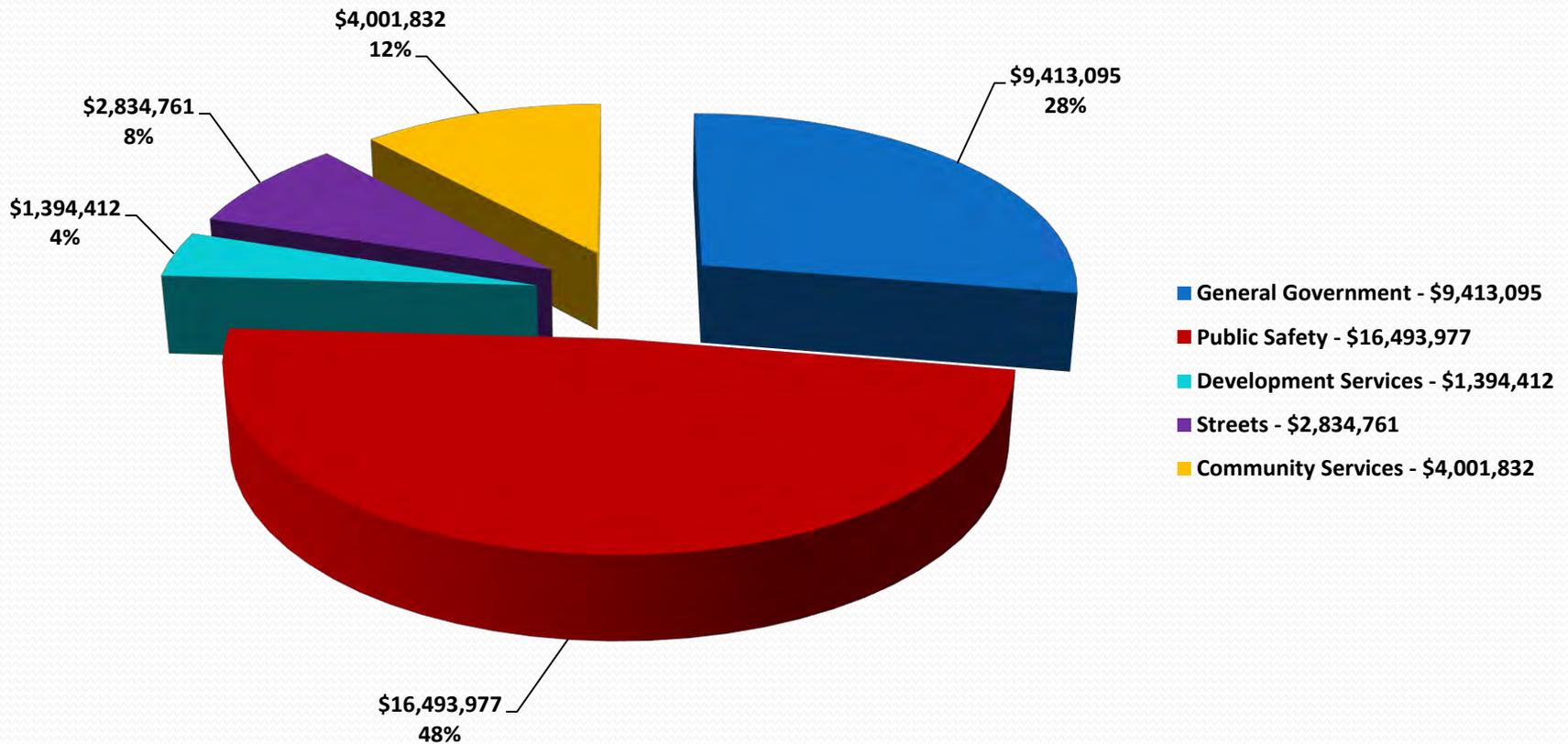
# Total Sales Tax Revenue Year-Over-Year Comparison



# General Fund Projected Revenues FY 2016-2017 - \$37,047,175



# General Fund Expenditures By Function FY 2016-2017 - \$34,138,077



# General Fund Balance Excess FY 2016-2017

Revenue	\$37,047,175 (a)
Less Expenditures	\$34,138,077 (b)
	<b>\$2,909,098</b>

<u>New FY 2017 Requests</u>	
Personnel Requests (27 positions) (incl. salary & benefits)	\$1,120,726
Equipment Associated with Personnel Requests	\$18,413
Non-Personnel	\$2,935,155 (c)
Total of New Requests	\$4,074,294

- (a) Based on 10.5% increase in assessed values & current tax rate.
- (b) Includes FY 2016-17 Step Increases for Public Safety (based on current salary schedule). Includes 10% estimated increase in health insurance (\$224k increase to GF).
- (c) Includes upgraded communications system for Public Safety (@ \$1.2m) and a replacement Quint for WFR (@ \$891k).

# General Fund Estimated Balance FY 2016-2017

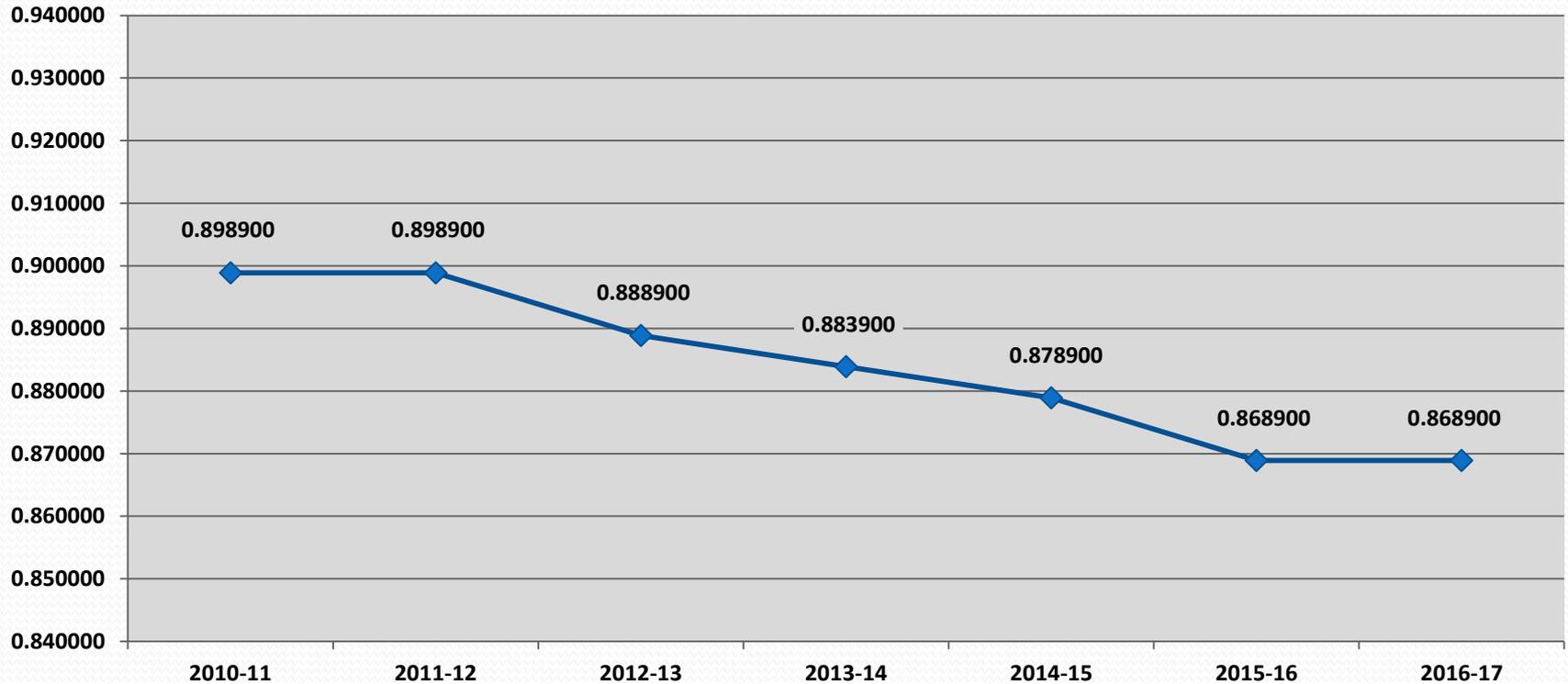
## GF Fund Balance Estimate:

Required based on estimated exp. in 2017

Goal: 25%	\$9,261,794 (a)
Est. 09/30/2016	\$11,902,676
Est. 09/30/2017	\$11,902,676 (b)
Excess Fund Balance	\$2,640,882

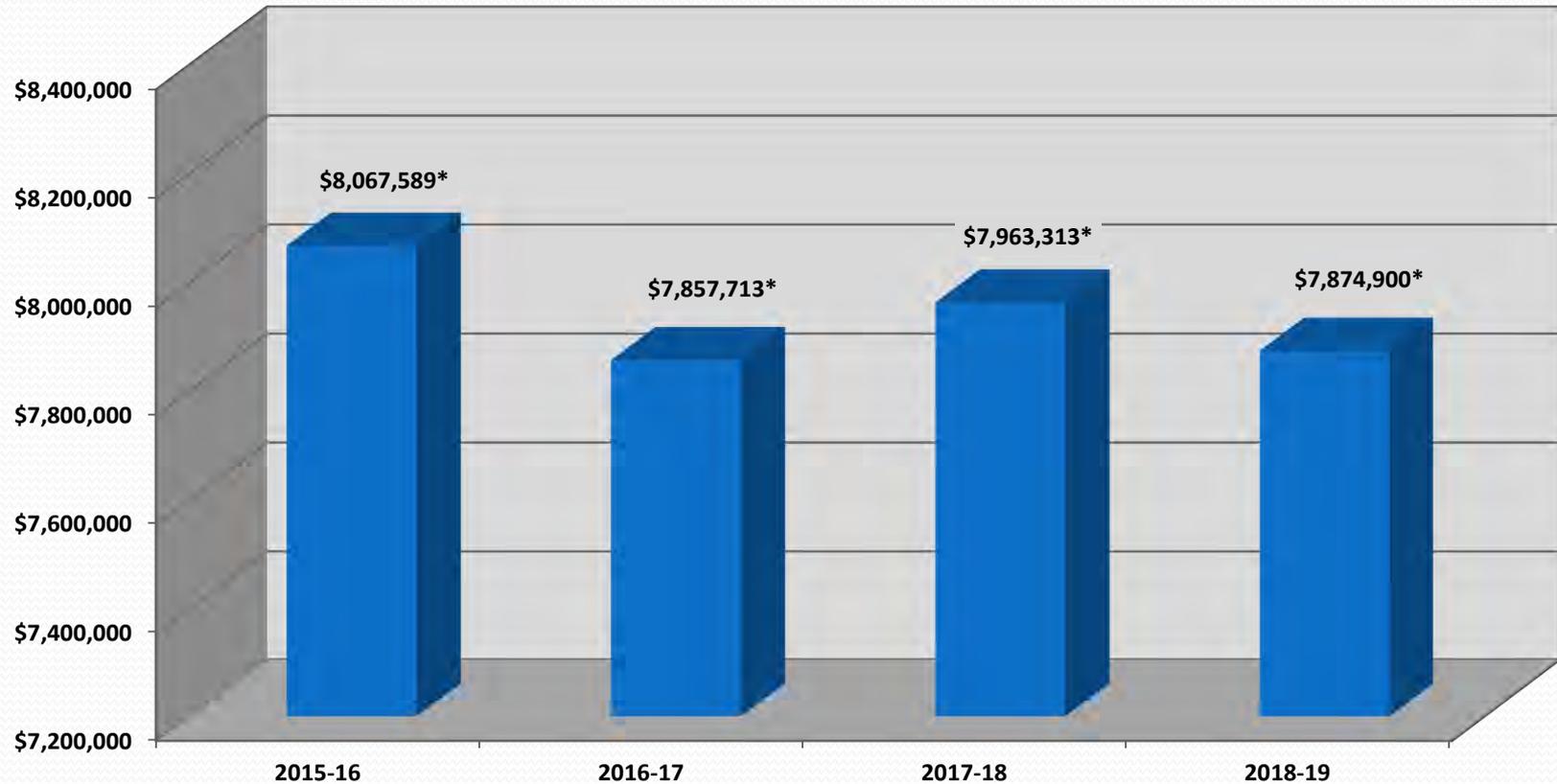
- (a) It is the goal of the City to achieve and maintain an unassigned fund balance in the General Fund equal to 25% of expenditures. The City considers a balance of less than 20% to be cause for concern, barring unusual or deliberate circumstances. If unassigned fund balance falls below the goal or has a deficiency, the City will appropriate funds in future budgets to replenish the fund balance based on a time table deemed adequate by the City Council.
- (b) Based on balanced budget (Revenues = Expenditures). This Fund Balance is 32% of expenditures.

# Tax Rate Information



\* A ½ cent difference in tax rate equals \$161,400 in property tax revenue to the City & a \$10.10 difference in annual property taxes paid on a home with an average value of \$202,000.

# Debt Service Expenditures



\* Based on current debt schedules with no additional debt issued.

# FY 2016-2017 Recommended Key Budget Points

- No new requests included at this time.
- Funding **is** included for Public Safety step increases (based on existing salary schedule).
- Est. health insurance increase of 10% **is** included in base budget.
- Funding **is not** included for market survey adjustments (\$1.014m).
- Funding **is not** included for average 3% merit-based increase for non-sworn personnel (\$206k).
- Update on Hail Storm Damage Issues.

# Questions?

City Manager

Mindy Manson

972-516-6018

[mindy.manson@wylie texas.gov](mailto:mindy.manson@wylie texas.gov)

Finance Director

Linda Bantz

972-516-6122

[linda.bantz@wylie texas.gov](mailto:linda.bantz@wylie texas.gov)