



# Wylie City Council

## NOTICE OF MEETING

### Special Called Meeting Agenda

September 6, 2016 – 6:00 pm

Wylie Municipal Complex – Council Chambers

300 Country Club Road, Bldg. 100

Wylie, Texas 75098

Eric Hogue	Mayor
Keith Stephens	Mayor pro tem
Diane Culver	Place 2
Jeff Forrester	Place 3
Candy Arrington	Place 4
William Whitney III	Place 5
David Dahl	Place 6
Mindy Manson	City Manager
Richard Abernathy	City Attorney
Carole Ehrlich	City Secretary

*In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted at the Wylie Municipal Complex, distributed to the appropriate news media, and posted on the City website: [www.wylietexas.gov](http://www.wylietexas.gov) within the required time frame. As a courtesy, the entire Agenda Packet has also been posted on the City of Wylie website: [www.wylietexas.gov](http://www.wylietexas.gov).*

*The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.*

*The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.442.8100 or TD 972.442.8170.*

### CALL TO ORDER

*Announce the presence of a Quorum.*

### INVOCATION & PLEDGE OF ALLEGIANCE

### CONSENT AGENDA

*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Consider and act upon the approval of the purchase of roofing services from D & G Quality Roofing in the estimated amount of \$265,000.00 through a cooperative purchasing contract with Choice Partners/Harris County Department of Education; and authorizing the City Manager to execute any necessary documents. (G. Hayes, Purchasing)**

- B. Consider and act upon Resolution No. 2016-23(R) of the City Council of the City of Wylie, Texas, ratifying the purchase of roofing repair services for Fire Station 1 from D & G Quality Roofing in the estimated amount of \$46,776.55, through a cooperative purchasing contract with Choice Partners/Harris County Department of Education; and authorizing the City Manager to execute any necessary documents. (G. Hayes, Purchasing)**

## REGULAR AGENDA

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- 1. Hold the second Public Hearing on the proposed tax rate of \$0.8489 for fiscal year 2016-2017 and provide all interested persons an opportunity to be heard, either for or against the proposed tax rate; and announce the date, time and place of the meeting at which the Council will vote on the tax rate. (L. Bantz, Finance Director)**

### Executive Summary

In accordance with the "Truth in Taxation" laws of the State of Texas, on August 9, 2016, the City Council voted on the proposed tax rate and scheduled two public hearings on the proposed tax rate. The first public hearing was held on August 23, 2016 and this is the second public hearing. The proposed 2016-17 budget is based on a tax rate of \$0.8489 per \$100 valuation. Any changes made to the proposed tax rate or Proposed Budget could affect required publications and steps in the tax rate and budget approval process.

## EXECUTIVE SESSION

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*Recess into Closed Session in compliance with Section 551.001, et.seq. Texas Government Code, to wit:*

### **§Sec. 551.074. PERSONNEL MATTERS; CLOSED MEETING.**

(a) This chapter does not require a governmental body to conduct an open meeting:

- (1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or
  - (2) to hear a complaint or charge against an officer or employee.
- (b) Subsection (a) does not apply if the officer or employee who is the subject of the deliberation or hearing requests a public hearing.

- **City Engineer Position**

## RECONVENE INTO OPEN SESSION

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*Take any action as a result from Executive Session.*

## ADJOURNMENT

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## CERTIFICATION

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*I certify that this Notice of Meeting was posted on September 2, 2016 at 5:00 p.m. as required by law in accordance with Section 551.042 of the Texas Government Code and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of Wylie website: [www.wylietexas.gov](http://www.wylietexas.gov).*

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**Carole Ehrlich, City Secretary**

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**Date Notice Removed**



# Wylie City Council

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## AGENDA REPORT

**Meeting Date:** September 6, 2016  
**Department:** Purchasing  
**Prepared By:** Glenna Hayes  
**Date Prepared:** 8/30/2016

**Item Number:** A  
*(City Secretary's Use Only)*  
**Account Code:** Hail Storm Repairs  
**Budgeted Amount:** \$265,000.00  
**Exhibits:** \_\_\_\_\_

### Subject

Consider and act upon the approval of the purchase of roofing services from D & G Quality Roofing in the estimated amount of \$265,000.00 through a cooperative purchasing contract with Choice Partners/Harris County Department of Education; and authorizing the City Manager to execute any necessary documents.

### Recommendation

A motion to purchase roofing services from D & G Quality Roofing in the estimated amount of \$265,000.00 through a cooperative purchasing contract with Choice Partners/Harris County Department of Education; and authorizing the City Manager to execute any necessary documents.

### Discussion

On March 23 and again on April 11, 2016, the City of Wylie buildings were damaged from severe hail storms. Staff researched several different cooperative purchasing organizations for viable roofing service contracts, requested quotes from six (6) contractors, and received five (5). Staff proceeded with evaluating the cooperative contracts and contractors to determine the best overall value to the City, and also requested a review of the repairs by McCarthy Architecture for compliance to Government Code 791.011.j (requirements for plans or specifications for the purchase of construction related goods/services through a cooperative).

The insurance adjustor assigned by TML-IRP has reviewed the contractor's quotes, and staff recommends the purchase of roofing services from D & G Quality Roofing in the estimated amount of \$265,000.00 for repairs to Fire Station 2, Fire Station 3, the Senior Center, and the Animal Shelter. D & G Quality Roofing has been awarded a competitively bid contract through Choice Partners (a Texas based cooperative purchasing group managed by the Harris County Department of Education). Participation in the Choice Partners cooperative was approved by the City of Wylie City Council on 6/29/2016. The City is authorized to purchase from a cooperative purchasing program with another local government or a local cooperative organization pursuant to Section 271 Subchapter F of the Local Government Code; and by doing so satisfies any State Law requiring local governments to seek competitive bids for items.

Wylie Agreement #W2016-102-I / Choice Partners contract # 14/012DA-05.



# Wylie City Council

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## AGENDA REPORT

**Meeting Date:** September 6, 2016  
**Department:** Purchasing  
**Prepared By:** Glenna Hayes  
**Date Prepared:** 8/30/2016

**Item Number:** B  
*(City Secretary's Use Only)*  
**Account Code:** Hail Storm Repairs  
**Budgeted Amount:** \$46,776.55  
**Exhibits:** \_\_\_\_\_

### Subject

Consider and act upon Resolution No. 2016-23(R) of the City Council of the City of Wylie, Texas, ratifying the purchase of roofing repair services for Fire Station 1 from D & G Quality Roofing in the estimated amount of \$46,776.55, through a cooperative purchasing contract with Choice Partners/Harris County Department of Education; and authorizing the City Manager to execute any necessary documents.

### Recommendation

A motion to approve Resolution No. 2016-23(R) of the City Council of the City of Wylie, Texas, ratifying the purchase of roofing repair services for Fire Station 1 from D & G Quality Roofing in the estimated amount of \$46,776.55, through a cooperative purchasing contract with Choice Partners/Harris County Department of Education; and authorizing the City Manager to execute any necessary documents.

### Discussion

On March 23 and again on April 11, 2016, the City of Wylie buildings were damaged from severe hail storms. Staff researched several different cooperative purchasing organizations for viable roofing service contracts, requested quotes from six (6) contractors, and received five (5). Staff proceeded with evaluating the cooperative contracts and contractors to determine the best overall value to the City, and also requested a review of the repairs by McCarthy Architecture for compliance to Government Code 791.011.j (requirements for plans or specifications for the purchase of construction related goods/services through a cooperative).

The insurance adjustor assigned by TML-IRP has reviewed the quote from D & G Quality Roofing, and agreed upon payment in accordance with the quote. Due to continued rain and leaks impacting Fire Station 1 coupled with the availability of qualified roofing contractors, staff has proceeded with repairs to the roof, gutters and vinyl siding at Fire Station 1 through D & G Quality Roofing.

D & G Quality Roofing has been awarded a competitively bid contract through Choice Partners (a Texas based cooperative purchasing group managed by the Harris County Department of Education). Participation in the Choice Partners cooperative was approved by the City of Wylie City Council on 6/29/2016. The City is authorized to purchase from a cooperative purchasing program with another local government or a local cooperative organization pursuant to Section 271 Subchapter F of the Local Government Code; and by doing so satisfies any State Law requiring local governments to seek competitive bids for items. Staff recommends the approval of a resolution authorizing the purchase of roofing repair services from D & G Quality Roofing for repairs to Fire Station in the estimated amount of \$46,776.55.

Wylie Agreement #W2016-102-I / Choice Partners contract # 14/012DA-05.

**RESOLUTION NO. 2016-23(R)**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WYLIE, TEXAS, TO RATIFY THE PURCHASE OF ROOFING REPAIR SERVICES FOR WYLIE FIRE RESCUE STATION 1 FROM D & G QUALITY ROOFING IN THE ESTIMATED AMOUNT OF \$46,776.55 THROUGH A COOPERATIVE PURCHASING CONTRACT WITH CHOICE PARTNERS/HARRIS COUNTY DEPARTMENT OF EDUCATION.**

**WHEREAS**, the City of Wylie, Texas experienced severe hail storm damages to City buildings on both March 23, 2016 and April 11, 2016; and

**WHEREAS**, the extent of the damages to Wylie Fire Rescue Station 1 are resulting in continued leaks and damage to the building; and

**WHEREAS**, the availability of a qualified contractor to perform the work in a timely fashion is of consideration;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYLIE, TEXAS:**

SECTION 1: The Mayor of the City of Wylie, Texas, is hereby authorized to ratify on behalf of the City Council of the City of WYLIE, Texas, roofing repairs to the Wylie Fire Rescue Station 1 consisting of roofing materials, gutters and siding.

SECTION 2: This Resolution shall take effect immediately upon its passage.

**DULY PASSED AND APPROVED** by the City Council of the City of Wylie, Texas on this the 6<sup>th</sup> day of September, 2016.

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ERIC HOGUE, Mayor

**ATTEST TO:**

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CAROLE EHRLICH, City Secretary



# Wylie City Council

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## AGENDA REPORT

**Meeting Date:** September 6, 2016  
**Department:** Finance  
**Prepared By:** Linda Bantz  
**Date Prepared:** August 3, 2016

**Item Number:** 1  
*(City Secretary's Use Only)*  
**Account Code:** \_\_\_\_\_  
**Budgeted Amount:** \_\_\_\_\_  
**Exhibits:** \_\_\_\_\_

### Subject

Hold the second Public Hearing on the proposed tax rate of \$0.8489 for fiscal year 2016-2017 and provide all interested persons an opportunity to be heard, either for or against the proposed tax rate; and announce the date, time and place of the meeting at which the Council will vote on the tax rate.

### Recommendation

Motion to set September 13, 2016 at 6:00 p.m. in the Council Chambers of the Wylie Municipal Complex, 300 Country Club Road, Wylie, TX as the date, time and place at which Council will vote on the tax rate.

### Discussion

In accordance with the "Truth in Taxation" laws of the State of Texas, on August 9, 2016, the City Council voted on the proposed tax rate and scheduled two public hearings on the proposed tax rate. The first public hearing was held on August 23, 2016 and this is the second public hearing. The proposed 2016-17 budget is based on a tax rate of \$0.8489 per \$100 valuation. Any changes made to the proposed tax rate or Proposed Budget could affect required publications and steps in the tax rate and budget approval process.

All interested persons shall be given an opportunity to be heard, either for or against the proposed tax rate. At the end of the hearing, the City Council will schedule the date, time and place that the vote will be taken on the final tax rate. This meeting is currently scheduled for September 13, 2016 at 6:00 p.m. in the Council Chambers of the Wylie Municipal Complex, 300 Country Club Road, Wylie, TX.

The Local Government Code requires the City to follow certain meeting and notice (publication) guidelines.