



Parks & Recreation Facilities
Development Corporation

NOTICE OF MEETING

Regular Meeting Agenda
September 13, 2016 – 6:00 pm
Wylie Municipal Complex
Council Chambers/Council Conference Room
300 Country Club Road, Building #100

Eric Hogue Chair
Dan Chesnut Vice Chair
David Dahl Board Member
Diane Culver Board Member
Keith Stephens Board Member
Jeff Harris Board Member
John Ward Board Member

In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted at the Wylie Municipal Complex, distributed to the appropriate news media, and posted on the City website: www.wylietexas.gov within the required time frame. As a courtesy, the entire Agenda Packet has also been posted on the City of Wylie website: www.wylietexas.gov.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020.

Hearing impaired devices are available from the City Secretary prior to each meeting.

CALL TO ORDER THE WYLIE PARKS & RECREATION FACILITIES
DEVELOPMENT CORPORATION (4B)

1. (4B) Consider, and act upon, approval of the Minutes from the September 8, 2015 Special Called Meeting of the Wylie Parks and Recreation Facilities Development Corporation (4B). (C. Ehrlich, City Secretary)
2. (4B) Consider, and act upon, approval of the FY 2016-2017 4B Budget and authorize expenditures for the FY 2016-2017 Community Services Facilities Capital Improvement Plan. (L. Bantz, Finance Director)
3. (4B) Consider, and act upon, the appointment and/or reappointment of the Wylie Parks and Recreation Facilities Development Corporation (4B) Officers and appoint a Chair and Vice Chairman from its board members for a term beginning January 1, 2017 and ending December 31, 2018.

ADJOURN 4B BOARD

CERTIFICATION

I certify that this Notice of Meeting was posted on this 9th day of September, 2016 at 5:00 p.m. as required by law in accordance with Section 551.042 of the Texas Government Code and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of Wylie website: www.wylietexas.gov.

Carole Ehrlich, City Secretary

Date Notice Removed



Wylie Parks and Recreation Facilities Development Corporation (4B)

Regular Meeting Minutes

Tuesday, September 8, 2015– 6:00 p.m.
Wylie Municipal Complex
Council Chambers/Council Conference Room
300 Country Club Road, Wylie, Texas 75098

CALL TO ORDER THE WYLIE PARKS & RECREATION FACILITIES
DEVELOPMENT CORPORATION (4B)

Mayor Hogue called the Wylie Parks & Recreation Facilities Development Corporation (4B) to order at 6:35 p.m. with the following members present: Board Chair, Eric Hogue, Board members Stephens, Culver and Dahl and Vice Chair Dan Chesnut. Board member Jeff Harris was absent.

- 1. (4B) Consider, and act upon, approval of the Minutes from the September 09, 2014 Special Called Meeting of the Wylie Parks and Recreation Facilities Development Corporation (4B).** (*C. Ehrlich, City Secretary*)

Board Action

A motion was made by board member Culver, seconded by board member Stephens to approve the September 9, 2014 Special Called Meeting of the Wylie Parks and Recreation Facilities Development Corporation (4B). A vote was taken and the motion passed 6-0 with board member Jeff Harris absent.

- 2. (4B) Consider, and act upon, approval of the FY 2015-2016 4B Budget and authorize expenditures for the FY 2015-2016 Community Services Facilities Capital Improvement Plan.** (*L. Bantz, Finance Director*)

Staff Comments

Finance Director Bantz addressed the 4B board stating that The Parks and Recreation Facilities Development Corporation was established in accordance with State law as a result of the January 15, 1994 election approving the ½ cent sales tax for parks and recreation projects.

As set out in the Articles of Incorporation, the Board has the power to authorize the expenditure of sales tax receipts for projects approved by the City Council. Further, the Bylaws state that, "It shall be the duty and obligation of the Board to finance and implement the Community Services Facilities Capital Improvement Plan as adopted by the Wylie City Council.

Board Action

A motion was made by board member Dahl, seconded by Vice Chair Chesnut to approve the FY 2015-2016 4B Budget and authorize expenditures for the FY 2015-2016 Community Services Facilities Capital Improvement Plan. A vote was taken and the motion passed 6-0 with board member Jeff Harris absent.

ADJOURN 4B BOARD

With no further business before the 4B Board, Chair Hogue adjourned the 4B Board at 6:36 p.m. Consensus of the board was to adjourn.

Eric Hogue, Chair

ATTEST:

Carole Ehrlich, City Secretary

4B SALES TAX REVENUE FUND

The Wylie Park and Recreation Facilities Development Corporation (the 4B Corporation) was established to promote park and recreational development within the City of Wylie. The activities of the 4B Corporation are accounted for in two fund types. The two funds are titled the 4B Sales Tax Revenue Fund and the 4B Debt Service Fund. The special revenue fund accounts for the use of the 4B Corporation sales tax revenue and is restricted by State legislation to improve the appeal of the City as a place to live, work, visit through the promotion of park and recreational development. Sales taxes are levied in Wylie at 8.25% of goods and services sold within the City's boundaries. Departments in this fund include 4B Brown House, 4B Senior Activities, 4B Parks, 4B BPCC, 4B Recreation Center, and 4B Sales Tax Combined Services.

City Of Wylie

Fund Summary

4B Sales Tax Revenue Fund

Audited 4B Sales Tax Revenue Fund Ending Balance 09/30/15	\$	1,501,824	
Projected '16 Revenues		3,400,304	a)
Available Funds		4,902,128	
Projected '16 Expenditures		(3,513,132)	
Estimated Ending Fund Balance 09/30/16	\$	1,388,996	
Estimated Beginning Fund Balance - 10/01/16	\$	1,563,996	b)
Proposed Revenues '17		3,148,795	
Proposed Expenditures '17		(3,186,040)	c)
Use of Fund Balance - New/Replacement Fleet & Parks Master Plan		(210,000)	
Estimated Ending Fund Balance 09/30/17	\$	1,316,751	d)

a) In FY 2016, the Rec Center Fund (Fund 125) was closed. Revenues and expenditures are now being reported in the 4B Sales Tax Revenue Fund. This total includes the ending fund balance (\$444,004) transfer from the Rec Center Fund to the 4B Fund.

b) Increase due to estimated carry-forward of funds including the Brown House feasibility study; the new audio system, window replacement, and parking lot expansion at the Senior Center; and the East Meadow Trail design services.

c) Includes expenditures for projects from carry-forward funds listed above.

d) Policy requirement is 25% of budgeted sales tax revenue (\$2,467,295 x 25% = \$616,824)

CITY OF WYLIE
PROPOSED BUDGET - FISCAL YEAR 2016-2017

112-4B SALES TAX REVENUE FUND
REVENUES

	2014-2015	2015-2016	2015-2016	2016-2017
	ACTUAL	BUDGET	PROJECTED	PROPOSED
TAXES				
112-4000-40210 SALES TAX	2,191,785	2,257,829	2,257,829	2,467,295
TOTAL TAXES	2,191,785	2,257,829	2,257,829	2,467,295
INTERGOVERNMENTAL REVENUE				
112-4000-43435 RECREATION GRANTS	0	0	0	0
112-4000-43514 COUNTY PARK GRANTS	49,236	0	0	0
TOTAL INTERGOVERNMENTAL REVENUE	49,236	0	0	0
SERVICE FEES				
112-4000-44150 RECREATION MEMBERSHIP FEES	551,443	475,000	475,000	475,000
112-4000-44151 CONCESSION FEES/ VENDING	0	0	0	0
112-4000-44152 RECREATION MERCHANDISE	3,024	2,500	2,500	4,000
112-4000-44155 LEAGUE ATHLETIC FEES	0	0	0	0
112-4000-44156 RECREATION CLASS FEES	173,269	180,000	180,000	180,000
112-4000-44169 FORFEITED GIFT CARD	0	0	0	0
TOTAL SERVICE FEES	727,735	657,500	657,500	659,000
INTEREST INCOME				
112-4000-46110 ALLOCATED INTEREST EARNINGS	470	100	100	2,500
112-4000-46140 TEXPOOL INTEREST	0	0	0	0
112-4000-46143 LOGIC INTEREST	0	0	0	0
TOTAL INTEREST INCOME	470	100	100	2,500
MISCELLANEOUS INCOME				
112-4000-48120 COMMUNITY ROOM FEES	25,132	25,000	25,000	17,500
112-4000-48310 RECOVERY - PRIOR YEAR EXPENDITURES	0	0	0	0
112-4000-48410 MISCELLANEOUS INCOME	2,628	2,500	2,500	2,500
112-4000-48440 CONTRIBUTIONS/ DONATIONS	0	13,371	13,371	0
TOTAL MISCELLANEOUS INCOME	27,760	40,871	40,871	20,000
OTHER FINANCING SOURCES				
112-4000-49111 TRANSFER FROM GENERAL FUND	0	0	0	0
112-4000-49131 TRANSFER FROM SPECIAL REVENUE	0	444,004	444,004	0
112-4000-49320 G.O. BOND PROCEEDS	0	0	0	0
112-4000-49401 BOND PREMIUM/ DISCOUNT	0	0	0	0
112-4000-49500 CAPITAL LEASE PROCEEDS (OFS)	0	0	0	0
112-4000-49600 INSURANCE RECOVERIES	0	0	0	0
TOTAL OTHER FINANCING SOURCES	0	444,004	444,004	0
TOTAL REVENUES	2,996,986	3,400,304	3,400,304	3,148,795

4B BROWN HOUSE

Under the Public Services Department, this division supports the operation of the Brown House. The Brown House provides event rental space and tours for Wylie citizens and all visitors. This division ensures ongoing preservation of Wylie’s past by maintaining the historic site which offers a unique venue for special occasions. A visit to this establishment provides a rare opportunity to glimpse into the City’s rich, historical background.

Accomplishments for FY2016

- Prepared office and staffing for the opening of the recreation facility. Continued to develop policies and guidelines.
Strategic Goals: Community Focused Government; Planning Management; Health, Safety, and Well-Being
- Opened the house to public hours allowing for self-guided tours, scheduled group tours, photography sessions, and private events.
Strategic Goals: Community Focused Government; Culture
- Participated in downtown special events: Boo on Ballard/Magic Week, Christmas Open House during Wylie Arts Festival, and Bluegrass on Ballard.
Strategic Goals: Community Focused Government; Culture
- Hail storm recovery efforts. Staff worked quickly and efficiently to secure and prevent further damage to the facility. Displaced rentals and staff offices were relocated.
Strategic Goals: Health, Safety, and Well-Being; Infrastructure; Planning Management

Objectives for FY2017

- Re-open building for operations, special events, and public use.
Strategic Goals: Health, Safety, and Well-Being; Community Focused Government; Culture
- Explore opportunities to enhance and expand the facility’s function and availability.
Strategic Goals: Community Focused Government; Culture; Planning Management
- Enhance Recreation efficiency and customer experiences by connecting to the fiber ring.
Strategic Goals: Health, Safety, and Well-Being; Community Focused Government; Planning Management

STAFFING	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017
Rec. Supervisor-Brown House	0.0	0.0	1.0	1.0
Recreation Monitor	0.0	0.0	1.0	1.0
TOTAL	0.0	0.0	2.0	2.0

CITY OF WYLIE
 PROPOSED BUDGET - FISCAL YEAR 2016-2017

112-4B SALES TAX REVENUE FUND
 4B BROWN HOUSE

	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 PROJECTED	2016-2017 PROPOSED
PERSONNEL SERVICES				
112-5612-51110 SALARIES	0	40,899	40,899	41,600
112-5612-51112 SALARIES - PART TIME	143	15,000	15,000	15,000
112-5612-51130 OVERTIME	0	0	0	2,000
112-5612-51140 LONGEVITY PAY	0	50	50	96
112-5612-51145 SICK LEAVE BUYBACK	0	0	0	0
112-5612-51160 CERTIFICATION INCENTIVE	0	160	160	160
112-5612-51170 PARAMEDIC INCENTIVE	0	0	0	0
112-5612-51210 CAR ALLOWANCE	0	0	0	0
112-5612-51220 PHONE ALLOWANCE	0	1,350	1,350	1,200
112-5612-51230 CLOTHING ALLOWANCE	0	0	0	0
112-5612-51310 TMRS	0	5,990	5,990	6,312
112-5612-51410 HOSPITAL & LIFE INSURANCE	0	14,560	14,560	8,153
112-5612-51420 LONG-TERM DISABILITY	0	233	233	238
112-5612-51440 FICA	9	3,479	3,479	3,525
112-5612-51450 MEDICARE	2	814	814	824
112-5612-51470 WORKERS COMP PREMIUM	0	463	463	464
112-5612-51480 UNEMPLOYMENT COMP (TWC)	0	540	540	540
TOTAL PERSONNEL SERVICES	153	83,538	83,538	80,112
SUPPLIES				
112-5612-52010 OFFICE SUPPLIES	0	2,040	2,040	2,040
112-5612-52070 COMPUTER SOFTWARE	0	0	0	0
112-5612-52130 TOOLS/ EQUIP (NON-CAPITAL)	995	17,070	17,070	12,390
112-5612-52210 JANITORIAL SUPPLIES	123	6,392	6,392	6,202
112-5612-52250 MEDICAL & SURGICAL	0	1,100	1,100	1,100
112-5612-52310 FUEL & LUBRICANTS	0	0	0	0
112-5612-52610 RECREATIONAL SUPPLIES	0	1,050	1,050	1,050
112-5612-52650 RECREATION MERCHANDISE	0	525	525	525
112-5612-52710 WEARING APPAREL & UNIFORMS	0	1,375	1,375	900
112-5612-52810 FOOD SUPPLIES	0	825	825	825
112-5612-52990 OTHER	0	0	0	0
TOTAL SUPPLIES	1,118	30,377	30,377	25,032
MATERIALS FOR MAINTENANCE				
112-5612-54210 STREETS & ALLEYS	0	0	0	0
112-5612-54510 MOTOR VEHICLES	0	0	0	0
112-5612-54530 HEAVY EQUIPMENT	0	1,300	1,300	0
112-5612-54630 TOOLS & EQUIPMENT	0	1,000	1,000	1,000
112-5612-54650 COMMUNICATIONS	0	0	0	0
112-5612-54810 COMPUTER HARD/SOFTWARE	0	0	0	0
112-5612-54910 BUILDINGS	0	26,000	26,000	14,500
TOTAL MATERIALS FOR MAINTENANCE	0	28,300	28,300	15,500
CONTRACTUAL SERVICES				
112-5612-56040 SPECIAL SERVICES	7,475	44,070	44,070	45,750
112-5612-56080 ADVERTISING	0	12,350	12,350	13,990
112-5612-56110 COMMUNICATIONS	0	1,050	1,050	2,400
112-5612-56140 REC CLASS EXPENSES (BH)	0	0	0	0
112-5612-56180 RENTAL	0	12,930	12,930	14,400
112-5612-56210 TRAVEL & TRAINING	0	4,750	4,750	4,900
112-5612-56250 DUES & SUBSCRIPTIONS	0	1,570	1,570	1,570
112-5612-56360 ACTIVENET ADMINISTRATIVE FEES	0	500	500	500
TOTAL CONTRACTUAL SERVICES	7,475	77,220	77,220	83,510
TOTAL 4B BROWN HOUSE	8,747	219,435	219,435	204,154

4B SENIOR ACTIVITIES

Under the Public Services Department, this division supports the operation of the Wylie Senior Recreation Center. The Wylie Senior Recreation Center supports general recreation programming for all the citizens of Wylie ages 55 years and older. This division ensures ongoing planning and implementation of the Wylie Senior Recreation Center in addition to offering activities, wellness and educational opportunities for senior citizens of Wylie. This division provides support and supervisory assistance to all senior recreation programs.

Accomplishments for FY2016

- Enhance Guest experiences by adding TMRS to the Guest Services Specialist positions, allowing them to work more hours, assist with programming, administrative tasks, and expand our offerings to Guests.
Strategic Goals: Community Focused Government; Culture; Health, Safety, and Well-Being
- Enhance Guest experiences by adding new equipment including computer lab station with two computers, tables, chairs, and elliptical to accommodate multiple ability levels and activities.
Strategic Goals: Community Focused Government; Culture; Health, Safety, and Well-Being
- Enhance Guest experiences after hail storm by maintaining normal programming at Wylie Rec Center, Wylie Library, and Waterbrook Church.
Strategic Goals: Community Focused Government; Culture; Health, Safety, and Well-Being

Objectives for FY2017

- Enhance Guest experiences by getting seniors back into the Senior Recreation Center building and seeing that all repairs have been completed.
Strategic Goals: Health, Safety, and Well-Being; Community Focused Government; Culture
- Enhance Guest experiences with additional and larger program offerings based on need and request.
Strategic Goals: Health, Safety, and Well-Being; Community Focused Government

STAFFING	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017
Recreation Supervisor	1.0	1.0	1.0	1.0
Rec. Programmer-Senior Activities	0.0	1.0	1.0	1.0
Guest Services Specialist	0.0	1.0	1.0	1.0
Recreation Attendant	1.75	0.0	0.0	0.0
Recreation Monitor	1.0	1.75	2.0	2.0
TOTAL	3.8	4.75	5.0	5.0

CITY OF WYLIE
PROPOSED BUDGET - FISCAL YEAR 2016-2017

112-4B SALES TAX REVENUE FUND
4B SENIOR ACTIVITIES

	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 PROJECTED	2016-2017 PROPOSED
PERSONNEL SERVICES				
112-5613-51110 SALARIES	73,156	79,514	79,514	79,310
112-5613-51112 SALARIES - PART TIME	107,051	132,146	132,146	134,000
112-5613-51130 OVERTIME	714	2,608	2,608	4,550
112-5613-51140 LONGEVITY PAY	0	298	298	346
112-5613-51145 SICK LEAVE BUYBACK	0	0	0	0
112-5613-51160 CERTIFICATION INCENTIVE	0	163	163	163
112-5613-51210 CAR ALLOWANCE	0	0	0	0
112-5613-51220 PHONE ALLOWANCE	1,850	2,700	2,700	2,550
112-5613-51230 CLOTHING ALLOWANCE	0	0	0	0
112-5613-51310 TMRS	10,308	18,537	18,537	17,473
112-5613-51410 HOSPITAL & LIFE INSURANCE	17,850	21,958	21,958	15,112
112-5613-51420 LONG-TERM DISABILITY	256	445	445	452
112-5613-51440 FICA	10,887	13,314	13,314	13,415
112-5613-51450 MEDICARE	2,546	3,114	3,114	3,138
112-5613-51470 WORKERS COMP PREMIUM	2,181	3,206	3,206	3,376
112-5613-51480 UNEMPLOYMENT COMP (TWC)	365	1,890	1,890	1,890
112-5613-51510 TEMPORARY PERSONNEL	0	0	0	0
TOTAL PERSONNEL SERVICES	227,164	279,893	279,893	275,775
SUPPLIES				
112-5613-52010 OFFICE SUPPLIES	1,913	2,704	2,704	2,894
112-5613-52130 TOOLS/ EQUIP (NON-CAPITAL)	10,340	38,410	38,410	44,260
112-5613-52210 JANITORIAL SUPPLIES	1,911	2,338	2,338	2,188
112-5613-52250 MEDICAL & SURGICAL	2,125	2,700	2,700	1,550
112-5613-52310 FUEL & LUBRICANTS	3,544	6,300	6,300	4,950
112-5613-52610 RECREATIONAL SUPPLIES	8,221	11,340	11,340	13,460
112-5613-52650 RECREATION MERCHANDISE	980	2,080	2,080	2,080
112-5613-52710 WEARING APPAREL & UNIFORMS	55	2,025	2,025	2,025
112-5613-52810 FOOD SUPPLIES	15,305	16,125	16,125	17,325
TOTAL SUPPLIES	44,394	84,022	84,022	90,732
MATERIALS FOR MAINTENANCE				
112-5613-54210 STREETS & ALLEYS	0	0	0	0
112-5613-54530 HEAVY EQUIPMENT	15,182	13,000	13,000	9,000
112-5613-54630 TOOLS & EQUIPMENT	80	2,000	2,000	2,500
112-5613-54650 COMMUNICATIONS	0	0	0	0
112-5613-54910 BUILDINGS	35,641	12,200	12,200	11,600
TOTAL MATERIALS FOR MAINTENANCE	50,903	27,200	27,200	23,100
CONTRACTUAL SERVICES				
112-5613-56040 SPECIAL SERVICES	34,427	15,025	15,025	18,785
112-5613-56080 ADVERTISING	2,872	5,296	5,296	10,580
112-5613-56110 COMMUNICATIONS	552	1,200	1,200	1,380
112-5613-56140 REC CLASS EXPENSES	30,638	32,200	32,200	36,800
112-5613-56180 RENTAL	6,550	11,100	11,100	12,720
112-5613-56210 TRAVEL & TRAINING	6,775	12,380	12,380	12,600
112-5613-56250 DUES & SUBSCRIPTIONS	1,348	1,705	1,705	2,440
112-5613-56360 ACTIVENET ADMINISTRATIVE FEES	1,577	2,000	2,000	3,000
TOTAL CONTRACTUAL SERVICES	84,738	80,906	80,906	98,305
DEBT SERVICE & CAPITAL REPLACEMENT				
112-5613-57310 DEBT SERVICE-FISCAL AGENT FEES	0	0	0	0
112-5613-57710 BAD DEBT EXPENSE	88	0	0	0
TOTAL DEBT SERVICE & CAPITAL REPLACEMENT	88	0	0	0

CITY OF WYLIE
 PROPOSED BUDGET - FISCAL YEAR 2016-2017

112-4B SALES TAX REVENUE FUND
 4B SENIOR ACTIVITIES

	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 PROJECTED	2016-2017 PROPOSED
CAPITAL OUTLAY				
112-5613-58110 LAND-PURCHASE PRICE	0	0	0	0
112-5613-58150 LAND-BETTERMENTS	0	47,825	47,825	50,000
112-5613-58510 MOTOR VEHICLES	22,066	0	0	80,000
112-5613-58530 HEAVY EQUIPMENT	0	0	0	0
112-5613-58570 ENGINEERING/ARCHITECTURAL	0	2,175	2,175	0
112-5613-58830 FURNITURE & FIXTURES	0	0	0	0
112-5613-58840 OUTDOOR FURNITURE & EQUIPMENT	0	0	0	0
112-5613-58850 MAJOR TOOLS & EQUIPMENT	0	0	0	0
112-5613-58910 BUILDINGS	0	15,000	15,000	15,000
TOTAL CAPITAL OUTLAY	22,066	65,000	65,000	145,000
TOTAL 4B SENIOR ACTIVITIES	429,352	537,021	537,021	632,912

4B PARKS

The 4B Parks Department is responsible for the development and maintenance of parks throughout the City. It is a division of the Public Services Department. The 4B Sales Tax Revenue Fund, 4B Parks, is a supplemental cost-center to the General Fund’s Parks Department. The sales tax revenue is restricted by State legislation to improving the appeal of the City as a place to live, work, and visit while promoting economic development.

Accomplishments for FY2016

- Replaced several aging trucks and pieces of heavy equipment in the Parks Division fleet.
Strategic Goals: Infrastructure; Planning Management
- Continued quality maintenance to the City’s parks, open spaces, playgrounds, athletic fields, and public buildings.
Strategic Goals: Planning Management; Community Focused Government; Health, Safety, and Well-Being
- Acquired new equipment which enabled us to improve work practices in such areas as excavation, irrigation repair, and material handling.
Strategic Goals: Infrastructure; Planning Management; Community Focused Government

Objectives for FY2017

- Identify new development opportunities at existing parks and dedicated park land.
Strategic Goals: Infrastructure; Planning Management; Community Focused Government
- Continue providing quality maintenance of parks and open spaces.
Strategic Goals: Health, Safety, and Well-Being; Community Focused Government
- Expand and improve maintenance practices and efficiency through the use of new equipment.
Strategic Goals: Health, Safety, and Well-Being; Infrastructure

STAFFING	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017
Parks & Recreation Superintendent	0.5	0.5	0.5	0.0
Field Supervisor	1.0	1.0	1.0	1.0
Maintenance Worker	3.0	3.0	3.0	3.0
TOTAL	4.5	4.5	4.5	4.0

CITY OF WYLIE
 PROPOSED BUDGET - FISCAL YEAR 2016-2017

112-4B SALES TAX REVENUE FUND
 4B PARKS

	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 PROJECTED	2016-2017 PROPOSED
PERSONNEL SERVICES				
112-5614-51110 SALARIES	211,904	213,652	213,652	156,229
112-5614-51130 OVERTIME	2,343	9,203	9,203	9,000
112-5614-51140 LONGEVITY PAY	1,808	2,020	2,020	1,100
112-5614-51145 SICK LEAVE BUYBACK	0	0	0	0
112-5614-51160 CERTIFICATION INCENTIVE	1,662	2,085	2,085	1,825
112-5614-51170 PARAMEDIC INCENTIVE	0	0	0	0
112-5614-51210 CAR ALLOWANCE	0	0	0	0
112-5614-51220 PHONE ALLOWANCE	1,200	1,350	1,350	1,200
112-5614-51230 CLOTHING ALLOWANCE	2,880	3,240	3,240	3,240
112-5614-51310 TMRS	30,671	33,541	33,541	25,846
112-5614-51410 HOSPITAL & LIFE INSURANCE	36,433	39,582	39,582	32,526
112-5614-51420 LONG-TERM DISABILITY	859	1,204	1,204	890
112-5614-51440 FICA	13,310	14,273	14,273	10,627
112-5614-51450 MEDICARE	3,112	3,338	3,338	2,485
112-5614-51470 WORKERS COMP PREMIUM	4,151	5,366	5,366	4,041
112-5614-51480 UNEMPLOYMENT COMP (TWC)	36	1,215	1,215	1,080
112-5614-51510 TEMPORARY PERSONNEL	0	0	0	0
TOTAL PERSONNEL SERVICES	310,369	330,069	330,069	250,089
SUPPLIES				
112-5614-52130 TOOLS/ EQUIP (NON-CAPITAL)	101,961	51,000	51,000	0
112-5614-52250 MEDICAL & SURGICAL	0	0	0	0
112-5614-52310 FUEL & LUBRICANTS	0	0	0	0
112-5614-52710 WEARING APPAREL & UNIFORMS	0	0	0	0
112-5614-52810 FOOD SUPPLIES	0	0	0	0
TOTAL SUPPLIES	101,961	51,000	51,000	0
CONTRACTUAL SERVICES				
112-5614-56040 SPECIAL SERVICES	28,352	0	0	0
112-5614-56110 COMMUNICATIONS	0	0	0	0
112-5614-56210 TRAVEL & TRAINING	607	0	0	0
112-5614-56250 DUES & SUBSCRIPTIONS	285	0	0	0
112-5614-56570 ENGINEERING/ARCHITECTURAL	8,275	0	0	0
TOTAL CONTRACTUAL SERVICES	37,519	0	0	0
CAPITAL OUTLAY				
112-5614-58110 LAND-PURCHASE PRICE	0	0	0	0
112-5614-58150 LAND-BETTERMENTS	0	0	0	0
112-5614-58510 MOTOR VEHICLES	83,279	0	0	0
112-5614-58530 HEAVY EQUIPMENT	0	0	0	0
112-5614-58570 ENGINEERING/ARCHITECTURAL	670	93,000	93,000	185,000
112-5614-58830 FURNITURE & FIXTURES	0	0	0	0
112-5614-58840 OUTDOOR FURNITURE & EQUIPMENT	0	0	0	0
112-5614-58850 MAJOR TOOLS & EQUIPMENT	0	99,500	99,500	0
112-5614-58910 BUILDINGS	0	0	0	0
TOTAL CAPITAL OUTLAY	83,949	192,500	192,500	185,000
TOTAL 4B PARKS	533,798	573,569	573,569	435,089

4B BART PEDDICORD COMMUNITY CENTER

Under the Public Services Department, this division supports recreation administrative and programming functions of the Bart Peddicord Community Center. The Bart Peddicord Community Center provides space for recreation programs, City functions, special events, private rental revenue and non-profit meeting space. The division is funded by 4B Sales Tax revenue.

Accomplishments for FY2016

- Continued offering exceptional customer experiences and rental space for non-profit meetings and private events.
Strategic Goals: Health, Safety, and Well-Being; Community Focused Government; Financial Health
- Hail storm recovery efforts. Staff worked quickly and efficiently to secure and prevent further damage to the facility. Displaced rentals and staff offices were relocated.
Strategic Goals: Health, Safety, and Well-Being; Infrastructure; Planning Management

Objectives for FY2017

- Re-open building for operations, special events, and public use.
Strategic Goals: Health, Safety, and Well-Being; Community Focused Government; Culture
- Continue to minimize budgetary impact while continuing to provide desirable meeting and party rental space.
Strategic Goals: Health, Safety, and Well-Being; Community Focused Government; Financial Health

STAFFING	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017
Recreation Attendant	1.0	0.0	0.0	0.0
Recreation Monitor	0.0	1.0	1.0	1.0
TOTAL	1.0	1.0	1.0	1.0

CITY OF WYLIE
 PROPOSED BUDGET - FISCAL YEAR 2016-2017

112-4B SALES TAX REVENUE FUND
 4B BART PEDDICORD COMMUNITY CENTER

	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 PROJECTED	2016-2017 PROPOSED
PERSONNEL SERVICES				
112-5615-51110 SALARIES	0	0	0	0
112-5615-51112 SALARIES - PART TIME	16,074	24,000	24,000	24,000
112-5615-51130 OVERTIME	0	0	0	0
112-5615-51140 LONGEVITY PAY	0	0	0	0
112-5615-51145 SICK LEAVE BUYBACK	0	0	0	0
112-5615-51160 CERTIFICATION INCENTIVE	0	0	0	0
112-5615-51170 PARAMEDIC INCENTIVE	0	0	0	0
112-5615-51210 CAR ALLOWANCE	0	0	0	0
112-5615-51220 PHONE ALLOWANCE	0	0	0	0
112-5615-51230 CLOTHING ALLOWANCE	0	0	0	0
112-5615-51310 TMRS	0	0	0	0
112-5615-51410 HOSPITAL & LIFE INSURANCE	0	0	0	0
112-5615-51420 LONG-TERM DISABILITY	0	0	0	0
112-5615-51440 FICA	997	1,488	1,488	1,488
112-5615-51450 MEDICARE	233	348	348	348
112-5615-51470 WORKERS COMP PREMIUM	274	566	566	566
112-5615-51480 UNEMPLOYMENT COMP (TWC)	0	540	540	540
TOTAL PERSONNEL SERVICES	17,578	26,942	26,942	26,942
SUPPLIES				
112-5615-52010 OFFICE SUPPLIES	481	780	780	720
112-5615-52070 COMPUTER SOFTWARE	0	0	0	0
112-5615-52130 TOOLS/ EQUIP (NON-CAPITAL)	461	930	930	1,030
112-5615-52210 JANITORIAL SUPPLIES	558	600	600	300
112-5615-52250 MEDICAL & SURGICAL	0	250	250	250
112-5615-52310 FUEL & LUBRICANTS	0	0	0	0
112-5615-52610 RECREATIONAL SUPPLIES	0	580	580	0
112-5615-52650 RECREATION MERCHANDISE	0	0	0	0
112-5615-52710 WEARING APPAREL & UNIFORMS	0	0	0	0
112-5615-52810 FOOD SUPPLIES	0	0	0	0
112-5615-52990 OTHER	0	0	0	0
TOTAL SUPPLIES	1,500	3,140	3,140	2,300
MATERIALS FOR MAINTENANCE				
112-5615-54210 STREETS & ALLEYS	0	0	0	0
112-5615-54510 MOTOR VEHICLES	0	0	0	0
112-5615-54530 HEAVY EQUIPMENT	0	0	0	0
112-5615-54630 TOOLS & EQUIPMENT	0	0	0	0
112-5615-54650 COMMUNICATIONS	0	0	0	0
112-5615-54810 COMPUTER HARD/SOFTWARE	0	0	0	0
112-5615-54910 BUILDINGS	0	0	0	800
TOTAL MATERIALS FOR MAINTENANCE	0	0	0	800
CONTRACTUAL SERVICES				
112-5615-56040 SPECIAL SERVICES	6,059	11,625	11,625	11,930
112-5615-56080 ADVERTISING	0	0	0	0
112-5615-56110 COMMUNICATIONS	0	0	0	0
112-5615-56140 REC CLASS EXPENSES (COMM CTR)	0	0	0	0
112-5615-56180 RENTAL	3,272	3,720	3,720	1,800
112-5615-56210 TRAVEL & TRAINING	0	0	0	0
112-5615-56250 DUES & SUBSCRIPTIONS	1,387	1,500	1,500	1,500
112-5615-56360 ACTIVENET ADMINISTRATIVE FEES	0	0	0	0
TOTAL CONTRACTUAL SERVICES	10,718	16,845	16,845	15,230
DEBT SERVICE & CAPITAL REPLACEMENT				
112-5615-57710 BAD DEBT EXPENSE	100	0	0	0
112-5615-57810 CAPITAL REPLACEMENT FEES	0	0	0	0
TOTAL DEBT SERVICE & CAPITAL REPLACEMENT	100	0	0	0
TOTAL 4B BART PEDDICORD COMMUNITY CENTER	29,895	46,927	46,927	45,272

4B RECREATION CENTER

Within the Public Services Department, this division supports the operation of the Wylie Recreation Center. The Wylie Recreation Center supports general recreation programming for all the citizens of Wylie. This division ensures ongoing planning and implementation of the Recreation Center Project approved by the voters as part of the 2005 Bond Program in addition to offering recreation activities and educational opportunities for all the citizens of Wylie. This division provides support and supervisory assistance to all recreation programs. ***Prior to FY 2015-16, the Wylie Recreation Center was reported as a separate fund.***

Accomplishments for FY2016

- Improved customer service, guest experiences, and facility offerings by adding a full-time Recreation Programmer to oversee the front desk directly and cover more evening hours. Increased Guest Service Specialist hours by adding TMRS benefits.
Strategic Goals: Health, Safety, and Well-Being; Community Focused Government
- Enhanced Guest experiences by upgrading barcode scanners. The new scanners can scan barcodes from mobile devices. Check-in experiences improved by adding a mobile scanning station during peak hours.
Strategic Goals: Health, Safety, and Well-Being; Community Focused Government
- Enhanced Guest online registration experiences and front desk experiences by absorbing the online transaction fees. Guests now pay online what they pay at the front desk. This encourages the convenience of online registration and improves wait time at the front desk.
Strategic Goals: Health, Safety, and Well-Being; Community Focused Government
- Improved Rec Pass Holder experiences by modifying the Rec Pass fees to include a more competitive one-month rate and increase the number of household family members on a family pass from four to six.
Strategic Goals: Health, Safety, and Well-Being; Community Focused Government
- Enhanced Rec Pass Holder experiences by replacing fitness equipment with internet-capable equipment and wiring.
Strategic Goals: Health, Safety, and Well-Being; Community Focused Government

4B RECREATION CENTER (cont.)

Objectives for FY2017

- Exceed guest expectations for customer service and offerings by continuing to upgrade fitness equipment and staffing levels for peak patron usage.
Strategic Goals: Health, Safety, and Well-Being; Community Focused Government; Workforce

STAFFING	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017
Recreation Manager	0.0	0.0	1.0	1.0
Recreation Supervisor	0.0	0.0	1.0	1.0
Rec. Programmer-Fitness	0.0	0.0	1.0	1.0
Rec. Programmer-Facilities	0.0	0.0	1.0	1.0
Rec. Programmer-Guest Services	0.0	0.0	1.0	1.0
Guest Services Specialist	0.0	0.0	5.0	5.0
Recreation Monitor	0.0	0.0	10.0	10.0
TOTAL	0.0	0.0	20.0	20.0

CITY OF WYLIE
PROPOSED BUDGET - FISCAL YEAR 2016-2017

112-4B SALES TAX REVENUE FUND
4B RECREATION CENTER

	2014-2015	2015-2016	2015-2016	2016-2017
	ACTUAL	BUDGET	PROJECTED	PROPOSED
PERSONNEL SERVICES				
112-5625-51110 SALARIES	225,172	222,211	222,211	218,712
112-5625-51112 SALARIES - PART TIME	404,406	427,519	427,519	443,500
112-5625-51130 OVERTIME	1,039	6,953	6,953	9,650
112-5625-51140 LONGEVITY PAY	1,304	984	984	896
112-5625-51145 SICK LEAVE BUYBACK	0	0	0	0
112-5625-51160 CERTIFICATION INCENTIVE	162	326	326	326
112-5625-51210 CAR ALLOWANCE	0	0	0	0
112-5625-51220 PHONE ALLOWANCE	5,185	6,600	6,600	6,150
112-5625-51230 CLOTHING ALLOWANCE	0	0	0	0
112-5625-51310 TMRS	31,803	46,870	46,870	51,040
112-5625-51410 HOSPITAL & LIFE INSURANCE	51,726	62,308	62,308	50,021
112-5625-51420 LONG-TERM DISABILITY	929	1,245	1,245	1,247
112-5625-51440 FICA	37,664	40,797	40,797	41,608
112-5625-51450 MEDICARE	8,808	9,541	9,541	9,731
112-5625-51470 WORKERS COMP PREMIUM	4,326	5,632	5,632	5,206
112-5625-51480 UNEMPLOYMENT COMP (TWC)	1,805	4,050	4,050	4,050
TOTAL PERSONNEL SERVICES	<u>774,329</u>	<u>835,036</u>	<u>835,036</u>	<u>842,137</u>
SUPPLIES				
112-5625-52010 OFFICE SUPPLIES	4,422	5,455	5,455	5,336
112-5625-52070 COMPUTER SOFTWARE	0	0	0	0
112-5625-52130 TOOLS/ EQUIP (NON-CAPITAL)	1,948	21,870	21,870	20,520
112-5625-52210 JANITORIAL SUPPLIES	16,193	35,358	35,358	32,208
112-5625-52250 MEDICAL & SURGICAL	1,596	4,740	4,740	4,740
112-5625-52310 FUEL & LUBRICANTS	284	0	0	0
112-5625-52610 RECREATIONAL SUPPLIES	91,726	96,848	96,848	99,117
112-5625-52650 RECREATION MERCHANDISE	2,617	11,900	11,900	11,900
112-5625-52710 WEARING APPAREL & UNIFORMS	530	3,350	3,350	3,350
112-5625-52810 FOOD SUPPLIES	1,263	1,200	1,200	1,200
112-5625-52990 OTHER	0	0	0	0
TOTAL SUPPLIES	<u>120,578</u>	<u>180,721</u>	<u>180,721</u>	<u>178,371</u>
MATERIALS FOR MAINTENANCE				
112-5625-54530 HEAVY EQUIPMENT	5,650	16,940	16,940	16,940
112-5625-54650 COMMUNICATIONS	0	0	0	0
112-5625-54810 COMPUTER HARD/SOFTWARE	0	0	0	0
112-5625-54910 BUILDINGS	5,908	23,820	23,820	40,220
TOTAL MATERIALS FOR MAINTENANCE	<u>11,559</u>	<u>40,760</u>	<u>40,760</u>	<u>57,160</u>
CONTRACTUAL SERVICES				
112-5625-56040 SPECIAL SERVICES	85,250	79,726	79,726	68,488
112-5625-56080 ADVERTISING	51,307	56,087	56,087	70,927
112-5625-56110 COMMUNICATIONS	0	0	0	0
112-5625-56140 REC CLASS EXPENSES (REC CTR)	104,449	120,400	120,400	120,400
112-5625-56180 RENTAL	8,582	11,280	11,280	11,280
112-5625-56210 TRAVEL & TRAINING	10,616	33,400	33,400	27,675
112-5625-56250 DUES & SUBSCRIPTIONS	2,541	6,840	6,840	6,175
112-5625-56310 INSURANCE	0	0	0	20,000
112-5625-56360 ACTIVENET ADMINISTRATIVE FEES	34,029	45,000	45,000	50,000
112-5625-56610 UTILITIES-ELECTRIC	113,521	108,000	108,000	130,000
112-5625-56630 UTILITIES-WATER	12,643	12,000	12,000	14,000
112-5625-56660 UTILITIES-GAS	0	0	0	0
TOTAL CONTRACTUAL SERVICES	<u>422,938</u>	<u>472,733</u>	<u>472,733</u>	<u>518,945</u>

CITY OF WYLIE
 PROPOSED BUDGET - FISCAL YEAR 2016-2017

112-4B SALES TAX REVENUE FUND
 4B RECREATION CENTER

	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 PROJECTED	2016-2017 PROPOSED
DEBT SERVICE & CAPITAL REPLACEMENT				
112-5625-57410 PRINCIPAL PAYMENT	11,404	0	0	0
112-5625-57415 INTEREST EXPENSE	43	0	0	0
112-5625-57810 CAPITAL REPLACEMENT FEES	0	0	0	0
TOTAL DEBT SERVICE & CAPITAL REPLACEMENT	11,447	0	0	0
TOTAL 4B RECREATION CENTER	1,340,850	1,529,250	1,529,250	1,596,613

4B SALES TAX REVENUE COMBINED SERVICES

This department reflects expenditures incurred by the City's 4B Sales Tax Revenue Fund, as a single entity, in the conduct of its operations. These expenditures include debt service payments, etc.

CITY OF WYLIE
 PROPOSED BUDGET - FISCAL YEAR 2016-2017

112-4B SALES TAX REVENUE FUND
 COMBINED SERVICES

	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 PROJECTED	2016-2017 PROPOSED
CONTRACTUAL SERVICES				
112-5000-56040 SPECIAL SERVICES	0	69,930	69,930	96,000
TOTAL CONTRACTUAL SERVICES	0	69,930	69,930	96,000
OTHER FINANCING (USES)				
112-5000-59125 TRANSFER TO RECREATION FUND	0	0	0	0
112-5000-59132 TRANSFER TO 4B DEBT SERVICE	538,000	537,000	537,000	386,000
TOTAL OTHER FINANCING (USES)	538,000	537,000	537,000	386,000
TOTAL COMBINED SERVICES	238,000	606,930	606,930	482,000

CITY OF WYLIE
PROPOSED BUDGET - FISCAL YEAR 2016-2017

312-4B DEBT SERVICE FUND 1996
REVENUES

	2014-2015	2015-2016	2015-2016	2016-2017
	ACTUAL	BUDGET	PROJECTED	PROPOSED
INTEREST INCOME				
312-4000-46110 ALLOCATED INTEREST EARNINGS	74	0	0	0
312-4000-46140 TEXPOOL INTEREST	0	0	0	0
312-4000-46143 LOGIC INTEREST	0	0	0	0
312-4000-46210 BANK MONEY MARKET INTEREST	1	0	0	0
TOTAL INTEREST INCOME	<u>75</u>	<u>0</u>	<u>0</u>	<u>0</u>
OTHER FINANCING SOURCES				
312-4000-49131 TRANSFER FROM SPECIAL REVENUE	0	0	0	0
312-4000-49132 TRANSFER FROM 4B REVENUE	148,000	150,000	150,000	0
312-4000-49133 TRANSFER FROM 4B DEBT SERVICE	0	0	0	0
TOTAL OTHER FINANCING SOURCES	<u>148,000</u>	<u>150,000</u>	<u>150,000</u>	<u>0</u>
TOTAL REVENUES	<u>148,075</u>	<u>150,000</u>	<u>150,000</u>	<u>0</u>

CITY OF WYLIE
PROPOSED BUDGET - FISCAL YEAR 2016-2017

312-4B DEBT SERVICE FUND 1996
COMBINED SERVICES

	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 PROJECTED	2016-2017 PROPOSED
DEBT SERVICE & CAPITAL REPLACEMENT				
312-5000-57110 DEBT SERVICE-BOND DEBT	135,000	145,000	145,000	0
312-5000-57210 DEBT SERVICE-INTEREST	11,794	4,024	4,024	0
312-5000-57310 DEBT SERVICE-FISCAL AGENT FEES	0	900	900	0
TOTAL DEBT SERVICE & CAPITAL REPLACEMENT	146,794	149,924	149,924	0
TOTAL COMBINED SERVICES	146,794	149,924	149,924	0

CITY OF WYLIE
PROPOSED BUDGET - FISCAL YEAR 2016-2017

313-4B DEBT SERVICE FUND 2013
REVENUES

	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 PROJECTED	2016-2017 PROPOSED
INTEREST INCOME				
313-4000-46110 ALLOCATED INTEREST EARNINGS	51	0	0	0
313-4000-46140 TEXPOOL INTEREST	0	0	0	0
313-4000-46143 LOGIC INTEREST	0	0	0	0
313-4000-46210 BANK MONEY MARKET INTEREST	0	0	0	0
TOTAL INTEREST INCOME	<u>51</u>	<u>0</u>	<u>0</u>	<u>0</u>
OTHER FINANCING SOURCES				
313-4000-49131 TRANSFER FROM SPECIAL REVENUE	0	0	0	0
313-4000-49132 TRANSFER FROM 4B REVENUE	390,000	387,000	387,000	386,000
313-4000-49300 BOND PREMIUM FROM DEBT ISSUE	0	0	0	0
313-4000-49500 BONDS ISSUED	0	0	0	0
TOTAL OTHER FINANCING SOURCES	<u>390,000</u>	<u>387,000</u>	<u>387,000</u>	<u>386,000</u>
TOTAL REVENUES	<u>390,051</u>	<u>387,000</u>	<u>387,000</u>	<u>386,000</u>

CITY OF WYLIE
PROPOSED BUDGET - FISCAL YEAR 2016-2017

313-4B DEBT SERVICE FUND 2013
COMBINED SERVICES

	2014-2015	2015-2016	2015-2016	2016-2017
	ACTUAL	BUDGET	PROJECTED	PROPOSED
DEBT SERVICE & CAPITAL REPLACEMENT				
313-5000-57110 DEBT SERVICE-BOND DEBT	300,000	305,000	305,000	310,000
313-5000-57210 DEBT SERVICE-INTEREST	89,925	81,988	81,988	75,050
313-5000-57310 DEBT SERVICE-FISCAL AGENT FEES	0	0	0	0
313-5000-57420 BOND ISSUE COSTS	0	0	0	0
TOTAL DEBT SERVICE & CAPITAL REPLACEMENT	389,925	386,988	386,988	385,050
TOTAL COMBINED SERVICES	389,925	386,988	386,988	385,050

**CITY OF WYLIE
 4B SALES TAX SUPPORTED DEBT
 DEBT SERVICE REQUIREMENTS
 FISCAL YEAR 2016-2017**

Required Principal 2016-2017	Required Interest 2016-2017	Total Required 2016-2017
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GENERAL OBLIGATION BONDS (FUND 313):

2013	310,000	75,050	385,050
TOTAL	310,000	75,050	385,050

**CITY OF WYLIE
4B SALES TAX SUPPORTED DEBT
TOTAL DEBT SERVICE REQUIREMENTS**

Period Ending	Principal	Interest	Total Debt Service
GENERAL OBLIGATION BONDS (FUND 313):			
9/30/2017	310,000	75,050	385,050
9/30/2018	325,000	67,150	392,150
9/30/2019	325,000	60,650	385,650
9/30/2020	335,000	54,050	389,050
9/30/2021	345,000	47,250	392,250
9/30/2022	345,000	38,625	383,625
9/30/2023	360,000	28,050	388,050
9/30/2024	370,000	17,100	387,100
9/30/2025	385,000	5,775	390,775
TOTAL	3,100,000	393,700	3,493,700

franchises, bonds, deeds, assignments, mortgages, notes and other instruments in the name of the Corporation. The City Manager of the City of Wylie shall be president.

Section 3 designates the Asst. City Manager as the first vice president

Section 4 designates the Finance Director as Treasurer

Section 5 designates the City Secretary as the Secretary.

Current officers serving are: Mindy Manson, President; Jeff Butters, Vice President; Linda Bantz, Treasurer, and Carole Ehrlich, Secretary.

Pursuant to this article, the board should appoint all officers for a 2 year term. A copy of the 4B Bylaws and amendments thereto are attached for your review.

All new appointments will begin January 2, 2017 and end December 31, 2018.

Current Wylie Parks and Recreation 4B Board members include: John Ward, Dan Chesnut, Jeff Harris, Mayor Eric Hogue, Mayor Pro Tem Keith Stephens, Councilwoman Diane Culver, and Councilman David Dahl.

II.

BYLAWS OF WYLIE PARK AND RECREATION FACILITIES DEVELOPMENT CORPORATION

ARTICLE I

PURPOSE AND POWER

Section 1. *Purpose.* The Corporation is incorporated for the purposes set forth in Article Four of its Articles of Incorporation, the same to be accomplished on behalf of the City of Wylie, Texas (the "City") as its duly constituted authority and instrumentality in accordance with the Development Corporation Act of 1979, as amended, Article 5190.6, Vernon's Ann. Civ. St., as amended, (the "Act"), and other applicable laws.

Section 2. *Powers.* In the fulfillment of its corporate purpose, the Corporation shall be governed by Section 4B of the Act, and shall have all powers set forth and conferred in its Articles of Incorporation, in the Act, and in other applicable law, subject to the limitations prescribed therein and herein and to the provisions thereof and hereof.

ARTICLE II

BOARD OF DIRECTORS

Section 1. *Powers, Numbers and Term of Office*

(a) The property and affairs of the Corporation shall be managed and controlled by a Board of Directors (the "Board") under the guidance and direction of the Wylie City Council and, subject to the restrictions imposed by law, by the Articles of Incorporation, and by these Bylaws, the Board shall exercise all of the powers of the Corporation.

(b) The Board shall consist of seven (7) directors, each of whom shall be appointed by the City Council (the "City Council") of the City and must be residents of the City of Wylie. Each director shall occupy a place (individually, the "Place" and collectively, the "Places") as designated herein. Places 1-4 are designated for the City

Councilmember Directors and Places 5-7 are designated for Citizen Boardmembers, of which at least one of the members will be appointed from the Park Board, and one member appointed from the Library Board. These appointments will be classified as citizenmember directors.

(c) The directors constituting the first Board shall be those directors named in the Articles of Incorporation. Successor directors shall have the qualifications, shall be of the classes of directors, and shall be appointed to the terms set forth in the Articles of Incorporation.

(d) The Corporation Board will chose from among its members a Chairman of the Board and a Vice Chairman of the Board. The Chairman will preside at all board meetings and the Vice Chairman will serve in its absence of the Chairman.

(e) Any director may be removed from office by the City Council at will.

Section 2. *Meetings of Directors.* The directors may hold their meetings at such place or places in the City as the Board may from time to time determine; provided, however, in the absence of any such determination by the Board, the meetings shall be held at the principal office of the Corporation as specified in Article V of these Bylaws.

Section 3. *Notice of Meetings.*

(a) Regular meetings of the Board shall be held without the necessity of notice to the directors at such times and places as shall be designated from time to time by the Board. Special meetings of the Board shall be held whenever called by the Chairman of the Board, a majority of the directors, or by a majority of the City Council.

(b) The secretary shall give notice to each director of each special meeting in person or by mail, telephone or by facsimile, at least two (2) hours before the meeting. Unless otherwise indicated in the notice thereof, any and all matters pertaining to the purposes of the Corporation may be considered and acted upon at a special meeting. At any meeting at which every director shall be present, even though without any notice, any matter pertaining to the purpose of the Corporation may be considered and acted upon consistent with applicable law.

(c) Whenever any notice is required to be given to the Board, said notice shall be deemed to be sufficient if delivered to their home address in a sealed wrapper addressed to the person entitled thereto or by depositing same in a post office box in a sealed post-paid wrapper addressed to his or her post office address as it appears on the books of the Corporation, and such notice shall be deemed to have been given on the day of such mailing or delivery. Attendance of a director at a meeting shall constitute a waiver of notice of such meeting, except where a director attends a meeting for the express purpose of objecting to the transaction of any business on the grounds

that the meeting is not lawfully called or convened. Neither the business to be transacted at, nor the purpose of, any regular or special meeting need be specified in the notice of such meeting, unless required by the Board. A waiver of notice in writing, signed by the person or persons entitled to said notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice.

Section 4. *Open Meetings Act.* All meetings and deliberations of the Board shall be called, convened, held, and conducted, and notice shall be given to the public, in accordance with the Texas Open Meeting Act, Article 6252-17, Vernon's Ann. Civ. St., as amended.

Section 5. *Quorum.* A majority of the directors shall constitute a quorum to conduct official business of the Corporation. The act of a majority of the directors present at a meeting at which a quorum is in attendance shall constitute the act of the Board and of the Corporation, unless the act of a greater number is required by law.

Section 6. *Conduct of Business.*

(a) At the meetings of the Board, matters pertaining to the business of the Corporation shall be considered in accordance with rules of procedure as from time to time prescribed by the Board.

(b) At all meetings of the Board, the Chairman of the Board shall preside. In the absence of the Chairman, the Board Vice Chairman shall preside.

(c) The chairman will be a voting member of the board.

(d) The secretary of the Corporation shall act as secretary of all meetings of the Board, but in the absence of the secretary, the presiding officer may appoint any person to act as secretary of the meeting.

Section 7. *Committees of the Board.* The Board may designate two (2) or more directors to constitute an official committee of the Board to exercise such authority of the Board. It is provided, however, that all final, official actions of the Corporation may be exercised only by the Board. Each committee so designated shall keep regular minutes of the transactions of its meetings and shall cause such minutes to be recorded in books kept for that purpose in the principal office of the Corporation.

Section 8. *Compensation of Directors.* Directors shall not receive any salary or compensation for their services as directors. However, they shall be reimbursed for their actual expenses incurred in the performance of their official duties as directors.

ARTICLE III

OFFICERS

Section 1. *Titles and Terms of Office*

(a) The officers of the Corporation shall be a chairman and vice-chairman of the board of directors, a president, a first vice president, a secretary and a treasurer, and such other officers as the Board may from time to time elect or appoint. Terms of office shall be two (2) years with the right of an officer to be reappointed. The Board shall select from its members a Chairman of the Board and a Vice-Chairman of the Board.

(b) All officers shall be subject to removal from office at any time by vote of a majority of the City Council.

(c) A vacancy in the office of any officer shall be filled by a vote of a majority of the directors and the City Council.

Section 2. *Powers and Duties of the President.* The president shall be the chief operating executive officer of the Corporation, and, subject to the authority of the Board, the president shall be in general charge of the properties and affairs of the Corporation, and execute all contracts, conveyances, franchises, bonds, deeds, assignments, mortgages, notes and other instruments in the name of the Corporation. The City Manager of the City of Wylie shall be president.

Section 3. *Vice President.* The vice president shall have such powers and duties as may be prescribed by the Board and shall exercise the powers of the president during that officer's absence or inability to act, in their respective order. Any action taken by the vice president in the performance of the duties of the president shall be conclusive evidence of the absence or inability to act of the president at the time such action was taken. The Assistant to the City Manager shall be the first vice-president.

Section 4. *Treasurer.* The treasurer shall have the responsibility to see to the handling, custody, and security of all funds and securities of the Corporation in accordance with these bylaws. When necessary or proper, the treasurer may endorse and sign, on behalf of the Corporation, for collection or issuance, checks, notes and other obligations in or drawn upon such bank, banks or depositories as shall be designated by the Board consistent with these Bylaws. The treasurer shall see to the entry in the books of the Corporation full and accurate accounts of all monies received and paid out on account of the Corporation. The treasurer shall, at the expense of the Corporation, give such bond for the faithful discharge of his/her duties in such form and amount as the Board or the City Council may require. The Director of Finance of the City shall be

treasurer. All check writing authority will follow applicable City policies concerning authorizations, signatures and disbursements.

Section 5. *Secretary.* The secretary shall keep the minutes of all meetings of the Board in books provided for that purpose, shall give and serve all notices, may sign with the president in the name of the Corporation, and/or attest the signature thereto, all contracts, conveyances, franchises, bonds, deeds, assignments, mortgages, notes and other documents and instruments, except the books of account and financial records, securities, and such other books and appears as the Board may direct, all of which shall at all reasonable times be open to public inspection upon application at the office of the Corporation during business hours, and shall in general perform all duties incident to the office of secretary subject to the control of the Board. The City Secretary shall be the secretary.

Section 6. Any assistant treasurer and any assistant secretaries may, at the option of the Board, be employees of the City and the legal counsel shall be the attorney for the City and he shall designate any other attorney needed by the Corporation.

Section 7. *Compensation.* Officers who are members of the Board shall not receive any salary or compensation for their services, except that they shall be reimbursed for their actual expenses incurred in the performance of their official duties as officers.

ARTICLE IV

FUNCTIONAL CORPORATE DUTIES AND REQUIREMENTS

Section 1. *Facilities Capital Improvement Plan*

(a) It shall be the duty and obligation of the Board to finance and implement the "Community Services Facilities Capital Improvement Plan" as adopted by the Wylie City Council.

(b) In carrying out its obligations under section (a), the Corporation shall be authorized to exercise all rights and powers granted under the act, including, but not limited to Section 4B thereof.

(c) The Board shall periodically submit reports to the City Council as to the status of its activities in carrying out its obligations under this Section.

(d) Any and all agreements between the Corporation and other parties shall be authorized, executed, approved, and delivered in accordance with applicable law.

Section 2. *Multi-Year Financial Plan (the "Plan").* Prior to the beginning of the Fiscal Year, the president will submit a Multi-Year Financial Plan to the City Council for approval. The Plan will detail the utilization, investment and expenditure of funds and Debt scheduling for the Corporation. The Plan will serve as the financial guide for the corporation. The Board will approve the plan prior to the adoption of the Corporation's fiscal budget.

Section 3. *Annual Corporate Budget.* Prior to the commencement of each Fiscal Year of the Corporation, the Board shall adopt a proposed budget of expected revenues from sources set out in Section 6 of this article and proposed expenditures for the next ensuing fiscal year. The budget shall contain such classifications and shall be in such form as may be prescribed from time to time by the City Council. The president shall submit the budget to the City Council for approval prior to submittal to the Board for final adoption. The projection of revenues and all expenditures in the annual corporate budget will follow the guidelines outlined in the Multi-Year Financial Plan as adopted by the Board and the City Council. The budget will include administrative overhead, expenses and debt service.

Section 4. *Books, Records, Audits.*

(a) The Corporation shall keep and properly maintain, in accordance with generally accepted accounting principals, complete books, records, accounts, and financial statements pertaining to its corporate funds, activities, and affairs.

(b) At the direction of the City Council, the books, records, accounts, and financial statements of the Corporation may be maintained for the Corporation by the accountants, staff and personnel of the City.

(c) The Corporation, or the City if the option described in subsection (b) is selected, shall cause its books, records, accounts, and financial statements to be audited at least once each fiscal year by an outside, independent, auditing and accounting firm selected by the City Council and approved by the Board. Such an audit shall be at the expense of the Corporation.

Section 5. *Deposit and Investment of Corporation Funds.*

(a) All proceeds from loans or from the issuance of bonds, notes, or other debt instruments ("Obligations") issued by the Corporation shall be deposited and invested as provided in the resolution, order, indenture, or other documents authorizing or relating to their execution or issuance.

(b) Subject to the requirements of contracts, loan agreements, indentures or other agreements securing Obligations, all other monies of the Corporation, if any, shall be

deposited, secured, and/or invested in the manner provided for the deposit, security, and/or investment of the public funds of the City. The Board, with City Council approval, shall designate the accounts and depositories to be created and designated for such purposes, and the methods of withdrawal of funds there from for use by and for the purposes of the corporation upon the signature of its treasurer and such other persons as the Board designates. The accounts, reconciliation, and investment of such funds and accounts shall be performed by the Department of Finance of the City.

Section 6. *Expenditures of Corporate Money.* The sales and use taxes collected pursuant to Section 4B of the Act and proceeds from the investment of funds of the Corporation, the proceeds from the sale of property, and the proceeds derived from the sale of Obligations, may be expended by the Corporation for any of the purposes authorized by the Act, subject to the following limitations:

- (i) Expenditures from the proceeds of Obligations shall be identified and described in the orders, resolutions, indentures, or other agreements submitted for the approval by the City Council prior to the execution of loan or financing agreements or the sale and delivery of the Obligations to the purchasers thereof required by Section 7 of this Article;
- (ii) Expenditures that may be made from a fund created with the proceeds of Obligations, and expenditures of monies derived from sources other than the proceeds of Obligations may be used for the purpose of financing or otherwise providing one or more "Projects", as defined in Section 4B of the act. Expenditures shall be detailed in the Corporation's annual budget as approved by City Council and Board resolutions;
- (iii) All proposed expenditures shall be made in accordance with and shall be set forth in the Corporation's annual budget required by Section 3 of this Article or in contracts meeting the requirements of Section 1(d) of this Article.

Section 7. *Issuance of Obligations.* No obligations, including refunding obligations, shall be authorized or sold and delivered by the Corporation unless the City Council shall approve such Obligations by action taken prior to the date of sale of the obligations.

ARTICLE V

MISCELLANEOUS PROVISIONS

Section 1. *Principal Office.*

(a) The principal office and the registered office of the Corporation shall be the registered office of the Corporation specified in the Articles of Incorporation.

(b) The Corporation shall have and shall continually designate a registered agent at its office, as required by the Act.

Section 2. *Fiscal Year.* The fiscal year of the Corporation shall be the same as the fiscal year of the City.

Section 3. *Seal.* The Seal of the corporation shall be determined by the Board of Directors.

Section 4. *Resignations.* Any director or officer may resign at any time. Such resignation shall be amended in writing and shall take effect at the time specified therein, or, if no time is specified, at the time of its receipt by the Secretary. The acceptance of resignation shall not be necessary to make it effective, unless expressly so provided in the resignation.

Section 5. *Approval or Advice and Consent of the City Council.* To the extent that these Bylaws refer to any approval by the City or refer to advice and consent by the City Council, such advice and consent shall be evidenced by one for the following; resolution, minute order or motion duly adopted by the City Council.

Section 6. *Services of City Staff and Officers.* Subject to the authority of the City Manager under the Charter of the City, the Corporation shall utilize the services and the staff employees of the City. All requests for staff time or inquiries of Staff will be requested through the City Manager's Office. The Corporation shall pay reasonable compensation to the City for such services, and the performance of such services does not materially interfere with the other duties of such personnel of the City.

Section 7. *Indemnification of Directors, Officers and Employees.*

(a) As provided in the Act and the Articles of Incorporation, the Corporation is, for the purposes of the Texas Tort Claims Act (Subchapter A, Chapter 101, Texas Civil Practices and Remedies Code), a governmental unit and its actions are governmental functions.

(b) The Corporation shall indemnify each and every member of the Board, its Officers and its employees, and each member of the City Council and each employee of the City, to the fullest extent permitted by law, against any and all liability or expense, including attorneys fees, incurred by any of such persons by reason of any actions or omissions that may arise out of the functions and activities of the Corporation. The attorney for the Corporation is authorized to provide a defense for members of the Board, officers, and employees of the Corporation.

ARTICLE VI

EFFECTIVE DATE, AMENDMENTS

Section 1. *Effective Date.* These Bylaws shall become effective upon the occurrence of the following events:

- (1) the approval of these Bylaws by the City Council; and
- (2) the adoption of these Bylaws by the Corporation Board.

Section 2. *Amendments to Articles of Incorporation and Bylaws.* The Articles of Incorporation of the Corporation and these Bylaws may be amended only in the manner provided in the Articles of Incorporation and the Act.

**AMENDMENTS TO BYLAWS OF
WYLIE PARK AND RECREATION FACILITIES DEVELOPMENT
CORPORATION**

The following Sections of the Bylaws of Wylie Park and Recreation Facilities Development Corporation adopted by Resolution 95-01 are amended as set forth below:

Article II – Board of Directors, Section 1 – Powers, Numbers and Term of Office, Subsections (b) and (c) are amended to read as follows:

(b) The Board shall consist of seven (7) directors, each of whom shall be appointed by the City Council (the “City Council”) of the City and must be residents of the City of Wylie. Each director shall occupy a place (individually, the “Place” and collectively, the “Places”) as designated herein. Places 1-4 are designated for the City Councilmember Directors and Places 5-7 are designated for Citizen Board members, of which at least one of the members will be appointed from the Park Board. These appointments will be classified as citizen member directors.

(c) Each member of the Board shall be appointed by the City Council for a two (2) year term. Any vacancy occurring before a term is completed shall be filled by appointment by the City Council as set forth in the Articles of Incorporation. All directors shall have the qualifications set forth herein and in the Articles of Incorporation.

Article II – Board of Directors, Section 3 – Notice of Meetings is amended to read as follows:

Section 3. *Notice of Meetings.* To the extent that the Open Meetings Act conflicts with the provisions of this section, the Open Meetings Act shall govern.

(a) Regular meetings and Special meetings of the Board shall be held, following written notice to the Directors by the City Secretary, at such times and places as shall be designated from time to time by the Board. Written notice to each Director may be provided by first class mail, electronic mail or hand delivery and shall be considered provided on the day it is sent and the written notice shall be sent on or before the date the notice of the meeting is posted at City Hall in accordance with the Open Meetings Act. Special Meetings of the Board shall be held whenever called by the Chair of the Board, by a majority of the directors, by the Mayor of the City, or by a majority of the City Council. Nothing contained in this Section 3 shall vitiate the notice requirements contained in Section 4 hereafter.

(b) The City Secretary shall give notice to each director of each Special Meeting in person, by mail, by electronic mail, or telephone, at least seventy two (72) hours before the meeting, unless deemed an emergency meeting by Section 551.045 of the Open Meetings Act. Such notice shall be considered provided on the day it is sent or on the day it is verbally conveyed or on the day a voice message is left with the notice information. Unless otherwise indicated in the notice thereof, any and all matters

pertaining to the purposes of the Corporation may be considered as acted upon at a Special Meeting. At any meeting at which every director shall be present, even though without notice, any matter pertaining to the purpose of the Corporation may be considered and acted upon consistent with applicable law.

Whenever any notice is required to be given to the Board, said notice shall be deemed to be sufficient if given by depositing the same in a post office box in a sealed postpaid wrapper addressed to the person entitled thereto at his or her post office address as it appears on the books of the Corporation or said notice shall be deemed sufficient if sent by electronic mail to the person entitled thereto at his or her electronic mail address as it appears on the books of the Corporation. Attendance of a director at a meeting shall constitute a waiver of notice of such meeting, except where a director attends a meeting for the express purpose of objecting to the transaction of any business on the grounds that the meeting is not lawfully called or convened.

Article II – Board of Directors, Section 4 – Open Meetings Act is amended to read as follows:

Section 4. *Open Meetings Act.* Notwithstanding anything contained herein to the contrary, all meetings and deliberations of the Board shall be called, convened, held and conducted, and notice shall be given to the public, in accordance with the Texas Open Meetings Act, Texas Government Code (Vernon's) Chapter 551, as amended (herein referred to as the "Open Meetings Act").

Article II – Board of Directors, Section 9 – Powers and Duties of the Chairman and Vice Chairman of the Board is added to read as follows:

Section 9. *Powers and Duties of the Chairman and Vice Chairman of the Board.*

The Chairman of the Board (the "Chair") shall be the presiding officer of the Board with the following authority:

- (a) Shall preside over all meetings of the Board.
- (b) Shall vote on all matters coming before the Board.
- (c) Shall have the authority, upon notice to the members of the Board as set forth herein, to call a special meeting of the Board when in his or her judgment such a meeting is required.
- (d) Shall have the authority to appoint, with Board approval, standing committees to aid and assist in its business undertakings or other matters incidental to the operations and functions of the Board.

(e) Shall have the authority to appoint, with Board approval, ad hoc committees which may address issues of a temporary nature of concern or which have a temporary affect on the business of the Board.

In addition to the above mentioned duties, the Chair shall perform all duties incidental to the office, and such other duties as shall be prescribed from time to time by the Board.

The Vice Chair shall have such powers and duties as may be prescribed by the Board and shall exercise the powers of the Chair of the Board during that officer's absence or inability to act. Any action taken by the Vice Chair in the performance of the duties of the Chair of the Board shall be conclusive evidence of the Chair's absence or inability to act as Chair at the time such action was taken.

Article III – Officers, Section 1 – Titles and Terms of Office and Section 3 – Vice President is amended to read as follows:

Section 1. *Titles and Terms of Office.*

(a) The officers of the Corporation shall be a President, a Vice President, a Secretary and a Treasurer, and such other officers as the Board may from time to time elect or appoint. One person may hold more than one office, except that the President shall not hold the office of Vice President or Secretary. Terms of office shall be two (2) years, with the right of an officer to be reappointed.

(b) All officers shall be elected by and be subject to removal from office at any time by a vote of a majority of the entire Board.

(c) A vacancy in the office of any officer shall be filled for the remaining term by a vote of a majority of the entire Board.

(d) All officers shall be subject to removal from office at any time by a vote of the majority of the City Council.

Section 3. *Vice President.* The Vice President shall have such powers and duties as may be prescribed by the Board and shall exercise the powers of the president during that officer's absence or inability to act. Any action taken by the Vice President in performance of the duties of the President shall be conclusive evidence of the absence or inability to act of the president at the time such action was taken. The Assistant City Manager shall be the Vice President.

Article IV – Functional Corporate Duties and Requirements, Section 1 – Facilities Capital Improvement Plan and Section 2 – Multi-Year Financial Plan are hereby amended to read as follows:

Section 1. *Facilities Capital Improvement Plan.*

(a) It shall be the duty and obligation of the Board to finance and implement the Facilities Capital Improvement Plan as adopted by the Wylie City Council.

(b) In carrying out its obligations under Section (a), the Corporation shall be authorized to exercise all rights and powers granted under the Act, including, but not limited to Section 4B thereof.

(c) The President shall periodically submit reports to the City Council as to the status of its activities in carrying out its obligations under this Section.

(d) Any and all agreements between the Corporation and other parties shall be authorized, executed, approved, and delivered in accordance with applicable law.

Section 2. *Multi-Year Financial Plan (the "Plan").* Prior to the beginning of the Fiscal Year, the President will submit a Multi-Year Financial Plan to the City Council for approval. The Plan will detail the utilization, investment and expenditure of funds and Debt scheduling for the Corporation. The Plan will serve as the financial guide for the corporation. The Board will approve the plan prior to or contemporaneously with the adoption of the Corporation's fiscal budget.

Article V – Miscellaneous Provisions, Section 4 – Resignations and Section 7 – Indemnification of Directors, Officers and Employees are hereby amended to read as follows:

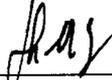
Section 4. *Resignations.* Any director or officer may resign at any time. Such resignation shall be tendered in writing and shall take effect at the time specified therein, or, if no time is specified, at the time of its receipt by the Secretary. The acceptance of resignation shall not be necessary to make it effective, unless expressly so provided in the resignation. Any director no longer serving in the capacity for which he was appointed will be deemed resigned and a qualified replacement will be appointed by the City Council.

Section 7. *Indemnification of Directors, Officers and Employees.*

(a) As provided in the Act and the Articles of Incorporation, the Corporation is, for the purposes of the Texas Tort Claims Act (Subchapter A, Chapter 101, Texas Civil Practices and Remedies Code, as it exists or may be amended), a governmental unit and its actions are governmental functions.

(b) The Corporation shall indemnify each and every member of the Board, its officers and its employees, and each member of the City Council and each employee of the City, to the fullest extent permitted by law, against any and all liability or expense, including attorneys fees, incurred by any of such persons by reason of any actions or omissions that may arise out of the functions and activities of the Corporation. The

attorney for the Corporation is authorized to provide a defense for members of the Board, officers, and employees of the Corporation.
Adopted this 6th day of December, 2005.



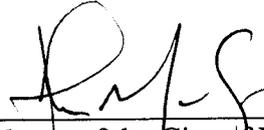
Chairman of the Board
Print Name: John Mondy

Attest:



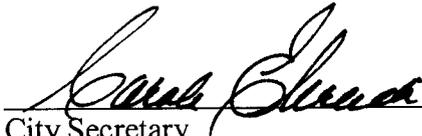
Secretary of the Corporation
Print Name: Carole Ehrlich

**APPROVED BY THE CITY COUNCIL OF THE CITY OF WYLIE BY
RESOLUTION NUMBER 2005-37(R) ON THE 6th DAY OF DECEMBER, 2005.**



Mayor of the City of Wylie, Texas
Print Name: John Mondy

Attest:



City Secretary
Print Name: Carole Ehrlich

