



## Parks and Recreation Board

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### Special Meeting Minutes

Monday, February 22, 2016 – 6:30 p.m.  
Wylie Municipal Complex  
300 Country Club Road #100  
Wylie, Texas 75098

#### **CALL TO ORDER**

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Board Chairman Rose called the meeting to order at 6:30 p.m. with Board Member Chesnut, Board Member Harris, Board Member Jones, Board Member Kinser, and Board Member White present. Board Member Ulmer was absent from the meeting.

Staff members present were City Manager, Mindy Manson, Public Services Director, Mike Sferra, Parks and Recreation Superintendent, Robert Diaz, and Parks Board Secretary, Janet Hawkes.

#### **CITIZENS PARTICIPATION**

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No Citizens came forward.

#### **BUSINESS ITEMS**

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- 1. Consider and act upon approval of the Minutes from the January 11, 2016 meeting.**

##### **Board Action:**

Board Member Jones made a motion, seconded by Board Member Chesnut, to approve the minutes from the January 11, 2016 meeting. A vote was taken and passed 5-1. Board Member White submitted a 'no' vote.

- 2. Consider and act upon parkland dedication for the Woodbridge North Development.**

Superintendent Diaz advised the Board that Woodbridge North Developer, Don Herzog, is proposing to meet a total of \$748,000 in parkland dedication requirements with a combination of land dedication, parkland improvements, and cash contribution into the west Acquisition and Improvement (A&I) funds.

Developer Herzog addressed the Board with details of his proposal. He plans to contribute nearly \$190,000 in cash funds, dedicate 2.59 acres of parkland, and install approximately \$454,000 worth of parkland improvements. These improvements include eight and 12 foot wide concrete trails, trail mileage markers, playground equipment, picnic tables, park benches, trash receptacles, landscaping, and irrigation. Developer Herzog noted that after the proposed project is complete, the City of Wylie would assume responsibility of utilities and maintenance.

Developer Herzog specified that the 2.59 acres of parkland dedication includes 1.08 acres of North Texas Municipal Water District (NTMWD) easement. He also stated that the 12 foot portion of concrete trail he plans to install is in 8.78 acres of overhead right of way owned by Oncor. The Board expressed concern as to the likelihood of Oncor granting permission for Developer Herzog to construct the trail within their overhead right of way. Director Sferra advised the Board that City staff had already been in communication with Oncor regarding the issue. He stated that Staff has submitted an application to gain Oncor's permission to allow trail construction within

their right of way, and that Oncor gave Staff every indication of accepting the City's proposal and approving the application.

Superintendent Diaz explained that there is possibly a need for a small parking lot adjacent to the proposed 2.59 acre park. Developer Herzog estimated the cost of installing a 10 to 12 space parking lot would be approximately \$20,000 to \$25,000. The Board requested Developer Herzog provide them with a few varying parking lot concepts along with cost estimates for each.

**Board Action:**

Board Member Kinser made a motion, seconded by Board Member Harris, to approve the parkland dedication for the Woodbridge North Development with the condition that the developer provide parking lot concepts with cost estimates for the Board to consider at a future meeting. A vote was taken and passed 5-1. Board Member Chesnut submitted a 'no' vote.

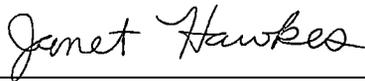
**DISCUSSION ITEMS**

No Discussion items.

**ADJOURNMENT**

There being no further business, a motion to adjourn was made by Board Member Jones and seconded by Board Member Kinser. A vote was taken and passed 6-0. The meeting was adjourned at 7:23 p.m.

**ATTEST**



Janet Hawkes Parks Board Secretary



Matt Rose, Parks Board Chairman