

### Childcare Areas

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Wylie Recreation Childcare Areas include the designated rooms within a Wylie Recreation Facility.

In addition to Childcare Areas Rules and Guidelines, all Facility Rules and Guidelines and City Ordinances apply.

Please contact an Employee with questions or for assistance.

#### USE

The Childcare Areas are available as a benefit to adults, eighteen (18) years of age or older participating in Open Play and Registered Activities.

Drop-in childcare is available during scheduled hours on a first come, first serve basis with limited availability. Please review posted schedule. Schedule is subject to change.

#### ADMITTANCE

Admittance only with appropriate check-in.

The Childcare Areas are available to children age six (6) months to six (6) years of age that are accompanied by a Parent, Legal Guardian, or Authorized Drop Off/Pick Up.

The Parent, Legal Guardian or Authorized Drop Off/Pick Up must have a valid Recreation Pass or Registered Activity registration, and must be actively participating in a Registered Activity, Fitness Area or Open Play.

Any required fees for use of the Childcare Areas are due at the Guest Services Desk prior to admittance.

A Parent or Legal Guardian user that has a valid Annual Adult, Annual Senior or Annual Family Recreation Pass may access the Childcare Areas service at no additional charge. For all other users, fees apply.

A ratio of one (1) Facility Employee to six (6) children will be maintained at all times. Facility Employees may supervise up to eighteen (18) children in the Childcare Areas based on infant needs and Facility Employee discretion.

A maximum of four (4) children accompanied at the Facility by one (1) Authorized Drop Off/Pick Up may utilize the Childcare Areas.

A child may stay in the Childcare Areas for a maximum of two (2) hours.

The Parent, Legal Guardian or Authorized Drop Off/Pick Up that checks the child into the Childcare Areas must be inside the Facility at all times.

Designated Authorized Drop Off/Pick Ups must be age eighteen (18) years or older and indicated on the Annual Childcare Waiver.

An Annual Childcare Waiver must be completed by the Parent or Legal Guardian and submitted prior to admittance. The Annual Childcare Waiver is good for the calendar year.

Children that are unable to sit up unassisted must arrive at the Childcare Areas in a car seat.

Bring child fed and in clean diaper or fully potty trained. Facility Employees will not feed, diaper or assist with toileting.

#### CONDUCT

Food, drink and gum are prohibited in the Childcare Areas. Water in a spill proof cup or bottle is allowed. Glass containers are prohibited.

Diapers must be covered. Feet must be covered by socks, shoes and or appropriate foot covering.

Personal toys, games, etc. are prohibited.

If a child is not adjusting well to the Childcare Areas or exhibiting disruptive behavior, the Parent or Legal Guardian or Authorized Drop Off/Pick Up must remove the child.

Do not bring an ill child to the Childcare Areas. If a child becomes ill, the Parent or Legal Guardian or Authorized Drop Off/Pick Up will be notified and must pick up the child, immediately.

## City of Wylie Recreation Facility Rules and Guidelines

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If Facility Employees have reason to believe that a child may have lice or a communicable disease such as flu-like conditions, pink eye, or any other contagious disease, the Parent or Legal Guardian or Authorized Drop Off/Pick Up must pick up the child, immediately, and a doctor's note will be required before the child may return to the Childcare Areas.

### PICK UP

A child will only be released to the person that checks the child in. A valid Recreation Pass or valid driver's license must be presented at check in and check out.

Childcare Employees maintain the official clock to determine late charges.

Children will never be left alone. However, if a child is not picked up, and the Parent, Legal Guardian nor emergency contacts can be reached by phone, the Wylie Police Department may be contacted.

An additional fee will be assessed for late pick ups as follows and must be paid at pick up.

- 1 – 15 minutes     \$15
- 16 – 30 minutes   \$30
- 31 – 45 minutes   \$45
- 46 – 60 minutes   \$60

If a child is picked up late more than four (4) times, use of the Childcare Areas may be suspended for a term of up to three (3) months.