



Wylie Parks and Recreation Board

NOTICE OF MEETING

Regular Meeting Agenda

December 12, 2016 – 6:30 p.m.
Wylie Municipal Complex
Council Chambers
300 Country Club #100
Wylie, Texas 75098

- Matt Rose Chair
Bobby Kinser Vice-Chair
Dan Chesnut Board Member
David White Board Member
Jeff Harris Board Member
Emmett Jones Board Member
Joni Robinson Board Member
- Robert Diaz Board Liaison
Mike Sferra Public Services Director
Janet Hawkes Board Secretary

In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted at the Wylie Municipal Complex, distributed to the appropriate news media, and posted on the City website: www.wylietexas.gov within the required time frame. As a courtesy, the entire Agenda Packet has also been posted on the City of Wylie website: www.wylietexas.gov.

The Board Chair requests that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020.

Hearing impaired devices are available from the City Secretary prior to each meeting.

CALL TO ORDER

Announce the presence of a Quorum.

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address the Board regarding an item that is not listed on the Agenda. Residents must provide their name and address. Board requests that comments be limited to three (3) minutes. In addition, the Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

REGULAR AGENDA

1. Consider and act upon approval of the Minutes from the October 10, 2016 meeting.
2. Consider and act upon approval of the meeting calendar for 2017.

DISCUSSION ITEMS

- Acquisition and Improvement Fund Subcommittee for FY 2017-18 projects.
- Hail storm damage facility update-Bart Peddicord Community Center, Brown House, and Wylie Senior Recreation Center.
- Municipal Complex Trail-East Meadow project update.

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on this 9th day of December 2016 at 5:00 p.m. as required by law in accordance with Section 551.042 of the Texas Government Code and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of Wylie website: www.wylietexas.gov.

Carole Ehrlich, City Secretary

Date Notice Removed



Parks and Recreation Board

Meeting Minutes

Monday, October 10, 2016 – 6:30 p.m.
Wylie Municipal Complex
300 Country Club Road #100
Wylie, Texas 75098

CALL TO ORDER

Board Chairman Rose called the meeting to order at 6:30 p.m. with Board Member Chesnut, Board Member Kinser, and Board Member White present. Board Member Harris, Board Member Jones, and Board Member Robinson were absent from the meeting.

Staff members present were Parks and Recreation Superintendent, Robert Diaz, and substituting for Parks Board Secretary, Janet Hawkes, was Mary Bradley, Administrative Assistant.

CITIZENS PARTICIPATION

No Citizens came forward.

BUSINESS ITEMS

- 1. Consider and act upon approval of the Minutes from the September 12, 2016 meeting.**

Board Action:

Board Member Kinser made a motion to approve the minutes from the September 12, 2016 meeting. Board Member White seconded the motion, and a vote was taken and passed 4-0.

DISCUSSION ITEMS

- **Proposed Board facility tour dates: October 22, November 5, November 12.**
Superintendent Diaz stated that he previously emailed the Board asking for input on choosing a date for the annual Parks Board facility tour. Board Member Robinson responded to the email that she preferred to meet for the tour on November 12, 2016. The Board was in agreement to schedule the facility tour date from 8:00 a.m. to 12:00 p.m., November 12. Superintendent Diaz suggested the Parks Board meet at the Senior Center and tour it first; continuing on to the athletic facilities, parkland in the lake areas, the parks at Creekside, Braddock Place and Bozeman Farms; as well as the newly developed areas of Kingsbridge and Stone Ranch. The old landfill on Alanis was also added to the tour list because of it's for potential for future park use. The Board agreed to Superintendent Diaz's suggestions.
- **Hail storm damage facility update – Bart Peddicord Community Center, Brown House, and Wylie Senior Recreation Center.**
Superintendent Diaz updated the Board on the recent progress of repairs being made on damaged Parks and Recreation Division facilities. Contractors are finishing up repair to the fire stations and are expected to begin working on the Senior Center thereafter, which would likely fall around the end of October.

Regarding the Brown House repair, a style of roof has been recommended by staff. The chosen contractor will replace the decking, roof, and siding, as well as paint the home's exterior. Parks staff has been working on lawn improvements and maintenance, as well as repair to the deteriorating front porch. Still no progress made with the replacement of damaged windows.

The Senior Center's HVAC units and roof needs replacement, of which contracts are currently pending final approval. Non-hail related projects, including construction of a new interior window, addition of the west side parking lot, and a new sound system installation are also planned to take place with the hail damage repair.

The City Council decided to postpone the discussion of Bart Peddicord Community Center's future until their November meeting, in order that they may focus on plans for the damaged Public Safety building during their October 11, 2016 meeting.

- **FY 2016-2017 Parks Acquisition and Improvement project updates.**

Staff met with the consultants to review the Municipal Complex East Meadow Trail plans, which are now seventy percent complete. Bid packets are expected to go out for the project by the end of this year and construction to begin after the first of next year.

Community Park specifications for the new parking lot are complete, and a bid packet will go out by year end; however, weather could possibly hinder the start of construction.

Layout work for the trail connection at Southbrook and Twin Lakes Park will possibly be done by Wylie Parks and Public Works staff, with a contractor being hired to finish out the project. If the project cost exceeds \$50,000 City Council must first approve.

Staff anticipates having one consultant develop the master plan for both Braddock Place parkland area and Olde City Park. Staff also would like to move forward with the idea of prequalifying vendors (architect, engineers, etc.) in order to save time for when construction work is ready to begin.

The plan is for the new replacement picnic tables, located in the east and central zones, to be ordered all at one time in order to save money with the shipping expense.

Pricing is ongoing for the playground equipment replacement project at Eureka Park, but it will look similar to the new Creekside Park playground.

The Sage Creek to Wooded Creek trail connection, and Community Park parking lot solar lighting has not been addressed at this time, and will be determined at a later date.

Expense for solar trail lighting to be installed at the planned Municipal East Meadow Trail will be included with the grant and city matched funds.

Superintendent Diaz reviewed with the Board current and future Acquisition and Improvement (A & I) funding. He stated that fiscal year 2014/2015 A & I funds have been received for Creekside Apartments, Wooded Creek, Alanis Crossing and Covington Estates Phase One developments. Fiscal year 2015/2016 A & I funds have been received for Hunters Cove development.

Development of Westgate Station Townhomes and Mansions of Wylie Apartments is still pending.

The revenue projection for Covington Estates Phase Two A & I funds has been moved to the fiscal year 2017/2018 budget year.

ADJOURNMENT

There being no further business, a motion to adjourn was made by Board Member Chesnut. Board Member Kinser seconded the motion, and a vote was taken and passed 4-0. The meeting was adjourned at 7:09 p.m.

ATTEST

Parks Board Secretary, Janet Hawkes

Matt Rose, Parks Board Chairman

Minutes October 10, 2016
Wylie Parks and Recreation Board Meeting



Parks and Recreation Board

AGENDA REPORT

Meeting Date: December 12, 2016
Department: Public Services
Prepared By: Robert Diaz
Date Prepared: December 7, 2016

Item Number: _____
(City Secretary's Use Only)
Account Code: _____
Budgeted Amount: _____
Exhibits: 1

Subject

Consider and act upon approval of the meeting calendar for 2017.

Recommendation

Motion to recommend approval of the meeting calendar for 2017.

Discussion

The Parks and Recreation Board reviews the annual meeting calendar for the next calendar year at the end of the current calendar year. Staff has prepared a calendar for Board review and consideration for 2017.

Parks and Recreation Board Meeting Calendar

2017

January						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
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29	30	31				

April						
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July						
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May						
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August						
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September						
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December						
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30	31					

City Holidays

- January 2 – New Year’s
- April 14 – Good Friday
- May 29 – Memorial Day
- July 4 – Independence Day
- September 4 – Labor Day
- November 23 & 24 – Thanksgiving
- December 25 & 26 – Christmas



PARB Meeting Schedule
(2nd Monday of each month)

Deadline for PARB Agenda Submissions

City Council Meetings