

PROMOTIONAL SIGNAGE APPLICATION
PLEASE PRINT CLEARLY
Updated October 22, 2015



PERMIT #: _____

DATE: _____

PROJECT ADDRESS: _____

SIGN COMPANY NAME: _____ PHONE: _____

SIGN COMPANY ADDRESS: _____
(City, State, Zip Code)

PROPERTY OWNER: _____ PHONE: _____

PROPERTY OWNER MAILING ADDRESS: _____
(City, State, Zip Code)

OCCUPANT NAME/AGENT: _____ PHONE: _____

BANNER _____ ATTACHED TO BUILDING ___ Y ___ N (IF NO, PERMIT WILL REQUIRE PLAN REVIEW)

DISPLAY DATES _____

FLAGS ___ Y ___ N DESCRIPTION _____

INFLATABLE ___ Y ___ N DESCRIPTION _____ SIZE _____

OTHER ___ Y ___ N DESCRIPTION _____

DISPLAY DATES _____

NAME ON PROMOTIONAL SIGNAGE _____

A banner only does not require a plan review and maybe issued at the counter; all other promotional signage will require plan review. Two (2) sets of plot plans or site surveys, size, location, attachment methods and location of electrical hook ups will be required. Promotional signage permit fee is \$40.00. Banner permits are subject to revocation if determined to be in non-compliance with regulations.

THE GRANTING OF A BUILDING PERMIT DOES NOT CONSTITUTE A DETERMINATION THAT THE PROPOSED CONSTRUCTION WILL OR WILL NOT VIOLATE ANY DEED RESTRICTION OR COVENANT APPLICABLE TO THE PROPERTY UPON WHICH THE CONSTRUCTION TAKES PLACE, NOR DOES IT AUTHORIZE ANY SUCH VIOLATION. I, _____ (Please Print) AS OWNER OR AS AGENT FOR THIS PROPERTY CERTIFY THAT I HAVE REVIEWED ALL THE COVENANTS AND RESTRICTIONS APPLICABLE TO THIS LOCATION. I FURTHER CERTIFY THAT I HAVE READ AND UNDERSTAND THE ABOVE PROVISIONS OF THIS NOTICE.

SIGNATURE OF OWNER/APPLICANT: _____

DATE: _____ PHONE: _____

REMARKS: _____

PERMIT COST: _____

PLANS APPROVED BY: _____ DATE _____