



**APPLICATION – REQUEST FOR VARIANCE OR APPEAL  
CONSTRUCTION CODE BOARD  
CITY OF WYLIE**

Date: \_\_\_\_\_

I, the undersigned owner or authorized agent of the following described real property located in the City of Wylie, Texas, hereby make application for a request for a variance from the terms of section \_\_\_\_\_ of the City of Wylie \_\_\_\_\_ Ordinance.

**LOCATION OF PROPERTY**

Street Address: \_\_\_\_\_

Legal Description: Lot/Tract: \_\_\_\_\_, Block \_\_\_\_\_, of Subdivision/Abstract \_\_\_\_\_

Request Variance: \_\_\_\_\_ Building Materials \_\_\_\_\_ Sign \_\_\_\_\_ Other

(If there is additional information which you feel would be helpful to the Board in making a decision, be sure to include this information in your request. If additional space is required to explain your request, please attach the explanation to this application.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

A non-refundable application fee of \$150.00 is required at the time of application.

For a variance to be granted by the Construction Code Board, the Board MUST determine that ALL of the following conditions apply:

- a. That special conditions and circumstances exist which are peculiar to the land, structure or building involved and which are not applicable to other lands, structures, or buildings in the same district.
- b. That literal interpretation of the provisions of this ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this ordinance.
- c. That the special conditions and circumstances do not result from the actions of the applicant.
- d. That granting the variance requested will not confer on the applicant any special privilege that is denied by this ordinance to other lands, structures, or buildings in the same district.
- e. No nonconforming use of neighboring lands, structures, or buildings in other districts shall be considered ground for the issuance of a variance.
- f. Financial hardship shall not be considered grounds for the issuance of a variance

I understand that filing the application and paying the fee does guarantee an affirmative action by the Construction Code Board. I further understand that at least seventy-five (75) percent concurring affirmative votes must be cast in order to receive a variance.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Email Address