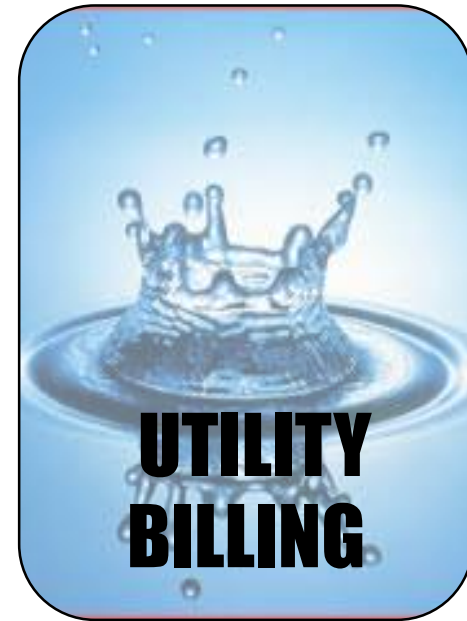
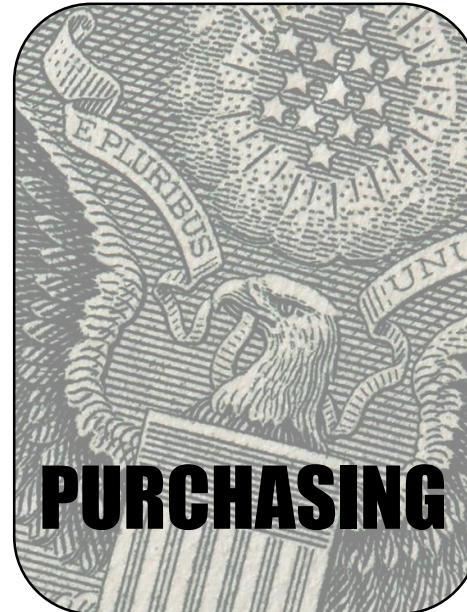




# FINANCE

Accomplishments & Objectives | Fiscal Year 2017 – 18 Budget



# FINANCE



## ACCOMPLISHMENTS FOR 2017:

- Awarded Certificate of Achievement for Excellence in Financial Reporting
  - By Government Finance Officers Association
  - For 2015 Comprehensive Annual Financial Report
  - For 27<sup>th</sup> consecutive year
- Awarded Budget Presentation Award
  - By Government Finance Officers Association
  - For 2017 Budget
  - 6<sup>th</sup> consecutive year
- Awarded Financial Transparency Star in the Texas State Comptroller's revised governmental transparency program known as the Transparency Stars Program
  - Designed to promote transparency in traditional finances, contracts and procurement, economic development, public pensions and debt obligations
- Completed revenue projections and compilation of department expenditure projections for Long Term (Ten Year) Financial Plan



## OBJECTIVES FOR 2018:

- Obtain Debt Obligation Transparency Star and Economic Development Transparency Star in the Texas State Comptroller's Transparency Stars Program
- Review Long Term Financial Plan with City Council and finalize



# MUNICIPAL COURT

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## ACCOMPLISHMENTS FOR 2017:

- All staff continued to participate in continuing education and certification programs through Texas Municipal Courts Education Center, one clerk working on Level I certification, one clerk working on Level II certification, Juvenile Case Manager working on Level I certification, and Court Administrator maintained Level III certification
- Implemented Online Payments
- Juvenile Case Manager program
  - Successful first year for the Wylie Teen Court program with increased participation from defendants and volunteers
  - Continued to partner with MADD to host Victim Impact Panels at our facility
- First Annual Warrant Resolution Open Docket Day – successful open docket day for defendants to appear to handle and resolve their outstanding warrants without fear of being arrested



## OBJECTIVES FOR 2018:

- Staff will continue to participate in the continuing education and certification programs through TMCEC
- Juvenile Case Manager program
  - Continue to expand Teen Court and other programs for youth to reduce recidivism
- Continue to schedule Annual Warrant Resolution Open Docket Day at least once a year and possibly once a quarter

# MUNICIPAL COURT

CONTINUED



## OBJECTIVES FOR 2018:

- Add Senior Deputy Court Clerk position with approval of FY 2018 ELS
  - Perform advanced specialized duties along with normal duties of a Deputy Court Clerk
  - Assist the Court Administrator in the coordination of the administrative activities of the Municipal Court
- Add additional hours for City Prosecutor with approval of FY 2018 ELS
  - Continue to better serve our customers in the Municipal Court with the additional case load



# PURCHASING

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## ACCOMPLISHMENTS FOR 2017:

- Completed in depth review of insurance coverages with TMLIRP through the annual Rerate Exposure Summary
- Completed ongoing procurement education for buyer position through local training opportunities, webinars, and higher education
- Managed and served as primary contact for all hail related claims and repairs for March and April 2016 storms
- Update of the purchasing policies
- Completed a Request for Qualifications project to establish engineering professional services agreements in support of upcoming Engineering and Public Services projects



## OBJECTIVES FOR 2018:

- Finalize purchasing policies
- Finalize Engineering Master Agreement (Request for Qualifications project)
- Complete basic quote forms to increase turn-around time to departments
- Update the master procurement database for procurement services (projects, contracts, renewals, insurance)



# UTILITY BILLING

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## ACCOMPLISHMENTS FOR 2017:

- Began using a new online payment system called INSITE that allows online payments to post directly to the customer's account and allows the customer to view account history
- Set up paperless applications/ disconnect requests/ bank drafts to be approved online and automatically submitted improving staff processing time and record retention process
- Set up TOP where customers can receive their bills through email
- Changed out all meter registers in the city to allow the water department to pull data logs as well as get readings for billing faster and more accurately



## OBJECTIVES FOR 2018:

- Implement new water metering system
- Begin accepting American Express as a payment form throughout all City departments
- Become NTTA regional toll tag partner thus allowing customers to set up new toll tag accounts at the City utility billing office



# Thank You

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