

**Document Submittals****Fire Sprinkler Aboveground**

- The Wylie Fire Department requires three copies of system drawings and should include seal, signature and date of license
- PDF – System Drawings
- Copy of RME license
- Notarized letter certifying plans meet the International Fire Code 2006 and current NFPA 13 standards
- A copy of licensed certificate
- A copy of the responsible party's driver license is required for all Contractor Registrations
- Contractor Registration (annually)
- Plans must be reviewed and stamped by Reed Fire Protection Engineering, 14135 Midway Rd., #Ste. G260, Addison, TX 75001; 214-638-7599. Fees associated with the third party plan review are the responsibility of the company submitting the plans. Contact Reed Fire Protection for submittal requirements. (Plans with less than 24 heads do not require Reed review.)

Renovations that include 0-19 heads being added or relocated require only Fire Prevention review only; however, systems should be installed according to NFPA & IFC 2006. All renovations are subject to standard testing.

Renovations that include 20-99 heads being added or relocated, must submit plans to Wylie Fire Prevention for review and do not require any hydraulic calculations. Renovations are subject to standard testing.

One hundred heads and above require full submittals.

Plan Approval

A representative of the Wylie Prevention/Community Risk Reduction Division must inspect and implement a plan review. If the plan review is completed successfully, applicant will receive a set of signed plans and letter stating the Wylie Prevention/Community Risk Reduction Division has approved and verified components in the plans to the best of their knowledge. Please allow a **ten-day turnaround** for this process. A permit will be issued after plans have been reviewed and approved.

Final Acceptance Test

A representative of the Wylie Fire Department must perform visual inspection and witness hydrostatic testing performed by the installer. **Please call (972) 442-8110 48-hours in advance to schedule an appointment for visual and hydrostatic testing.**

Fees are calculated per square foot of building area:

- 0-100,000 sq. ft. \$0.015 per sq. ft.
- 100,001-300,000 sq. ft. \$0.014 per sq. ft. (\$1,500 for the first \$100,000 sq. ft. plus \$0.014 for each additional sq. ft. of area or fraction thereof.)
- 300,001+ sq. ft. \$0.009 per sq. ft. (\$4,200 for the first 300,000 sq. ft. plus \$0.009 for each additional sq. ft. of area or fraction thereof.)

Contractor Registration Fee: Exempt

PERMIT HOLDER IS RESPONSIBLE FOR REQUESTING AND COMPLETING ALL REQUIRED INSPECTIONS; FEES INCLUDE FIVE (5) INSPECTIONS AND ONE (1) REINSPECTION. PERMIT HOLDERS WILL BE CHARGED \$75 FOR EACH ADDITIONAL INSPECTION REQUIRED.



Community Risk Reduction Division

PERMIT APPLICATION FIRE SPRINKLER INSTALLATION

- Reed Review*
- Three copies of system drawings with appropriate seals, signatures and license information.*
- PDF –System Drawing*
- Permit Application*
- Copy of RME license*
- Notarized letter*
- Copy of responsible party's driver license*

Installer/Company Name: _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Representative's Name: _____

Telephone No.: _____

Job Name and Address: _____

Contractor Name (if different than above): _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Representative's Name: _____

Telephone No.: _____

Contractor Registration Fee: Exempt
Date: _____

Contractor Registration

- Permit Fee: 0-100,000 sq. ft. \$0.015 per sq. ft.
- 100,001-300,000 sq. ft. \$0.014 per sq. ft. (\$1,500 for the first \$100,000 sq. ft. plus \$0.014 for each additional sq. ft. of area or fraction thereof.)
- 300,001+ sq. ft. \$0.009 per sq. ft. (\$4,200 for the first 300,000 sq. ft. plus \$0.009 for each additional sq. ft. of area or fraction thereof.)

Date: _____ **Check #:** _____ **Cash:** _____ **Receipt No.:** _____

Reinspection Fee: \$75.00 **Date:** _____ **Receipt No:** _____