



*Wylie Prevention/Community Risk Reduction
Division*

Mailing Address: 300 Country Club
Physical Address: 2000 N Hwy 78, Suite 203
Wylie, TX 75098
(972) 442-8110

Kitchen Vent-A-Hood Suppression System Installation Requirements PERMIT APPLICATION

- Three copies of system drawings with appropriate seals, signatures and license information.**
- Copy of licensed certificate**
- Notarized letter**
- Copy of responsible party's driver license**

Installer/Company Name: _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Representative's Name: _____

Telephone No.: _____

Job Name and Address: _____

Contractor Name (if different than above): _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Representative's Name: _____

Telephone No.: _____

Date of Contractor Registration: _____

Contractor Renewal Date: _____

Receipt No: _____

Permit Fee: \$50.00 **Date:** _____

Check #: _____ **Cash:** _____ **Receipt No.:** _____

Reinspection Fee: \$75.00 **Date:** _____ **Receipt No:** _____



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Vent-A-Hood Fire Suppression System Installation Requirements

Document Submittals

- ❑ A Fire Protection System is required for a kitchen vent-a-hood. Three fire protection system drawings are required.
- ❑ Notarized letter certifying plans meet the International Fire Code (IFC) 2003 and current NFPA standards.
- ❑ A copy of licensed certificate.
- ❑ Contractor Registration (annually).
- ❑ A copy of the responsible party's driver license is required for all Contractor Registrations.

Plan Approval

- ❑ A representative of the Wylie Prevention/Community Risk Reduction Division must inspect and implement a plan review. If the plan review is completed successfully, applicant will receive a set of signed plans and letter stating the Wylie Fire Department has approved and verified components in the plans to the best of their knowledge. Please allow a **ten-day turnaround** for this process. A permit will be issued after plans have been reviewed and approved.

Final Acceptance Test

- ❑ A representative of the Prevention/Community Risk Reduction Division must witness the final acceptance test performed by the installer. **To schedule an appointment for acceptance testing, please call 972-442-7970 twenty-four (24) hours in advance.**

Fee: \$50.00 Checks or Exact Change Required
 \$100.00 Contractor Fee (annual)

PERMIT HOLDER IS RESPONSIBLE FOR REQUESTING AND COMPLETING ALL REQUIRED INSPECTIONS; FEES INCLUDE ONE (1) REINSPECTION. PERMIT HOLDERS WILL BE CHARGED \$75 FOR EACH ADDITIONAL INSPECTION REQUIRED.