

**CITY OF WYLIE
CITIZENS COMPLAINT PROSECUTOR REFERRAL FORM
(Application for Complaint to Wylie Municipal Court)**

COMPLAINANT: _____ DATE _____
(Your Name) (Filed)

Home Address _____

Home Phone _____ Business Phone _____

Place of Employment _____

Driver's License No. _____ Age/Date of Birth _____

In what way (if any) are you acquainted with the defendant ? _____

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Name of Accused _____

Home Address _____

Home Phone _____ Business Phone _____

(THE ABOVE INFORMATION MUST BE PROVIDED TO HAVE A COMPLAINT INITIATED)

Accused Race/Sex _____ Height/Weight _____ Date of Birth _____

Driver's License (IF KNOWN) _____

Physical Description: _____

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Date of Offense _____ Time of Offense _____

Location Where Offense Took Place (be specific) _____

Witnesses To The Offense (Give Name, Address, Zip, Telephone Nos. _____

Give Facts Of The Offense (If you need additional space, use additional sheets and staple to this form.) _____

IF YOUR COMPLAINT INVOLVES A MOTOR VEHICLE, A DESCRIPTION OF THE VEHICLE MUST BE PROVIDED)

MAKE _____ YEAR _____ MODEL _____ LICENSE PLATE _____

IDENTIFYING MARKS _____

(Do Not Write Below This Line)

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Accepted by (Court Personnel) _____ Date _____

Notes: _____

Approved by City prosecutor _____ Not Approved _____ Date _____

Prosecutor Notes _____

To file a citizens complaint, you must follow the instructions below:

1. Fill the opposite side out of this form with as much information as possible.
(**Note:** Lack of information may determine whether the City Prosecutor accepts or rejects your complaint)
2. This form must be returned within 10 days to the Municipal Court between the hours of 8:00 am - 5:00 pm, Monday - Friday. Our office is located at 2000 Highway 78 North.
3. Upon receipt of this form, the court will then notify you of a court date to speak with the City Prosecutor. At that time you'll discuss your complaint. A decision will be made whether a charge will be filed.

By filing this complaint be prepared to make several court appearances

Failure to appear at any scheduled court appearance may result in a dismissal of this charge and acceptance of any further charges filed.