



# Wylie Parks and Recreation Board

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## NOTICE OF MEETING

### Regular Meeting Agenda

June 13, 2016 – 6:30 p.m.

Wylie Municipal Complex

Council Chambers

300 Country Club #100

Wylie, Texas 75098

Matt Rose .....	Chair
Bobby Kinser .....	Vice-Chair
Dan Chesnut .....	Board Member
David White .....	Board Member
Jeff Harris .....	Board Member
Emmett Jones .....	Board Member
Lisa Ulmer .....	Board Member
Robert Diaz .....	Board Liaison
Shohn Rodgers .....	Parks Manager
Carmen Powlen.....	Recreation Manager
Mike Sferra.....	Public Services Director
Janet Hawkes.....	Board Secretary

*In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted at the Wylie Municipal Complex, distributed to the appropriate news media, and posted on the City website: [www.wylietexas.gov](http://www.wylietexas.gov) within the required time frame. As a courtesy, the entire Agenda Packet has also been posted on the City of Wylie website: [www.wylietexas.gov](http://www.wylietexas.gov).*

*The Board Chair requests that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.*

*The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020.*

*Hearing impaired devices are available from the City Secretary prior to each meeting.*

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### CALL TO ORDER

*Announce the presence of a Quorum.*

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### CITIZENS COMMENTS ON NON-AGENDA ITEMS

*Residents may address the Board regarding an item that is not listed on the Agenda. Residents must provide their name and address. Board requests that comments be limited to three (3) minutes. In addition, the Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.*

**REGULAR AGENDA**

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1. Consider and act upon approval of the Minutes from the May 9, 2016 meeting.

**DISCUSSION ITEMS**

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- Follow up on Subcommittee review of the Parks Acquisition and Improvement Fund project recommendations for the Fiscal Year 2016-17 Budget.
- Review upcoming activities for Parks and Recreation Month-July 2016.
- Hail storm damage facility update-Bart Peddicord Community Center, Brown House, and Wylie Senior Recreation Center.
- Municipal Complex East Meadow trail project update.

**ADJOURNMENT**

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**CERTIFICATION**

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*I certify that this Notice of Meeting was posted on this 10th day of June 2016 at 5:00 p.m. as required by law in accordance with Section 551.042 of the Texas Government Code and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of Wylie website: [www.wylietexas.gov](http://www.wylietexas.gov).*

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Carole Ehrlich, City Secretary

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Date Notice Removed



# Parks and Recreation Board

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## Meeting Minutes

Monday, May 9, 2016 – 6:30 p.m.  
Wylie Municipal Complex  
300 Country Club Road #100  
Wylie, Texas 75098

### CALL TO ORDER

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Board Chairman Rose called the meeting to order at 6:30 p.m. with Board Member Chesnut, Board Member Harris, Board Member Jones, Board Member White, and Board Member Ulmer present. Board Member Kinser arrived to the meeting at 6:40 p.m.

Staff members present were Shohn Rodgers, Parks Manager; Carmen Powlen, Recreation Manager; and Janet Hawkes, Parks Board Secretary.

### CITIZENS PARTICIPATION

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No Citizens came forward.

### BUSINESS ITEMS

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- 1. Consider and act upon approval of the Minutes from the February 22, 2016 and March 14, 2016 meetings.**

#### **Board Action:**

Board Member White made a motion to approve the minutes from the February 22, 2016 meeting and the March 14, 2016 meeting. Board Member Jones seconded the motion, and a vote was taken and passed 6/0.

- 2. Consider and act upon vendor application for Parker Bagley to have a concert fundraiser event to be held July 9, 2016 at Olde City Park.**

Wylie High School Senior, Parker Bagley, who resides at 1 Lucy Lane, Wylie, Texas 75098, appeared before the Board to further explain details of her vendor application. Ms. Bagley stated that the idea to host a talent show fundraiser was derived after a similar high school event had been cancelled. She is requesting approval to host a talent show event with a \$5 entry fee, along with a craft items booth (mainly jewelry,) on July 8, with a rain date of July 9, 2016, in Olde City Park. Ms. Bagley explained that all proceeds received during the event would go toward the assistance of Wylie families in need who suffered loss during the recent hail storms. This would be a first time for the proposed event, for which Ms. Bagley plans to advertise through the Wylie Newspaper as well as other social media outlets.

The Board expressed that an item of specific concern to them was regarding the receipt and delegation of collected funds and donations. Ms. Bagley explained that because her idea came about very recently, she had not yet confirmed the criteria for requesting funds, nor how the disbursement of such funds would be handled. Board Member Chesnut recommended that Ms. Bagley coordinate collectively with another entity experienced in hosting large fundraising events. He mentioned First Baptist Church Wylie, as they currently have an outreach program in place for Wylie citizens in need of assistance due to the recent hailstorms.

**Board Action:**

Board Member Jones made a motion to table the item at hand until additional details and resources become available to the applicant. Board Member Chesnut seconded the motion, and a vote was taken and passed 6-1. Board Member Harris opposed the motion.

**3. Consider and act upon vendor application for First Baptist Church in Wylie to sell items at an event to be held June 10, 2016 at Founders Park.**

Parks Manager Rodgers stated that the First Baptist Church Wylie submitted a vendor application in order to gain approval to sell snow cones using the vendor, Kona Ice, during their free family night event at Founders Park, on June 10, 2016. Part of the proceeds from the snow cone sales would go to support the First Baptist Church Wylie.

**Board Action:**

Board Member Harris made a motion to approve the vendor application for an event at Founders Park, wherein snow cones would be sold during the applicant's family night event on June 10, 2016. Board Member Jones seconded the motion, and a vote was taken and passed 7-0.

**4. Consider and act upon a request from the Parks Division to remove a large Boxelder tree on park land behind Foxwood Lane.**

Parks Manager Rodgers explained that due to the size of the tree in question, it was deemed as protected status in keeping within the guidelines of City of Wylie Ordinance 2012-23. Due to the recent hailstorms, this tree has become hazardous, and therefore a reputable contractor has since been contacted to remove it.

**Board Action:**

Board Member Kinser made a motion to approve the request from the Parks Division to remove a large Boxelder tree on park land behind Foxwood Lane. The motion was seconded by Board Member Jones, and a vote was taken and passed 6-1. Board Member White opposed the motion.

**5. Consider and act upon recommending an update to the City Council changes in the Fee Ordinance on Brown House rental fees.**

Recreation Manager Powlen, explained that staff is recommending minor updates and clarifications to the Brown House fee structure, mainly for use in the City Ordinance and in promotional material. Primarily, the changes are to allow the fee structure to read more clearly; however, deposit requirements as well as cancellation fees have also been added to the new version. Recreation Manager Powlen stated that the revised layout of the fee portion is now consistent with all rentals, including the Brown House, the Recreation Center, and Bart Peddicord Community Center.

**Board Action:**

Board Member Chesnut made a motion to approve the recommended changes in the Fee Ordinance on the Brown House rental fees. Board Member Jones seconded the motion, and a vote was taken and passed 7/0.

**DISCUSSION ITEMS**

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**Subcommittee review of the Parks Acquisition and Improvement (A&I) Fund project recommendations for the Fiscal Year 2016-17 Budget.**

Parks Manager Rodgers advised that a Subcommittee was formed in December 2015, which included Board Members Bobby Kinser, Emmett Jones, and David White. During three

Subcommittee meetings, Acquisition and Improvement Fund (A&I) project ideas for the upcoming 2016-2017 fiscal year were discussed and prioritized.

Parks Manager Rodgers explained that the Parks, Recreation and Open Space Master Plan, last updated six years ago, is recommended to be updated every five years. Staff, as well as Subcommittee Members, listed the Parks, Recreation and Open Space Master Plan Update as their number one priority in all three zones. Parks Manager Rodgers also reviewed the second and third priority recommended in each zone.

After discussion, the Board collectively agreed to the Subcommittee's recommended priorities; however, they preferred that the Parks, Recreation and Open Space Master Plan Update be funded out of the General Fund and/or 4B Fund, and not the A&I Fund. The Board did agree that they would revisit the idea of using a portion of the A&I Fund for this project in the event that the 4B Fund and General Fund was unavailable or had been exhausted.

## **ADJOURNMENT**

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There being no further business, a motion to adjourn was made by Board Member Jones. Board Member Kinser seconded the motion, and a vote was taken and passed 7-0. The meeting was adjourned at 7:25 p.m.

## **ATTEST**

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Janet Hawkes Parks Board Secretary

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Matt Rose, Parks Board Chairman



# Parks and Recreation Board

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## AGENDA REPORT

**Meeting Date:** June 13, 2016  
**Department:** Public Services  
**Prepared By:** Robert Diaz  
**Date Prepared:** June 7, 2016

**Item Number:** \_\_\_\_\_  
*(City Secretary's Use Only)*  
**Account Code:** \_\_\_\_\_  
**Budgeted Amount:** \_\_\_\_\_  
**Exhibits:** 1

### Subject

Subcommittee review of the Parks Acquisition and Improvement Fund project recommendations for the Fiscal Year 2016-17 Budget.

### Recommendation

N/A

### Discussion

The Board discussed potential Parks and Acquisition and Improvement Fund projects at the May meeting and the direction provided to staff was to request the Master Plan update in the 4B Budget and the rest of the items as requested in the Central and East park development zones. Due to the continued progress of the East Meadow Municipal Complex Trail project no other items in the West zone will be requested in the Fiscal Year 2016-17 Budget. Items discussed for the west zone can be requested in future budgets, approximate project amounts have been provided below.

Listed below are the projects listed by top priority in each zone with updated status based on feedback from May meeting:

#### West Zone:

- |                                                         |                          |
|---------------------------------------------------------|--------------------------|
| 1. Parks, Recreation and Open Space Master Plan Update. | Moved to 4B Budget       |
| 2. Trail connection from Sage Creek to Wooded Creek.    | \$25-50,000 not budgeted |
| 3. Turf replacement at Dodd Park.                       | \$60,000 not budgeted    |

#### Central Zone:

- |                                                                  |                              |
|------------------------------------------------------------------|------------------------------|
| 1. Parks, Recreation and Open Space Master Plan Update.          | Moved to 4B Budget           |
| 2. Master planning and development of Braddock Place park areas. | \$30,000 currently in budget |
| 3. Trail connection from Southbrook to Twin Lakes.               | \$50,000 currently in budget |

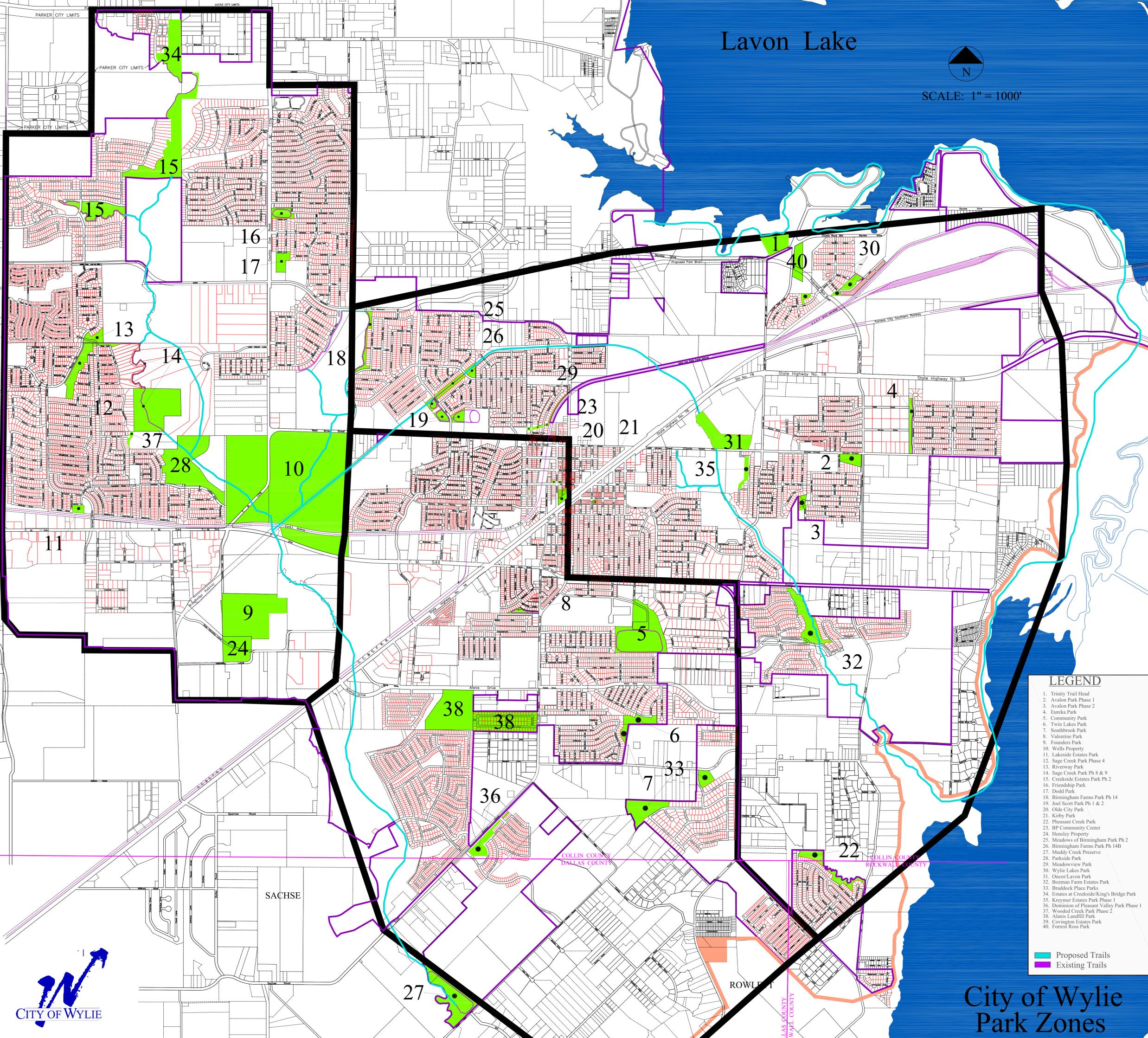
#### East Zone:

- |                                                         |                              |
|---------------------------------------------------------|------------------------------|
| 1. Parks, Recreation and Open Space Master Plan Update. | Moved to 4B Budget           |
| 2. Eureka Park playground replacement.                  | \$40,000 currently in budget |
| 3. New, recycled-plastic, fabricated picnic tables.     | \$20,000 currently in budget |

Lavon Lake



SCALE: 1" = 1000'



**LEGEND**

- 1. Trinity Trail Head
  - 2. Avalon Park Phase 1
  - 3. Avalon Park Phase 2
  - 4. Eureka Park
  - 5. Community Park
  - 6. Twin Lakes Park
  - 7. Southbrook Park
  - 8. Valentine Park
  - 9. Founders Park
  - 10. Wells Property
  - 11. Lakeside Estates Park
  - 12. Sage Creek Park Phase 4
  - 13. Riverway Park
  - 14. Sage Creek Park Ph 8 & 9
  - 15. Creekside Estates Park Ph 2
  - 16. Friendship Park
  - 17. Dodd Park
  - 18. Birmingham Farms Park Ph 14
  - 19. Joel Scott Park Ph 1 & 2
  - 20. Oldie City Park
  - 21. Kirby Park
  - 22. Pheasant Creek Park
  - 23. BP Community Center
  - 24. Hensley Property
  - 25. Meadows of Birmingham Park Ph 2
  - 26. Birmingham Farms Park Ph 14B
  - 27. Muddy Creek Preserve
  - 28. Parkside Park
  - 29. Meadowview Park
  - 30. Wylie Lakes Park
  - 31. Oncoot-Lavon Park
  - 32. Bozman Farm Estates Park
  - 33. Braddock Place Parks
  - 34. Estates at Creekside-King's Bridge Park
  - 35. Kreymer Estates Park Phase 1
  - 36. Dominion of Pleasant Valley Park Phase 1
  - 37. Wooded Creek Park Phase 2
  - 38. Alanis Landfill Park
  - 39. Covington Estates Park
  - 40. Forresti Ross Park
-  Proposed Trails  
 Existing Trails



# City of Wylie Park Zones

DATE: SEPTEMBER 2008  
REVISED DATE: OCTOBER 2014

**Projects-Completed/In progress/Not addressed:**

- ~~Community Park bleacher covers-central~~
- ~~Additional trail at MC (6ft portion at trail head) west (will be funded with sidewalk bond)~~
- ~~Upgrade bridge at MC trail-west (project funded with current operations budget)~~
- Community Park parking lot (no landscape and lighting)-central Estimate \$210,000 **In progress**
- ~~Founders Park Scoreboard west \$17,000.00 in operations or completed this FY~~
- Replace Olde City Park playground-central- \$99,800.00 **In progress**
- Trail connection at Southbrook/Twin Lakes Parks-central -\$46,000.00 **Not addressed**
- Playground and benches at Creekside Park-west (added, grant from Creekside HOA)- \$44,000.00 **In progress**
- Trail connection from Sage Creek to Wooded Creek-west (added from staff) grant project **Not addressed**
- Solar trail lighting at MC trails-west - \$8,000.00 per light 8-10 lights **Not addressed**
- Solar Community Park parking lot lighting-central - \$8,000.00 per light 10-12 lights **Not addressed**

**Current and future A and I Funding:**

Creekside apartments-west	\$201,600	FY-14-15	Received
Wooded Creek-west	\$37,500	FY 14-15	Received
Alanis Crossing-central	\$159,000	FY 14-15	Received
Covington Estates Ph. 1-central	\$88,000	FY 14-15	Received
Westgate Station Townhomes-central	\$156,000	FY 15-16	Pending
Mansions at Wylie Seniors-west	\$256,000	FY 15-16	Pending
Hunters Cove-east	\$177,000	FY 15-16	Pending
Alanis Crossing Ph. 2-central	\$126,000	FY 15-16	Pending*
Covington Estates Ph. 2- central	\$88,000	FY 16-17	

Future fund balances by zone for FY 2016-17:

West	\$62,776	
Central	\$293,289	(without including Covington Estates Ph. 2)
East	\$178,873	

NATIONAL

# PARK AND RECREATION MONTH

## WYLIE PARKS & RECREATION

WHEN OUR POWERS COMBINE, WE CHANGE LIVES.

SINCE 1985, AMERICA HAS CELEBRATED JULY AS NATIONAL PARK AND RECREATION MONTH. CHECK OUT THE WIDE VARIETY OF JULY-ONLY ACTIVITIES RANGING FROM HEALTH AND WELLNESS TO NATURE AND COMMUNITY SPIRIT THAT WE HAVE ADDED FOR THIS SPECIAL MONTH.

### GREEN ARROW ARCHERY

Justice will be served! Gain skills for shooting with accuracy and precision. Develop self-confidence and build strength while destroying the Marvel Villains.  
**Wylie Rec Center**  
4:30 - 5:30 PM  
Ages: 8 - 12 Yrs  
Registration Required

### VILLAIN MYSTERY

Solve the mystery! Increase decision making, critical thinking, and problem-solving skills while inspecting a crime scene to see who defeated the villain.  
**Wylie Rec Center**  
5 - 6 PM  
Ages: 7 Yrs +

### FOOD TRUCK FRIDAY

Bring money for food.  
**Wylie Rec Center**  
5 - 8:30 PM

### LAWNCHAIR THEATER-THE AVENGERS

Bring something to sit on and money for concessions. Dress as your favorite superhero and enter the cosplay contest. Daylight determines start, time is approximate. Movie has been edited for language.  
**Wylie Rec Center**  
8:45 - 10:15 PM  
Ages: All  
Movie Rating: PG-13

### CREATE YOUR OWN KRYPTONITE

Make rock candy from scratch that looks just like the radioactive element from Superman's home planet of Krypton.  
**Sr Rec Center**  
Ages: 55 Yrs +  
1 - 2 PM  
Registration Required

### NINJA TURTLE MISSION

Scoot through the sewers of New York! Test decision making skills, enhance coordination, and increase physical fitness while battling criminals and learning real ninja moves.  
**Wylie Rec Center**  
12 - 2 PM  
Ages: 7 - 14 Yrs  
Rec Pass Required

### PAPER WORKSHOP

It's a bird...It's a plane! Learn the ancient form of origami while increasing fine motor skills, hand-eye coordination, and patience. Create a variety of paper airplanes and challenge your fellow superheroes to see whose plane can travel the fastest and farthest.  
**Wylie Rec Center**  
4:30 - 5:30 PM  
Ages: 4 Yrs +

### FAMILY BIKE PARADE

Grab your Batmobile (bike) for a family bike night, hero style! Explore the outdoor trail with local families. Superhero attire is applauded. Receive free bike swag.  
**Wylie Rec Center**  
6:30 PM

### CORNHOLE TOURNAMENT

Test your precision and accuracy while competing against friends in this fun backyard activity.  
**Sr Rec Center**  
Ages: 55 Yrs +  
2 - 3 PM  
Rec Pass Required

### GOTHAM CITY POPS

Enjoy free popsicles from Steel City Pops, every Friday.  
**Sr Rec Center**  
July 1, 8, 15, 22, and 29  
Ages: 55 Yrs +  
10 AM - 1 PM or until we run out

### HERO FITNESS CHALLENGE

Power into health with a new fitness challenge each Wednesday.  
**Wylie Rec Center**  
July 6, 13, 20, and 27  
Ages: 12 Yrs +  
Rec Pass Required

### REC MOB

Park locations posted on Facebook, Instagram, and Twitter 30 minutes before mob time. Attend all 4 and win a prize.  
**Wylie Rec Center**  
July 6, 13, 20, and 27  
10 - 11 AM  
Ages: All

## MEANWHILE....

### INCREDIBLE CRAFT CORNER

Come and create your very own superhero attire or memorabilia.  
**Sr Rec Center**  
Ages: 55 Yrs +  
Decorate Your Own Cape, July 6  
Comic Book Canvas, July 13  
Superhero Snowglobes, July 20  
Hulk Slime, July 27  
12:30 - 1:30 PM  
Registration Required

## WHEN SUDDENLY

### SUPER STRENGTH GAMES

Test your strength with various types of challenges to see if you have what it takes to be a superhero.

**Sr Rec Center**  
Ages: 55 Yrs +  
July 8, 15, 22 and 29  
11 AM - 2 PM  
Registration Required

## ELSEWHERE!!!

### SUPERHERO TEST

Test your inner Superhero by participating in a variety of physical and mental challenges.  
**Wylie Rec Center**  
July 8, 15, 22, and 29  
12 - 1 PM  
Ages: 7 - 14 Yrs  
Rec Pass Required

### SONIC BOOM KARAOKE CONTEST

**Sr Rec Center**  
Ages: 55 Yrs +  
July 11, 18, and 25  
1 - 3 PM  
Sr. Rec Center ID Required

### MR. FREEZE MONDAY

Free snowcones, every Monday.  
**Wylie Rec Center**  
July 11, 18, and 25  
2 - 3 PM or until we run out  
Ages: All

JULY 12

13

15

18

19

26

27

29