Wylie Parks and Recreation Board

NOTICE OF MEETING

Regular Meeting Agenda

May 9, 2016 – 6:30 p.m.
Wylie Municipal Complex
Council Chambers
300 Country Club #100
Wylie, Texas 75098

Matt Rose ..... Chair
Bobby Kinser ..... Vice-Chair
Dan Chesnut ..... Board Member
David White ..... Board Member
Jeff Harris ..... Board Member
Emmett Jones ..... Board Member
Lisa Ulmer ..... Board Member

Robert Diaz ..... Board Liaison
Shohn Rodgers ..... Parks Manager
Carmen Powlen ..... Recreation Manager
Mike Sferra ..... Public Services Director
Janet Hawkes ..... Board Secretary

In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted at the Wylie Municipal Complex, distributed to the appropriate news media, and posted on the City website: www.wylietexas.gov within the required time frame. As a courtesy, the entire Agenda Packet has also been posted on the City of Wylie website: www.wylietexas.gov.

The Board Chair requests that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020.

Hearing impaired devices are available from the City Secretary prior to each meeting.

CALL TO ORDER

Announce the presence of a Quorum.

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address the Board regarding an item that is not listed on the Agenda. Residents must provide their name and address. Board requests that comments be limited to three (3) minutes. In addition, the Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

REGULAR AGENDA

1. **Consider and act upon approval of the Minutes from the February 22, 2016 and March 14, 2016 meetings.**
2. **Consider and act upon vendor application for Parker Bagley to have a concert fundraiser event to be held July 9, 2016 at Olde City Park.**
3. **Consider and act upon vendor application for First Baptist Church in Wylie to sell items at an event to be held June 10, 2016 at Founders Park.**
4. **Consider and act upon a request from the Parks Division to remove a large Boxelder tree on park land behind Foxwood Lane.**
5. **Consider and act upon recommending an update to the City Council changes in the Fee Ordinance on Brown House rental fees.**

DISCUSSION ITEMS

- **Subcommittee review of the Parks Acquisition and Improvement Fund project recommendations for the Fiscal Year 2016-17 Budget.**

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on this 6th day of May 2016 at 5:00 p.m. as required by law in accordance with Section 551.042 of the Texas Government Code and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of Wylie website: www.wylietexas.gov.

Carole Ehrlich, City Secretary **Date Notice Removed**

Parks and Recreation Board

Special Meeting Minutes

Monday, February 22, 2016 – 6:30 p.m.
Wylie Municipal Complex
300 Country Club Road #100
Wylie, Texas 75098

CALL TO ORDER

Board Chairman Rose called the meeting to order at 6:30 p.m. with Board Member Chesnut, Board Member Harris, Board Member Jones, Board Member Kinser, and Board Member White present. Board Member Ulmer was absent from the meeting.

Staff members present were City Manager, Mindy Manson, Public Services Director, Mike Sferra, Parks and Recreation Superintendent, Robert Diaz, and Parks Board Secretary, Janet Hawkes.

CITIZENS PARTICIPATION

No Citizens came forward.

BUSINESS ITEMS

1. **Consider and act upon approval of the Minutes from the January 11, 2016 meeting.**

   Board Action:
   Board Member Jones made a motion, seconded by Board Member Chesnut, to approve the minutes from the January 11, 2016 meeting. A vote was taken and passed 5-1. Board Member White submitted a 'no' vote.

2. **Consider and act upon parkland dedication for the Woodbridge North Development.**

   Superintendent Diaz advised the Board that Woodbridge North Developer, Don Herzog, is proposing to meet a total of $748,000 in parkland dedication requirements with a combination of land dedication, parkland improvements, and cash contribution into the west Acquisition and Improvement (A&I) funds.

   Developer Herzog addressed the Board with details of his proposal. He plans to contribute nearly $190,000 in cash funds, dedicate 2.59 acres of parkland, and install approximately $454,000 worth of parkland improvements. These improvements include eight and 12 foot wide concrete trails, trail mileage markers, playground equipment, picnic tables, park benches, trash receptacles, landscaping, and irrigation. Developer Herzog noted that after the proposed project is complete, the City of Wylie would assume responsibility of utilities and maintenance.

   Developer Herzog specified that the 2.59 acres of parkland dedication includes 1.08 acres of North Texas Municipal Water District (NTMWD) easement. He also stated that the 12 foot portion of concrete trail he plans to install is in 8.78 acres of overhead right of way owned by Oncor. The Board expressed concern as to the likelihood of Oncor granting permission for Developer Herzog to construct the trail within their overhead right of way. Director Sferra advised the Board that City staff had already been in communication with Oncor regarding the issue. He stated that Staff has submitted an application to gain Oncor's permission to allow trail construction within

their right of way, and that Oncor gave Staff every indication of accepting the City's proposal and approving the application.

Superintendent Diaz explained that there is possibly a need for a small parking lot adjacent to the proposed 2.59 acre park. Developer Herzog estimated the cost of installing a 10 to 12 space parking lot would be approximately $20,000 to $25,000. The Board requested Developer Herzog provide them with a few varying parking lot concepts along with cost estimates for each.

Board Action:

Board Member Kinser made a motion, seconded by Board Member Harris, to approve the parkland dedication for the Woodbridge North Development with the condition that the developer provide parking lot concepts with cost estimates for the Board to consider at a future meeting. A vote was taken and passed 5-1. Board Member Chesnut submitted a 'no' vote.

DISCUSSION ITEMS

No Discussion items.

ADJOURNMENT

There being no further business, a motion to adjourn was made by Board Member Jones and seconded by Board Member Kinser. A vote was taken and passed 6-0. The meeting was adjourned at 7:23 p.m.

ATTEST

Janet Hawkes Parks Board Secretary

Matt Rose, Parks Board Chairman

Parks and Recreation Board

Meeting Minutes

Monday, March 14, 2016 – 6:30 p.m.
Wylie Municipal Complex
300 Country Club Road #100
Wylie, Texas 75098

CALL TO ORDER

Board Chairman Rose called the meeting to order at 6:30 p.m. with Board Member Chesnut, Board Member Jones, and Board Member White present. Board Member Harris, Board Member Kinser, and Board Member Ulmer were all absent from the meeting. Board Member Jones left the meeting early at 7:15 p.m.

Staff members present were Parks and Recreation Superintendent, Robert Diaz, and Parks Board Secretary, Janet Hawkes.

CITIZENS PARTICIPATION

No Citizens came forward.

BUSINESS ITEMS

1. **REMOVE FROM TABLE FROM DECEMBER 2015 MEETING: (MOTION TO REMOVE TO BE CONSIDERED PRIOR TO ITEM CONSIDERATION) Consider and act upon vendor application for Wylie East High School (WEHS) Cross Country Team to sell items at a cross country meet to be held September 3, 2016 at Founders Park.**

   Board Action 1:
   Board Member Jones made a motion to remove the item from the table. The motion to remove the item from the table was seconded by Board Member White. A vote was taken and passed 4-0.

   Superintendent Diaz updated the Board that the applicant has since clarified their intentions with Staff, and confirmed that they only intend to sell items such as prepackaged concessions and t-shirts at their meet in Founders Park on September 3, 2016. All funds raised will go to support the Wylie East High School Cross Country Team.

   Board Action 2:
   Board Member Chesnut made a motion to approve the vendor application for the Wylie East High School Cross Country Team, to sell items at a cross country meet on September 3, 2016 at Founders Park. The motion was seconded by Board Member Jones. A vote was taken and passed 4-0.

2. **Consider and act upon the request from the Wylie Art Gallery for a Farmers Market to be held in Olde City Park on August 6, September 3, and October 1, 2016.**

Lynn Grimes, Founder/Co-owner of the Wylie Art Gallery, a non-profit organization, located at 201 N. Ballard Avenue, Suite 100, Wylie, Texas, addressed the Board to discuss details of her submitted vendor application. Ms. Grimes advised the Board that she wants to host a Wylie Farmers Market event on the first Saturday of August, September and October of this year, from 8:00 a.m. to 2:00 p.m. Ms. Grimes stated she hopes for the event to be successful and to continue on into 2017. Fees collected would support community art projects and scholarships. Types of items would include fresh produce and meats, as well as packaged items such as honey, bread, pasta, spices, jams, etc. She also hopes to have food vending trucks on site.

Superintendent Diaz added that the vendor applicant would be responsible for notifying the Collin County Environmental Services for required permits. The Parks Division staff would assist with litter and park set up, and the event time frames would still allow for late afternoon and evening rentals of the Olde City Park pavilion and gazebo.

Board Action:

Board Member Jones made a motion to approve the vendor application for the Wylie Art Gallery to host a Farmers Market in Olde City Park on August 6, September 3 and October 1, 2016. The motion was seconded by Board Member White. A vote was taken and passed 4-0.

DISCUSSION ITEMS

Parking options in the proposed park for the Woodbridge North Development.

Superintendent Diaz reviewed with the Board the different parking lot options in the proposed park for Woodbridge North Development:

- Option A 19 parking spots $55,000
- Option B 13 parking spots $47,000
- Option C 14 parking spots $21,865
- Option D 9 parking spots $24,455

Superintendent Diaz noted that Staff recommended options A and B for Board consideration because option C does not provide safe and adequate pedestrian park access, and option D provides too few parking spaces.

After discussion, the Board consensus was to go with Option B for the parking lot at Woodbridge North Development. Board Member Jones preferred option A, Board Member Rose, Board Member Chesnut, and Board Member White all preferred option B. Superintendent Diaz would communicate to the Developer that option B would be the preferred parking option.

ADJOURNMENT

There being no further business, a motion to adjourn was made by Board Member Chesnut and seconded by Board Member White. A vote was taken and passed 3-0. The meeting was adjourned at 7:21 p.m.

ATTEST

Janet Hawkes Parks Board Secretary

Matt Rose, Parks Board Chairman

Parks and Recreation Board

AGENDA REPORT

Meeting Date:	May 9, 2016	**Item Number:**	*(City Secretary's Use Only)*
Department:	Public Services		
Prepared By:	Robert Diaz	**Account Code:**	
Date Prepared:	May 4, 2016	**Budgeted Amount:**	
		Exhibits:	1

Subject

Consider and act upon vendor application for Parker Bagley to have a concert fundraiser event to be held July 9, 2016 at Olde City Park.

Recommendation

Motion to recommend approval for a vendor application for Parker Bagley to have a concert fundraiser event to be held July 9, 2016 at Olde City Park.

Discussion

Parker Bagley, Wylie High School student, approached staff about a concert event that could be a fundraiser for victims of the recent hail storms. Parker was to perform at Wylie High School as part of their annual talent show but that event was cancelled due to the hail storms. Parker felt that a concert would not only allow students who did not perform an opportunity, but also allow the community to come together and assist those affected by the storms. Parks staff will assist with some of the coordination on the use of the park. Staff has not previously worked with Parker on events. Parker is planning on attending the meeting to answer any questions the Board might have regarding the event.

CITY OF WYLIE

PARKS AND RECREATION
300 Country Club Rd, Building 100, Wylie, TX 75098
Office: 972-516-6340 / Fax 972-516-6355
Email: parks@wylietexas.gov

VENDOR APPLICATION- *Once approved by City Council, vendor has 7 days to finalize event with Parks & Recreation facility staff. Recommended timeline for submission is 2-3 months in advance of event. Please forward completed application to above address, email or fax.*

Applicant Information

Name of Organization/Group: Parker Beagle 4-H

Primary Contact Person's Name: Parker Beagley

Organization/Group's Phone Number: 214-317-3529

Primary Contact Person's Phone Number: 214-317-3529

Organization/Group's Street Address: 554 John Ross rd

Primary Contact Person's Street Address: 554 John Ross rd

Organization/Group's City/State/Zip: Wylie / 75098 / TX

Primary Contact Person's City/State/Zip: Wylie / TX / 75098

Alternate Contact Person's Name/Number: Cody Millwee 214-293-6580

Event Information

EVENT NAME/TITLE: "Wylie's Got Talent"

Event Type *(fundraiser, etc.)*: Fundraiser

Purpose of Event: Talent Show

Event Location: Founder's Park or Olde City Park

Proposed Event Date and Alternative Date: 1st Date - July 8, 2016 2nd Date - July 9, 2016

Anticipated Number of Participating Vendors: Hopeful # between 5-25

Start Time *(incl. setup)*: Friday 5:30pm Sat 8 3:30pm

End Time *(incl. cleanup)*: Friday 10:00pm Sat 10:00pm

Anticipated Event Attendance: 50 - 100

Event Target Audience: ~~Fam~~ residents of Wylie and surrounding area

EVENT DETAILS:

Please list any and all specifics, as well as items intended to sell. If available, attach additional pages, announcements or flyers.

Wylie's got talent will be a talent ~~test~~ show open to all Wylie ISD families and businesses with all profits being donated to help cover the repairs needed for uninsured damages caused by the hail and severe storms this spring. The event will be open to local crafts people who are willing to donate a portion of profits made at the event to the grand total. Wares could be any hand made item such as jewelry or knit/crochet items, woodworking items etc. The event will need approximately 1 hour for setup and tear down respectfully, 2-3 hours for performances, stage, sound system, and 3 to 5 local figures to be judges. We are hoping to include WHS and WEHS Principals, Wylies Mayor, and Wylie ISD superintendant will agree to be judges. Awards for 1st 2nd and 3rd places will be given out and photos provided to Wylie News and local FaceBook Pages.

NOTE:

If food is prepared on-site or off-site and brought to the location to be sold, the vendor must contact the Collin County Environmental Services Office in McKinney (972-548-5585 www.collincountytx.gov) in order to obtain a Health Permit prior to the sale of such products. An Inspector must examine food preparation and storage equipment to assure the health and safety of customers.

Sec. 78-105 of the City Code of Ordinances states: It shall be unlawful for any person to solicit for sale, vend, peddle, sell or offer to sell any cold drinks, cigars, tobacco, cigarettes, fruits, candies, goods, wares or merchandise of any kind or nature whatsoever within the municipal parks or recreation or community center facility; provided, however, that this section shall not apply to any person, organizations, firms or corporations, or the agents of any person, or organization, firm or corporation, or employees of any person who are recommended by the Parks and Recreation Board and approved by the City Council to operate a concession or concessions for the sale of specified goods, wares, and merchandise within the municipal parks or recreation or community center facilities of the city.

Parks and Recreation Board

AGENDA REPORT

Meeting Date:	May 9, 2016	**Item Number:**	*(City Secretary's Use Only)*
Department:	Public Services		
Prepared By:	Robert Diaz	**Account Code:**	
Date Prepared:	April 25, 2016	**Budgeted Amount:**	
		Exhibits:	1

Subject

Consider and act upon vendor application for First Baptist Church in Wylie to sell items at an event to be held June 10, 2016 at Founders Park.

Recommendation

Motion to recommend approval for a vendor application for First Baptist Church in Wylie to sell items at an event to be held June 10, 2016 at Founders Park.

Discussion

The First Baptist Church in Wylie will be hosting a family night at Founders Park on June 10, 2016. They plan on selling snow cones during their event, and part of the proceeds from the sale of the snow cones will go back to supporting the church. The organizers would be responsible for notifying the Collin County Environmental Services for health permitting. The event will be located in the area around Pirate Cove Playground and since it will be held on a Friday evening it will not conflict with any sports league functions.

CITY OF WYLIE

PARKS AND RECREATION
300 Country Club Rd, Building 100, Wylie, TX 75098
Office: 972-516-6340 / Fax 972-516-6355
Email: parks@wylietexas.gov

VENDOR APPLICATION-*Once approved by City Council, vendor has 7 days to finalize event with Parks & Recreation facility staff. Recommended timeline for submission is 2-3 months in advance of event. Please forward completed application to above address, email or fax.*

Applicant Information

Name of Organization/Group:
First Baptist Church Wylie

Primary Contact Person's Name:
Robert Watson

Organization/Group's Phone Number:
972-442-2261

Primary Contact Person's Phone Number:
214-498-8166

Organization/Group's Street Address:
100 N. 1st Street

Primary Contact Person's Street Address:
100 N. 1st Street

Organization/Group's City/State/Zip:
Wylie, TX 75098

Primary Contact Person's City/State/Zip:
Wylie, TX 75098

Alternate Contact Person's Name/Number:

Event Information

EVENT NAME/TITLE:
FBW Family Night

Event Type *(fundraiser, etc.)*:
Fellowship / Fundraiser

Purpose of Event:
Fun and fellowship

Event Location:
Founders Park - Pirate Cove

Proposed Event Date and Alternative Date:
1st Date - June 10, 2016 **2nd Date -**

Anticipated Number of Participating Vendors:
1 - Kona Truck

Start Time *(incl. setup)*:
6:00 p.m.

End Time *(incl. cleanup)*:
9:30 p.m.

Anticipated Event Attendance:
150

Event Target Audience:
FBW families with children

EVENT DETAILS:
Please list any and all specifics, as well as items intended to sell. If available, attach additional pages, announcements or flyers.

We are promoting this as a free event for our Children's ministry families.
The Kona truck will be there selling sno cones to our group as well as any others that may want it.

NOTE:
If food is prepared on-site or off-site and brought to the location to be sold, the vendor must contact the Collin County Environmental Services Office in McKinney (972-548-5585 www.collincountytx.gov) in order to obtain a Health Permit prior to the sale of such products. An Inspector must examine food preparation and storage equipment to assure the health and safety of customers.

Sec. 78-105 of the City Code of Ordinances states: It shall be unlawful for any person to solicit for sale, vend, peddle, sell or offer to sell any cold drinks, cigars, tobacco, cigarettes, fruits, candies, goods, wares or merchandise of any kind or nature whatsoever within the municipal parks or recreation or community center facility; provided, however, that this section shall not apply to any person, organizations, firms or corporations, or the agents of any person, or organization, firm or corporation, or employees of any person who are recommended by the Parks and Recreation Board and approved by the City Council to operate a concession or concessions for the sale of specified goods, wares, and merchandise within the municipal parks or recreation or community center facilities of the city.

Parks and Recreation Board

AGENDA REPORT

Meeting Date:	May 9, 2016	**Item Number:**	*(City Secretary's Use Only)*
Department:	Public Services		
Prepared By:	Shohn Rodgers	**Account Code:**	
Date Prepared:	April 25, 2016	**Budgeted Amount:**	
		Exhibits:	3

Subject

Consider and act upon a request from the Parks Division to remove a large Boxelder tree on park land behind Foxwood Lane.

Recommendation

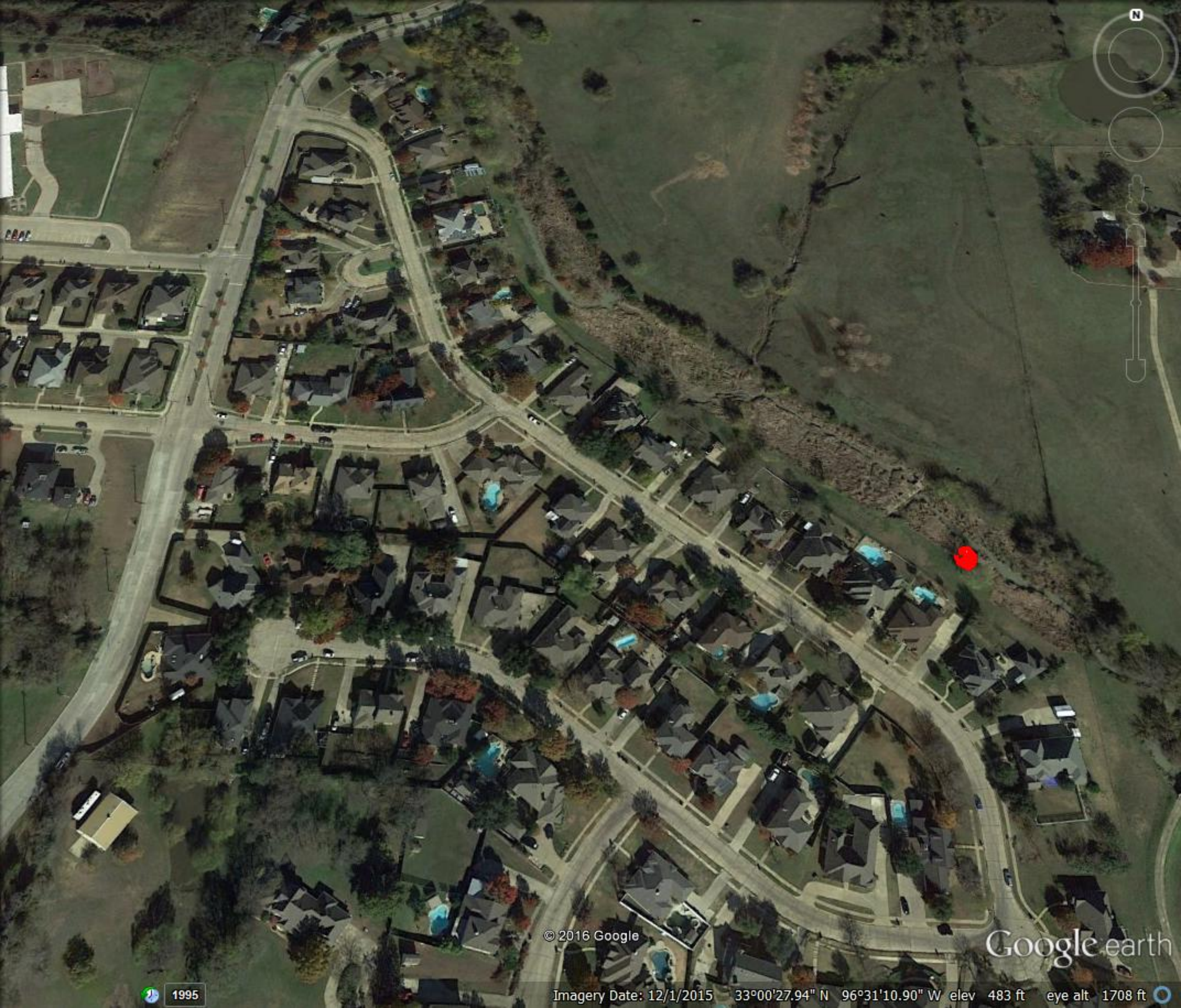
Motion to recommend approval of the request from the Parks Division to remove a large Boxelder tree on park land behind Foxwood Lane.

Discussion

Per the City of Wylie Ordinance 2012-23, the Parks and Recreation Board also serves as the City's Tree Advisory Board. One function of the Board under this ordinance is to process requests to prune, trim, and/ or remove trees that have been designated as "protected" by the board or the ordinance. Currently, all public trees with a caliper measurement of 16 inches or greater are designated as protected.

The Parks Division was approached by a resident at 503 Foxwood Lane with a concern about this tree, which is on City property and has shed several limbs in the recent storms. An adjacent tree was removed per a citizen request two years ago, but at the time this tree was deemed to be healthy. This tree is approximately 23" in diameter, and residents are concerned that if the tree fell, it may cause a hazardous situation since children often play in this area. The Parks Division feels that this tree should ideally be removed.

The Parks Division requests permission from the Tree Advisory Board to arrange to have this tree removed by a qualified contractor. Removal of this tree was previously quoted by Arborilogical Services at $3,000.00. A new quote will be solicited.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© 2016 Google
Google earth
1995
Imagery Date: 12/1/2015 33°00'27.94" N 96°31'10.90" W elev 483 ft eye alt 1708 ft

Arborilogical Services, Inc.

16 STEEL ROAD ▪ WYLIE, TX 75098 ©

The Tree Care Experts

DALLAS (972) 442-1524
FT.WORTH (817) 849-1160
TOLL FREE (866) 55 ARBOR (552-7267)
FAX: (972) 429-0012

www.arborilogical.com

"ENHANCING THE URBAN ENVIRONMENT THROUGH TREE PRESERVATION"

Company Email: email@arborilogical.com **Arborist Email: bwhite@arborilogical.com** **Web Site: www.arborilogical.com**

PROPOSAL SUBMITTED TO: Cell: (972) 207-9338

Name: Archie Whitt - City of Wylie Parks Depart Work: (972) 442-8195 Date: 4/27/2016

Street: 949 Hensley Lane Fax: (972) 442-1744 Authorized By:

City, ST, Zip: Wylie, Tx 75098 Certified Arborist: Bryan White

Job Location: 503 Foxwood Lane, Wylie 75098 MAPSCO: Dallas 10 B-A Email: archie.whitt@wylietexas.gov

Client Acct:7385 Job ID:237425

APP?	SPECIFICATIONS AND ESTIMATES	COST
	Tree Removal	
	1 Boxelder (back/behind fence/503 Foxwood) takedown, cut to grade, no stump grinding	$3,060.00
	Haul all brush & debris E-Mail/Pending	

Applicable tax will be added to invoice

Please call with any questions or if you would like to have this work scheduled. Thank you.

Schedule Department - email@arborilogical.com

Arborist Email: bwhite@arborilogical.com

All prices are plus sales tax unless you are exempt.

We are insured for your protection.

We will not be responsible for damage to property not visible or where it is not specifically mentioned herein, especially underground installations. If you are aware of a solid object in, on, or around your tree or stump, you are required to notify us prior to receiving a proposal. Stump grinding is normally 6-8 inches below grade, and will be done on a later date. Mulch from ground stump will be left on site unless specified otherwise in the above proposal.

All work to be completed in a workman-like manner according to standard practices. Any additional work requested other than above specifications may involve extra cost and is subject to completion on a separate day. All agreements are contingent upon delays beyond our control (weather, accidents, equipment failure, etc.)

This proposal may be withdrawn by us if not accepted within 30 days.

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Responsibility for determining tree ownership and obtaining consent from joint owners, if any, lies strictly with customer. Customer will indemnify and hold harmless Arborilogical Services, Inc. from and against any and all claims, damages, liabilities, lawsuits, costs and expenses (including, without limitation, attorneys fees and court costs), for wrongful tree removal or wrongful pruning.

The prices, specifications, and conditions of the work are satisfactory, and I accept the proposal. I understand that my payment is to be made in full upon receipt of an invoice (unless otherwise noted) and payable to Arborilogical Services, Inc. #16 Steel Road, Wylie, Texas 75098. This company reserves the right to collect interest cost (1-1/2% per month over 30 days) and attorneys fees incurred in collecting all payments due under this agreement.

The Venue for all disputes, controversies and litigation arising out of this agreement shall be in Collin County, Texas.

Date of acceptance: _____

Signature: _____

Parks and Recreation Board

AGENDA REPORT

Meeting Date:	May 9, 2016	**Item Number:**	*(City Secretary's Use Only)*
Department:	Public Services		
Prepared By:	Robert Diaz	**Account Code:**	
Date Prepared:	April 5, 2016	**Budgeted Amount:**	
		Exhibits:	1

Subject

Consider and act upon recommending an update to the City Council changes in the Fee Ordinance on Brown House rental fees.

Recommendation

Motion to approve recommending an update to the City Council changes in the Fee Ordinance on Brown House rental fees.

Discussion

In October 2015 the Board approved a recommendation to the City Council a set of fees for the Brown House. On November 10, 2015 the Wylie City Council then approved Ordinance 2015-38 establishing a set of fees for the Brown House. During the current process of preparing for rental operations at the Brown House, Recreation staff reviewed the approved fees and found that some items typically used for other recreation facilities such as cancellation fees were not included in the list of approved fees. This agenda item, therefore, will rectify and clarify the Brown House fee structure.

See the charts below showing the current version and the new version (italicized areas are new items) of the Brown House fees.

Current Version:

Deposit	Hourly Rate	Minimum	Add'l Info.
$300	$100.00	2 hrs.	Mon-Thu Resident
	$125.00	4 hrs.	Fri-Sun Resident
$300	$125.00	2 hrs.	Mon-Thu Non-resident
	$150.00	4 hrs.	Fri-Sun Non-resident
	$ 50.00	Per hour	Photography session per hour rate (use of outdoor/indoor)
$100.00	$ 50.00	2 hrs.	Non-profit rate Mon-Thu only
$ 0.00	$ 0.00	N/A	Wylie High School Senior Tea

New Version:

Type of Rental	**Deposit**	**Hourly Rate**	**Minimum**	***Cancellation Fee*** ***(within fourteen (14) days of rental date)***
Resident: Mon-Thu	$300	$100.00	2 hrs.	*$150.00*
Resident: Fri-Sun	*$300*	$125.00	4 hrs.	*$150.00*
Non-resident: Mon-Thu	$300	$125.00	2 hrs.	*$150.00*
Non-resident: Fri-Sun	*$300*	$150.00	4 hrs.	*$150.00*
Photography session (outdoor/indoor)	*$0.00*	$50.00	Per hour	*$0.00*
Non-profit: Mon-Thu only	$100.00	$50.00	2 hrs.	*$50.00*
Wylie High School Senior Tea: *Mon-Thu only*	$0.00	$0.00	N/A	*$0.00*

Staff and the City Attorney worked to not only add the cancellation fees to the new version but to also improve how the fees could be read within the ordinance. For example, the current version implies a deposit for Residents using the facility on Friday through Sunday, but the new version clearly shows that the deposit is required. Staff and the City Attorney also clarified the type of rental in the new version instead of noting a type of rental in the Additional Information column of the current version. Staff also included a cancellation fee (one half of the deposit amount) which is consistent with cancellation fees for the Wylie Recreation Center and Bart Peddicord Community Center.

These changes are minor and work to improve how the current version of the ordinance is interpreted.

CITY OF WYLIE, TEXAS **ORDINANCE NO. _____**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WYLIE, TEXAS, AMENDING ORDINANCE NO. 2015-38, EXHIBIT "A" OF ORDINANCE NO. 2015-27 AND SECTION IX (PARKS AND RECREATION) OF APPENDIX C (WYLIE COMPREHENSIVE FEE SCHEDULE) OF THE WYLIE CODE OF ORDINANCES, ORDINANCE NO. 2005-07, FOR THE PURPOSE OF MODIFYING CERTAIN FEES FOR THE USE OF THE BROWN HOUSE; PROVIDING A PENALTY CLAUSE, SAVINGS/REPEALING CLAUSE, SEVERABILITY CLAUSE AND AN EFFECTIVE DATE; AND PROVIDING FOR THE PUBLICATION OF THE CAPTION HEREOF.

WHEREAS, the City Council of the City of Wylie, Texas ("City Council") has investigated and determined that it would be advantageous and beneficial to the City of Wylie, Texas ("City") to amend the Wylie Code of Ordinances, Ordinance No. 2005-07, as amended ("Code of Ordinances").

WHEREAS, the City Council has further investigated and determined that it would be advantageous and beneficial to the City and its citizens to amend Exhibit A of Ordinance No. 2015-27, Section 2 of Ordinance No. 2015-38 and Section IX (Parks and Recreation) of Appendix C (Wylie Comprehensive Fee Schedule) of the Code of Ordinances, for the purpose of modifying certain fees for the use of the Brown House; and

WHEREAS, the City Council finds that the fees established herein are reasonable for the purpose of providing funds to help defray the costs of the services, equipment and maintenance for which the fees are assessed.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WYLIE, TEXAS:

SECTION 1: Findings Incorporated. The findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

SECTION 2: Amendment to Exhibit A of Ordinance No. 2015-27, Section 2 of Ordinance No. 2015-38 and Section IX (Parks and Recreation) of Appendix C (Wylie Comprehensive Fee Schedule) of the Wylie Code of Ordinances, Ordinance No. 2005-07. Exhibit A of Ordinance No. 2015-27, Section 2 of Ordinance No. 2015-38 and Section IX (Parks and Recreation) of Appendix C (Wylie Comprehensive Fee Schedule) of the Wylie Code of Ordinances, Ordinance No. 2005-07, are hereby amended to add the following:

"**IX. Parks and Recreation**

…

H. Brown House Deposit/Fees:

Type of Rental	Deposit	Hourly Rate	Minimum	Cancellation Fee (within fourteen (14) days of rental date)
Resident: Mon-Thu	$300	$100.00	2 hrs.	$150.00
Resident: Fri-Sun	$300	$125.00	4 hrs.	$150.00
Non-resident: Mon-Thu	$300	$125.00	2 hrs.	$150.00
Non-resident: Fri-Sun	$300	$150.00	4 hrs.	$150.00
Photography session (outdoor/indoor)	$0.00	$50.00	Per hour	$0.00
Non-profit: Mon-Thu only	$100.00	$50.00	2 hrs.	$50.00
Wylie High School Senior Tea: Mon-Thu only	$0.00	$0.00	N/A	$0.00

…"

SECTION 3: Penalty. Any person, firm, corporation or entity violating or refusing to comply with any provision of this Ordinance, as it exists or may be amended, shall be deemed guilty of a misdemeanor, and upon conviction thereof, shall be fined in an amount not exceeding two thousand dollars ($2,000.00) for each offense if the offense relates to public health and sanitation, otherwise the fine shall be in an amount not exceeding five hundred dollars ($500.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense. The penal provisions imposed under this Ordinance shall not preclude the City from filing suit to enjoin the violation. The City retains all legal rights and remedies available to it under local, state and federal law.

SECTION 4: Severability. Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The City Council hereby declares that it would have passed this Ordinance, and each section, subsection, clause or phrase thereof, regardless of whether any one or more sections, subsections, sentences, clauses or phrases is declared unconstitutional and/or invalid.

SECTION 5: Savings/Repealing. All provisions of any ordinance in conflict with this Ordinance are hereby repealed to the extent they are in conflict, but such repeal shall not abate any pending prosecution for violation of the repealed ordinance, nor shall the repeal prevent a prosecution from being commenced for any violation if occurring prior to the repeal of the ordinance. Any remaining portions of such ordinances shall remain in full force and effect.

SECTION 6: Effective Date. This Ordinance shall become effective from and after its adoption and publication as required by the City Charter and by law.

[*The remainder of this page intentionally left blank.*]

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF WYLIE, TEXAS on this _____ day of _____, 2016.

_____
Eric Hogue, Mayor

ATTEST:

_____
Carole Ehrlich, City Secretary

Dates of Publication:_____

Parks and Recreation Board

AGENDA REPORT

Meeting Date:	May 9, 2016	**Item Number:**	*(City Secretary's Use Only)*
Department:	Public Services		
Prepared By:	Robert Diaz	**Account Code:**	
Date Prepared:	April 5, 2016	**Budgeted Amount:**	
		Exhibits:	1

Subject

Subcommittee review of the Parks Acquisition and Improvement Fund project recommendations for the Fiscal Year 2016-17 Budget.

Recommendation

N/A

Discussion

A Board Subcommittee was formed in December 2015 and was made up of Board members Bobby Kinser, Emmett Jones, and David White. The Subcommittee met in January, February, and March 2016 discussing what Acquisition and Improvement projects should be considered by the Board for the upcoming Fiscal Budget Year 2016-17. At the March meeting staff reviewed the results of the project matrix that was used by the Subcommittee to determine which Acquisition and Improvement projects needed to be considered. Based on the Subcommittee discussions, three top projects were recommended for each park zone for the full Board to review and recommend to staff for the budget.

Listed below are the projects listed by top priority in each zone:

West Zone:

1. Parks, Recreation and Open Space Master Plan Update.
2. Trail connection from Sage Creek to Wooded Creek.
3. Turf replacement at Dodd Park.

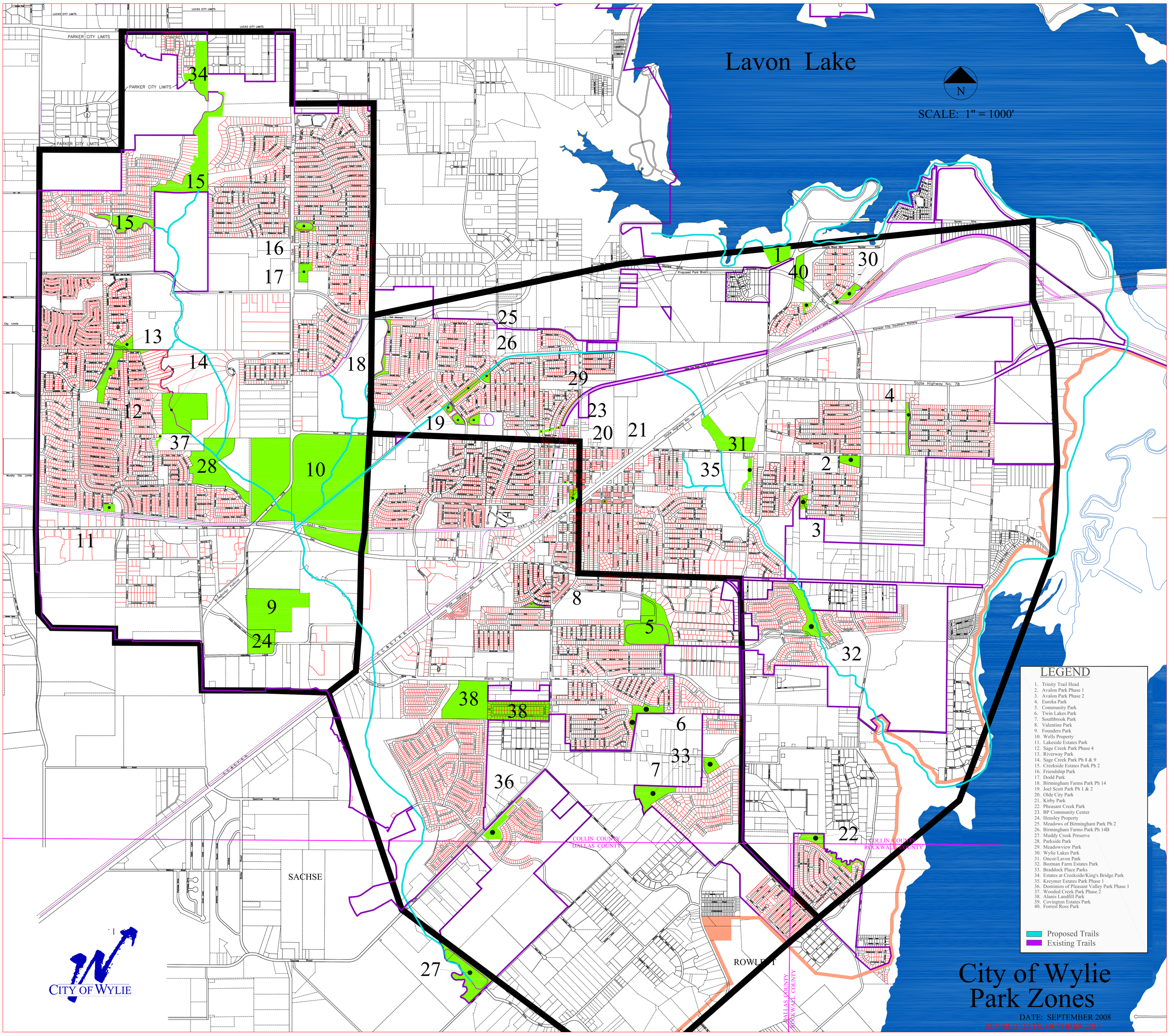
Central Zone:

1. Parks, Recreation and Open Space Master Plan Update.
2. Master planning and development of Braddock Place park areas.
3. Trail connection from Southbrook to Twin Lakes.

East Zone:

1. Parks, Recreation and Open Space Master Plan Update.
2. Eureka Park playground replacement.
3. New, recycled–plastic, fabricated picnic tables.

Included with this agenda report is the matrix the Subcommittee used to determine the priority list.


Lavon Lake
N
SCALE: 1" = 1000'
LUCAS CITY LIMITS
PARKER CITY LIMITS
Parker Road
F.M. 2514
Skyview Drive
Proposed Park Blvd.
County Road 984
Kansas City Southern Railway
State Highway No. 78
F.M. 544
West Brow Street
Alanis Drive
Sparrow Road
Rockwall Parkway
COLLIN COUNTY
DALLAS COUNTY
ROCKWALL COUNTY
SACHSE
ROWLETT
CITY OF WYLIE
City of Wylie
Park Zones
DATE: SEPTEMBER 2008
REVISED DATE: OCTOBER 2014
LEGEND
1. Trinity Trail Head
2. Avalon Park Phase 1
3. Avalon Park Phase 2
4. Eureka Park
5. Community Park
6. Twin Lakes Park
7. Southbrook Park
8. Valentine Park
9. Founders Park
10. Wells Property
11. Lakeside Estates Park
12. Sage Creek Park Phase 4
13. Riverway Park
14. Sage Creek Park Ph 8 & 9
15. Creekside Estates Park Ph 2
16. Friendship Park
17. Dodd Park
18. Birmingham Farms Park Ph 14
19. Joel Scott Park Ph 1 & 2
20. Olde City Park
21. Kirby Park
22. Pheasant Creek Park
23. BP Community Center
24. Hensley Property
25. Meadows of Birmingham Park Ph 2
26. Birmingham Farms Park Ph 14B
27. Muddy Creek Preserve
28. Parkside Park
29. Meadowview Park
30. Wylie Lakes Park
31. Oncor/Lavon Park
32. Bozman Farm Estates Park
33. Braddock Place Parks
34. Estates at Creekside/King's Bridge Park
35. Kreymer Estates Park Phase 1
36. Dominion of Pleasant Valley Park Phase 1
37. Wooded Creek Park Phase 2
38. Alanis Landfill Park
39. Covington Estates Park
40. Forrest Ross Park
Proposed Trails
Existing Trails

Park Zone	Project	White	Kinser	Jones	Diaz	Rodgers	Total
All	Recreation, Parks and Open Space Master Plan update	5			5	5	15
Central	Master Planning and Development of Braddock Place parcels	4			3	2	9
West	Trail connection from Sage Creek to Wooded Creek	3	4	2			9
Central	Trail connection from Southbrook to Twin Lakes	2	5	1			8
West	Solar lighting for existing Municipal Complex Trail		3	3	1		7
West	Turf replacement at Dodd Park		2		2	3	7
West	Founders Park Parking Expansion	1		5			6
All	Sign Program at all parks		1			4	5
Central	Solar lighting for Community Park Parking Lot			4			4
All	Picnic table replacement city-wide				4		4
West	Additional restroom at Founders park					1	1
							0
West	Interpretive signage at Municipal Complex Trail						0
Central	Additional restroom at Community Park						0
East	Map signage for disc golf course						0

Projects-Completed/In progress/Not addressed:

- ~~Community Park bleacher covers-central~~
- ~~Additional trail at MC (6ft portion at trail head) west (will be funded with sidewalk bond)~~
- ~~Upgrade bridge at MC trail-west (project funded with current operations budget)~~
- Community Park parking lot (no landscape and lighting)-central Estimate $210,000 In progress
- ~~Founders Park Scoreboard-west - $17,000.00 in operations or completed this FY~~
- Replace Olde City Park playground-central- $99,800.00 In progress
- Trail connection at Southbrook/Twin Lakes Parks-central -$46,000.00 Not addressed
- Playground and benches at Creekside Park-west (added, grant from Creekside HOA)- $44,000.00 In progress
- Trail connection from Sage Creek to Wooded Creek-west (added from staff) grant project Not addressed
- Solar trail lighting at MC trails-west - $8,000.00 per light 8-10 lights Not addressed
- Solar Community Park parking lot lighting-central - $8,000.00 per light 10-12 lights Not addressed

Current and future A and I Funding:

Creekside apartments-west	$201,600	FY-14-15	Received
Wooded Creek-west	$37,500	FY 14-15	Received
Alanis Crossing-central	$159,000	FY 14-15	Received
Covington Estates Ph. 1-central	$88,000	FY 14-15	Received
Westgate Station Townhomes-central	$156,000	FY 15-16	Pending
Mansions at Wylie Seniors-west	$256,000	FY 15-16	Pending
Hunters Cove-east	$177,000	FY 15-16	Pending
Alanis Crossing Ph. 2-central	$126,000	FY 15-16	Pending*
Covington Estates Ph. 2- central	$88,000	FY 16-17	

Future fund balances by zone for FY 2016-17:

West	$62,776	
Central	$293,289	(without including Covington Estates Ph. 2)
East	$178,873	

Updated 12-10-15