



# Parks and Recreation Board

---

## Meeting Minutes

Monday, December 14, 2015 – 6:30 p.m.

Wylie Municipal Complex  
300 Country Club Road #100  
Wylie, Texas 75098

### CALL TO ORDER

---

Board Chairman Rose called the meeting to order at 6:30 p.m. with Board Member Chesnut, Board Member Harris, Board Member Jones, Board Member Kinser, Board Member Ulmer, and Board Member White present.

Staff members present were Parks and Recreation Superintendent, Robert Diaz, and Parks Board Secretary, Janet Hawkes.

### CITIZENS PARTICIPATION

---

Lance Wallace, President of the Wylie Baseball Softball Association, and John Hoffman, Board Member for the Wylie Baseball Softball Association, came forward to discuss with the Board an enhanced Missing Child Plan (MCP) that will effectively organize and speed the process of locating a missing child in the City parks.

### BUSINESS ITEMS

---

1. **Consider and act upon approval of the Minutes from the October 13, 2015 meeting.**

**Board Action:**

Board Member Jones made a motion, seconded by Board Member Kinser, to approve the minutes from the October 13, 2015 Meeting. A vote was taken and passed 7-0.

2. **Consider and act upon vendor application for Wylie East High School (WEHS) Cross Country Team to sell items at a cross country meet to be held September 3, 2016 at Founders Park.**

Superintendent Diaz explained to the Board that the vendor application is for a new event that would take place at Founders Park over Labor Day weekend in 2016. Due to the event not being held during a more active sports league weekend, it will not conflict with the ongoing seasonal youth league activities. The applicant plans to sell concessions and t-shirts at the starting point of the race in Founders Park to raise money for the Athletic Booster Club. The Board expressed concerns over what specific food items the applicant intends to sell, as well as how and where the items will be sold in the park. The Board requested Superintendent Diaz clarify the applicant's intent and report back to the Board at a subsequent meeting.

**Board Action:**

Board Member Jones made a motion to table the item until clarification was received from the applicant regarding concessions. Board Member White seconded the motion. A vote was taken and passed 7-0.

**3. Consider and act upon approval of the meeting calendar for 2016.**

The Board reviewed the draft 2016 calendar which shows scheduled monthly Parks and Recreation Board meetings on the second Monday of each month, with no conflicting date exceptions necessary.

**Board Action:**

Board Member Harris made a motion, seconded by Board Member Jones, to accept the meeting calendar for 2016 as presented. A vote was taken and passed 7-0.

**DISCUSSION ITEMS**

---

• **Collin County Grant project update.**

Superintendent Diaz advised the Board that the City of Wylie was awarded a \$500,000 grant from Collin County to extend the Wylie Municipal Trail in the east meadow portion of the Municipal Complex. The City match for the grant will be Acquisition and Improvement funds. The project will include 6,700 linear feet of 12 foot wide concrete trail, a bridge, parking lot, solar lights, trash receptacles, benches, and trail signage. It is anticipated that the project design will start spring of 2016 and construction to begin in the summer of 2016.

• **Acquisition and Improvement Fund project update.**

Superintendent Diaz gave the Board an update on projects completed as well as those in progress. Completed projects include the Community Park bleacher covers, the addition of a six foot connection from the Municipal Complex parking lot to the Wylie Municipal Complex trail, upgrades to the Municipal Complex Trail bridge, and the installation of a scoreboard at Founders Park. Ongoing projects include the enhancement of the Community Park parking lot, replacement of the playground equipment at Olde City Park, Pirate Cove wood swing set replacement, and the addition of benches and playground equipment at Creekside Park.

• **Acquisition and Improvement Fund Subcommittee for FY 2016-17 projects.**

Superintendent Diaz recommended the Board form an Acquisition and Improvement fund subcommittee comprised of three Board Members who will meet two to three times in January and February to discuss future projects. Board Member Emmitt Jones, Board Member David White, and Board Member Bobby Kinser volunteered to serve on the newly formed subcommittee. Superintendent Diaz agreed to contact the Subcommittee Members via email in order to decide on an agreed date for the initial meeting.

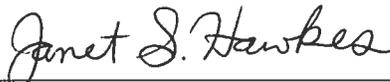
**ADJOURNMENT**

---

There being no further business a motion to adjourn was made by Board Member Jones and seconded by Board Member Kinser. A vote was taken and passed 7-0. The meeting was adjourned at 7:21 p.m.

**ATTEST**

---



Janet Hawkes Parks Board Secretary



Matt Rose, Parks Board Chairman