



Library Advisory Board

Library Board--Minutes

Monday, June 8, 2015 – 7:00 pm
Conference Room
Smith Public Library
300 Country Club Rd., Bldg. 300
Wylie, Texas 75098

CALL TO ORDER

Announce the presence of a Quorum.

Members present: Mindy Ayers, Shirley Burnett, Kenneth Cash, Gerri Washington & Rachel Orozco,
Board Liaison

Members absent: Todd Abronowitz, Dorothy Corbin Brand & Sandra Stone

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Board regarding an item that is not listed on the Agenda. Residents must provide their name and address. Board requests that comments be limited to three (3) minutes. In addition, the Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

No citizens were present at the meeting.

PRESENTATION

No presentation was given at the meeting.

ACTION ITEMS

The Library Board Minutes of Monday, May 11, 2015 were approved as presented.

DISCUSSION ITEMS

Collection Development Policy:

Rachel has been reviewing the Collection Development Policy and provided copies to the Board members for their review. This hasn't been revised and reviewed by the Board in many years. This guides the way that staff does their ordering of items for the collection. Rachel is gathering data about the community to include. We track questions from patrons when asked about certain titles or subjects. To gather information, Rachel is using the 2010 Census as well as from the Council of Governments. The Council of Governments is the organization that does projections for our growth. In 2035 they project Wylie's population will be at approximately 51,000 which is about 10,000 less than they predicted when Rachel first came to the City. She talked to Planning and the way the City development configuration has been done there will be fewer houses than was originally predicted. The population growth in the City of Wylie impacts the number of hours the library is required to be open. We serve a lot of the surrounding cities and that makes us eligible to receive funding from the County.

The Philosophy and Scope of Collection are kept general because things change over the course and interests and formats also change. We also break down categories of fiction, non-fiction, reference and electronic materials. The magazines and CD's are less popular because everything is available to download on devices. The collection is further evaluated by adult, youth and juvenile departments.

Selection and deselection policies and procedures were reviewed. The CREW manual is used to assist in the deselection process. A report can be run that will give information as to when items were added to the collection and how many times they were checked out. We can also run a holds report that will tell us how many holds are on all items. When there are multiple holds on an item we will get some duplicates to help fulfill the hold requests.

Donations are accepted and if possible we add them to our collection. If they can't be added they are given to the Friends group for public sale or further disposal as deemed suitable.

We accept purchase requests that the librarians will review. If it is determined that the item will not be added to the collection the patron will be given the opportunity to borrow the item through the Library's Interlibrary Loan Service.

Reconsideration of materials is utilized when a patron has an issue with something that is in our collection. Normally we talk to them, explain our process of selecting items for our collection and listen to their concerns. After discussing this with the Library Director if the patron is still concerned they are welcome to complete the "Citizen's Request for Reconsideration of Materials" form.

Members were encouraged to review the policy before the next meeting so it can be discussed in further detail and any questions can be answered.

STAFF REPORTS

A question was raised at the last Board meeting as to whether there is a report that could be run by subjects of the items. Rachel reported that she has not found a report that will give this information. Reports can be run that give information such as which items or titles check out the most.

Rachel emailed Craig Kelly to find out how he sends out the City Newsletter. He sends the newsletter out through the City website. Rachel is trying to find out if this is something we could use to send out library event information. Event information is already submitted to several publications as well as *The Wylie News*. Elizabeth Tate-George is also looking into something through Google that could be used to do the same thing.

FY15-16 Budget:

Budget requests that have been submitted will increase our overall budget by 5%. If staff is excluded the overall increase is only 1%. The main request is for an increase in the book and audio visual budgets. A request for an increase in these budgets has not been made since the new building opened. July 21 and 28 are the dates that the Departments will present their budgets to City Council. It has not been determined yet which date the Library's will be presented. As soon as the date has been set Rachel will let the Board members know.

Upcoming Special Events:

Summer Reading Club Kick-off Friday, June 12 from 9 a.m. to 12 p.m. We are partnering with the Recreation Center again. Shuttle parking will be available from the front parking lot at Wylie High School.

Dress Up Days!

Tiara & Top Hat Tuesdays! Wear your tiara or top hat Tuesdays in June and July.

Throwback Thursdays! Raid your wardrobe and come pose at the library. Get your picture on our Facebook & Twitter!

- June 18: 1920's
- June 25: 1940's
- July 2: 1950's
- July 9: 1960's
- July 16: 1970's
- July 23: 1980's

Scavenger Hunt: June 8-13:

Kids may come to the Children's Desk and teens can go to the Teen Room to get the clues, find the answers and turn them in for a prize! This activity is self guided. One prize per day per child please while supplies last.

Summer Fun Free Programs! Wristbands are required for all children's programs. Space is limited due to fire code in the Multi-Purpose Room. Children's programs are appropriate for kids in elementary school.

Tuesdays at 10:00am, 11:00am and 12:00pm: Wristbands handed out at 9:00am in the foyer on the day of the program. (Please note foyer opens at 9 and library opens at 10.)

- June 16 Dazzling Dave Science Spectacular
- June 23 Snake Encounters
- June 30 Slick Jugglers
- July 7 James Wand Secret Agent Magic Show
- July 14 Critterman
- July 21 Magician Todd McKinney

Thursdays at 6:00pm: Wristbands handed out at 5:00pm on the day of the program.

- June 18 Dazzling Dave Science Spectacular
- June 25 Snake Encounters
- July 9 James Wand Secret Agent Magic Show
- July 16 Critterman

BeTween Programs: Thursday from 10:00-11:00am for kids entering 4th – 6th grades only!

This special series of programs is specifically for tweens. No registration necessary, just come to the Multi-Purpose Room. For program details please visit our website.

- June 18 Lego Challenge
- June 25 Superhero Academy Obstacle Course
- July 2 Design your own Superhero
- July 9 Superhero Sushi & Sidekicks
- July 16 Villains vs. Heroes Game Day
- July 23 David Slick & his intimidating tricks

Teen Programs: Wednesday and Thursday for teens entering 6th-12th grades only!

All programs in the Multi-Purpose Room unless otherwise noted. For program details and registration information please visit the teen page on our website.

- June 17 3:00-5:00pm Fashioning Circuits Part I (registration required)
- June 18 3:00-4:00pm Fashioning Circuits Part II (registration required)
- June 24 3:00-5:00pm Roller Derby 101
- June 25 3:00-4:00pm LAMZ: Look at my Zine

- July 1 3:00-5:00pm Retro Game Day!
- July 2 3:00-4:30pm DIY Finger Weaving & Loom Workshop (registration required)
- July 8 3:00-5:00pm Cupcake Wars Part I (registration required)
- July 9 3:00-4:00pm Cupcake Wars Part II (registration required)
- July 15 3:00-5:00pm Canvas Vandals! (registration required)
- July 16 3:00-4:00pm Break Dance Nerd Party
- July 22 3:00-4:30pm Jewelry Making Studio (registration required)
- July 23 3:00-4:30pm End of Summer Party

Adult Programs: Tuesdays @ 6:30pm.

All programs are held in the Multi-Purpose Room unless otherwise noted.

- **June 16 Mini Culture Fest**
Enjoy the music, food and dance of several cultures. All ages welcome.
- **June 23 From Script to Stage: A Southern Exposure**
Playwright Kelly Kingston-Strayer and actress Robin Clayton demonstrate the birth of a play from the writing process to performance. Suitable for teens and up.
- **June 30 Movie Night: Guardians of the Galaxy**
Registration required. Suitable for teens and up.
- **July 7 Special FX Makeup**
Rende Coward from SFF fan group USS Joshua demonstrates simple tips and tricks to add FX makeup to your costumes. Registration required. Suitable for tweens and up.

QuickBooks Classes:

Learn to use QuickBooks Accountant 2013 in two intensive classes. Space is limited. Sign up today.

- Beginner QuickBooks: 10:00am-5:00pm
 - Part 1- Monday, June 1
 - Part 2 – Monday, June 8
- Intermediate QuickBooks: 10:00am-5:00pm
 - Part 1 – Monday, June 22
 - Part 2 – Monday, June 29

Booked on Fridays: June 5 & July 11 at 12:00 Noon

Bring your lunch at noon the 2nd Friday of each month for fun reads and light conversation.

- June 5: Orphan Train by Christina Baker Kline
- July 10: The Vacationers by Emma Straub

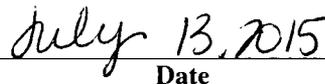
Author Tea & Book Signing: June 27 at 1:30pm

Celebrate literary heroes and heroines with some of your favorite authors over high tea. Registration required for the tea. A book signing open to all follows at 3:00pm. Books will be on sale and proceeds will benefit the Friends of the Library. Childcare options available for this event, call 972-516-6250, option 3 for information.

ADJOURNMENT

Meeting adjourned at 8:00 pm.


Mindy Ayers, Chair


Date