



Historic Review Commission

Minutes

Special Called Meeting

April 23, 2020 – 6:00 p.m.

Wylie Municipal Complex – Council Chambers

300 Country Club Road, Bldg. 100

Wylie, TX 75098

CALL TO ORDER

Announce the presence of a Quorum.

Chair Sandra Stone presided over the meeting and called the meeting to order at 6:00PM. Commissioners present: Commissioners Sandra Stone, Commissioner Debbie Loraine, Commissioner Joe Chandler, Commissioner Deborah Hall, Commissioner Kirstin Dodd and Commissioner John Pugh. Those absent: Commissioner Kevin Finnell.

Staff present: Ms. Renae' Ollie, Assistant City Manager and Ms. Mary Bradley, Administrative Assistant.

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Commissioners regarding an item that is not listed on the Agenda. Residents must fill out a non-agenda form prior to the meeting in order to speak. Commissioners requests that comments be limited to three (3) minutes. In addition, Commissioners not allowed to converse, deliberate or take action on any matter presented during citizen participation

No one approached the Commissioners.

CONSENT AGENDA

- A. **Consider and act upon approval of the Minutes from the February 27, 2020 Special Called Meeting.**

Commission Action

A motion was made by Vice Chair Chandler, seconded by Commissioner Hall, to approve the Minutes from the February 27, 2020 meeting. A vote was taken and the motion carried 6-0.

REGULAR AGENDA

- A. Consider and act upon a recommendation to the City Council to amend a previously approved plan for the remodel of an existing residential structure, located at 301 W. Brown St. within the Downtown Historic District.**

Staff Comments

Ms. Ollie stated that on March 28, 2019 the Commission recommended approval for the remodel of existing residential structure. The intent was to remove existing vinyl siding and expose the original wood siding. Upon removing the vinyl siding, the original wood had significant damage with severely rotten wood. including removal of vinyl siding, and a new driveway. The applicant is now proposing wood siding to the entire exterior of the structure.

One of the changes from the previously approved plan is that the roof height has increased by a foot and now includes a stack moulding look for the fascia. An additional four feet will be added to the rear.

In addition to a new concrete driveway to the existing garage, new concrete will also be poured and extend 20 feet across the front of the dwelling. The purpose of the extension is to allow a vehicle to turn around without backing into Brown Street.

Commissioners Discussion

Chair Stone questioned the purpose of the concrete in the front of the house. Majority of the Commissioners expressed their understanding for the purpose of the extension, explaining that the concrete pad allows a vehicle to back out of the garage in the rear and then turn around prior to Brown Street. There is also landscaping proposed on the plan screening the concrete pad from Brown Street.

Commissioners Action

A motion was made by Commissioner Lorraine, and seconded by Commissioner Pugh, to recommend approval to the City Council to amend a previously approved plan for the remodel of an existing residential structure, located at 301 W Brown Street within the Downtown Historic District. A vote was taken and carried 5 – 1, with Chair Stone voting in opposition.

- B. Consider, and act upon, a recommendation to the City Council regarding a request for substantial renovations in accordance with Ordinance No. 2013-17 for the remodel of an existing residential structure, located at 401 N. Keefer, Lot 75R, Block 12 of the Brown & Burns Addition within the Downtown Historic District.**

Staff Comments

Ms. Ollie stated that the applicant desires to perform modifications and alterations to the dwelling. Replacement of exterior siding as necessary to repair the exterior, repaint the entire exterior with colors from the Sherwin Williams Historic Palette and replace window sashes with a 3 over 1 window to replace the existing 1 over 1 windows.

Existing siding will remain. If repair is necessary, the replacement will be equivalent matching material. Existing shingle roof will also remain. The proposed use is residential and allowed by right.

Commissioners Discussion


The Commissioners discussed the windows in the front. Staff stated that one of the windows in front would be removed, in order to allow a closet for the interior front room. Commissioners stated the style of the structure is Craftsmen and removing the front windows would remove the integrity of the Craftsman style of the home.

Commissioners Action

A motion was made by Commissioner Dodd, and seconded by Commissioner Pugh, to recommend approval for the remodel of an existing residential structure, located at 401 N. Keefer, with strong recommendation to keep all windows in the front, in order to maintain Craftsman style home. A vote was taken and carried 6 - 0.

ADJOURNMENT

A motion was made by Commissioner Lorraine, and seconded by Commissioner Hall, to adjourn the meeting. A vote was taken and carried 6 - 0.



for Sandra Stone, Chair

ATTEST:



Mary Bradley, Administrative Assistant