



Historic Review Commission

Minutes

Special Called Meeting

July 23, 2020 – 6:00 p.m.

Wylie Municipal Complex – Council Chambers

300 Country Club Road, Bldg. 100

Wylie, TX 75098

CALL TO ORDER

Announce the presence of a Quorum.

Ms. Renae' Ollie, Assistant City Manager called the meeting to order at 6:08PM. Commissioners present: Commissioner Joe Chandler, Commissioner Jesse Hale, Commissioner Melissa Kenfield, and Commissioner Frank Besadesky. Those absent: Commissioner Debbie Loraine, Commissioner Kirstin Dodd and Commissioner John Pugh.

Staff present: Ms. Renae' Ollie, Assistant City Manager, Mr. Robert Diaz, Parks and Recreation Director and Ms. Tina Link, Deputy City Secretary.

NOMINATE CHAIR AND VICE CHAIR

1. Nominate and motion on Vice Chair

A motion was made to nominate Commissioner Pugh as Vice Chair by Commissioner Chandler. The motion was seconded by Commissioner Besadesky. A vote was taken and carried 4 - 0.

2. Nominate and motion on Chair

A motion was made to nominate Commissioner Chandler as Chair by Commissioner Kenfield, and seconded by Commissioner Besadesky. A vote was taken and carried 4 - 0.

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Commissioners regarding an item that is not listed on the Agenda. Residents must fill out a non-agenda form prior to the meeting in order to speak. Commissioners requests that comments be limited to three (3) minutes. In addition, Commissioners not allowed to converse, deliberate or take action on any matter presented during citizen participation

No one approached the Commissioners.

CONSENT AGENDA

- A. **Consider and act upon approval of the Minutes from the April 23, 2020 Special Called Meeting.**

Commission Action

A motion was made by Commissioner Kenfield, seconded by Chair Chandler, to approve the Minutes from the April 23, 2020 meeting. A vote was taken and the motion carried 4-0.

REGULAR AGENDA

- A. **Consider, and act upon, a recommendation to the City Council regarding a request for substantial renovations in accordance with Ordinance No. 2013-17 for the remodel of an existing residential structure, located at 308 W Oak Street, Lot 6, Block 9 of the Keller's #2 Addition within the Downtown Historic District.**

Staff Comments

Ms. Ollie stated that the applicant seeks to remodel an existing residential dwelling with updates to exterior to match "English Cabin" art style, and add 816 square feet to the west side of the house. The dwelling is currently 616 square feet, with the new addition the total structure will be 1,432 square feet.

The applicant proposes to install new flooring, drywall, shake siding for the skirting and replacing the aluminum windows with vinyl windows. The roof will have a cross-gable roof design.

Commissioners Discussion

The Commissioners had no questions for the applicant.

Commissioners Action

A motion was made by Commissioner Kenfield, and seconded by Commissioner Besadesky, to recommend approval to the City Council regarding a request for substantial renovations in accordance with Ordinance No. 2013-17 for the remodel of an existing residential structure, located at 308 W Oak Street, Lot 6, Block 9 of the Keller's #2 Addition within the Downtown Historic District. A vote was taken and carried 4 – 0.

- B. **Consider, and act upon, a recommendation to the City Council regarding a request for substantial renovations in accordance with Ordinance No. 2013-17 for the remodel of an existing residential structure for the purpose of enhancing accessibility, located at 301 N. Ballard Street, (Brown House) within the Downtown Historic District.**

Staff Comments

Ms. Ollie stated that Mr. Diaz, Parks Director will present. Mr. Diaz stated that with the partnership of Architexas and Kimley-Horn to create a plan to explore the possible uses that would be feasible, preserve the historical integrity and become an asset to the community. The plan would be constructed in three phases.

The request before the Commission is the first phase, which is to construct a ramp or a platform lift on the exterior of the building. Both ArchiTexas and Kimley-Horn provided comparison comments on a lift and a ramp. Staff is recommending a ramp due to concerns of maintenance and wear and tear of a lift. The ramp would be appealing and accommodating to those that need assistance, especially for patrons with strollers and walkers. The focus is to the south east corner which faces the downtown.

Commissioners Discussion

The Commissioners questioned where the handicap parking is located. Ms. Brittany Shake, Engineer for Kimley-Horn, stated there will be two ADA accessible parking spots to the south of the building, but can be shifted to have direct access to the ramp or lift. Ms. Alexis McKinney, with ArchTexas, stated that on the north side of the building, the area is larger and deeper, whereas the south side would encroach into the foundation. The purpose is to have the least amount of impact to the structure as possible, which can be accomplished on the northside.

The Commissioners discussed the impact for a ramp versus the lift. Commissioner Hale stated that long term maintenance of a ramp is easier than a lift. The lift would not be visually appealing due to not aging well.

Ms. Ollie recommended that if the ramp is recommended, that the motion include a stipulation that the railing match the railings on the porch unless prohibited by ADA.

Commissioners Action

A motion was made by Chair Chandler, and seconded by Commissioner Besadesky, to recommend approval to the City Council regarding a request for substantial renovations in accordance with Ordinance No. 2013-17 for the remodel of an existing residential structure for the purpose of enhancing accessibility, with stipulation that a ramp be constructed with railings that match the existing railings on the porch and meet ADA requirements. Property located at 301 N. Ballard Street, (Brown House) within the Downtown Historic District. A vote was taken and carried 4 - 0.

GENERAL BUSINESS

Ms. Ollie stated that there will be a meeting on August 27, 2020 at which time a presentation will be given explaining the duties and responsibilities of a Commissioner. Chair Chandler requests that discussion of the local landmarks be on the agenda as well.

ADJOURNMENT

A motion was made by Chair Chandler, and seconded by Commissioner Besadesky, to adjourn the meeting at 7:40PM. A vote was taken and carried 4 - 0.



Joe Chandler, Chair

ATTEST:



Tina Link, Deputy City Secretary