

**COMMERCIAL APPLICATION**

**PLEASE PRINT CLEARLY**



PERMIT #: \_\_\_\_\_ DATE: \_\_\_\_\_

PROJECT ADDRESS: \_\_\_\_\_ LOT: \_\_\_\_\_ BLOCK: \_\_\_\_\_

CONTRACTOR COMPANY NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_  
(BUILDING CONTRACTOR COMPANY BUSINESS NAME)

CONTRACTOR COMPANY ADDRESS: \_\_\_\_\_  
(City, State, Zip Code)

PROPERTY OWNER: \_\_\_\_\_ PHONE: \_\_\_\_\_

PROPERTY OWNER MAILING ADDRESS: \_\_\_\_\_  
(City, State, Zip Code)

OCCUPANT NAME/AGENT: \_\_\_\_\_ PHONE: \_\_\_\_\_

(UPON COMPLETION OF PROJECT-CERTIFICATE OF OCCUPANCY WILL BE ISSUED TO THE OCCUPANT NAME)

DESCRIBE PROPOSED TYPE BUSINESS OR USE: \_\_\_\_\_

ESTIMATED COST OF CONSTRUCTION: \$ \_\_\_\_\_ SQ. FOOTAGE: \_\_\_\_\_

TYPE OF COMMERCIAL CONSTRUCTION: \_\_\_\_\_

BACKFLOW TESTER: \_\_\_\_\_

**THE GRANTING OF A BUILDING PERMIT DOES NOT CONSTITUTE A DETERMINATION THAT THE PROPOSED CONSTRUCTION WILL OR WILL NOT VIOLATE ANY DEED RESTRICTION OR COVENANT APPLICABLE TO THE PROPERTY UPON WHICH THE CONSTRUCTION TAKES PLACE, NOR DOES IT AUTHORIZE ANY SUCH VIOLATION. I, \_\_\_\_\_ (Please Print) AS OWNER OR AS AGENT FOR THIS PROPERTY CERTIFY THAT I HAVE REVIEWED ALL THE COVENANTS AND RESTRICTIONS APPLICABLE TO THIS LOCATION. I FURTHER CERTIFY THAT I HAVE READ AND UNDERSTAND THE ABOVE PROVISIONS OF THIS NOTICE.**

SIGNATURE OF OWNER/APPLICANT: \_\_\_\_\_ PRINT NAME: \_\_\_\_\_

DATE: \_\_\_\_\_ PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

\*\*\*\*\*PRE-APPROVALS/PERMIT OFFICE USE ONLY\*\*\*\*\*

**YES \_\_\_\_\_ NO \_\_\_\_\_ ELEVATION CERTIFICATE MAYBE REQUIRED FOR THE FINISHED FLOOR BY ENGINEERING PRIOR TO CERTIFICATE OF OCCUPANCY ISSUANCE.**

REMARKS: \_\_\_\_\_

CONSTRUCTION TYPE: \_\_\_\_\_ OCCUPANCY USE GROUP: \_\_\_\_\_ SQUARE FOOTAGE \_\_\_\_\_

ZONING: \_\_\_\_\_ SPRINKLERED: \_\_\_\_\_

PERMIT COST: \_\_\_\_\_ LESS PRF - : \_\_\_\_\_ BALANCE DUE: \_\_\_\_\_

PLANS APPROVED BY: \_\_\_\_\_ DATE \_\_\_\_\_

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**COMMERCIAL PROJECT FEE SCHEDULE**

- BASE PERMIT FEE \*\*\*\*\*\$200.00 plus \$.08 per sq ft
- CERTIFICATE OF OCCUPANCY \*\*\*\*\*\$75.00
- TENANT FINISH OUT AND SHELL BUILDING \*\*\*\*\*75% of above building fee
- NON-REFUNDABLE PLAN REVIEW FEE \*\*\*\*\*equal to 50% of above building fee
- PLUMBING, MECHANICAL AND ELECTRICAL FEES \*\*\*\*\*\$50.00 plus \$.03 per sq ft
- SHELL TENANT FINISH OUT \*\*\*\*\*75% of above fee's
- MINIMUM COMMERCIAL BUILDING FEE \*\*\*\*\*\$100.00