



*Wylie Prevention/Community Risk Reduction Division*  
**Mailing Address:** 300 Country Club  
**Physical Address:** 300 Country Club Rd.-  
Bldg.100 Wylie, Texas 75098  
**E-mail:** [Prevention@wylietexas.gov](mailto:Prevention@wylietexas.gov)  
**Phone:** (972) 442-8110

## **FIRE ALARM REQUIREMENTS**

### **Document Submittals**

- ❑ **Two** copies and **one** electronic copy of system drawings with appropriate seals, signatures and license information. Fire Alarm Systems must meet current National Fire Protection Association 72 Standards & International Fire Code 2015 requirements.
- ❑ The Wylie Fire Department requires three copies of the system drawings.
- ❑ A notarized letter certifying plans meet current National Fire Protection Association 72 Standards & International Fire Code 2015 requirements.
- ❑ A copy of licensed certificate.
- ❑ A copy of the responsible party's driver license is required for all Contractor Registrations.
- ❑ Plans must be reviewed and stamped by Reed Fire Protection Engineering, 14135 Midway Rd Suite G2060, Addison Texas 75001; 214-638-7599. Fees associated with the third party plan review are the responsibility of the company submitting the plans. Contact Reed Fire Protection for submittal requirements.

### **Plan Approval**

- ❑ A representative of the Wylie Fire Prevention/Community Risk Reduction Division must inspect and implement a plan review. If the plan review is completed successfully, applicant will receive a set of signed plans and letter stating the Wylie Fire Department has approved and verified components in the plans to the best of their knowledge. Please allow a **ten business day turnaround** for this process. A permit will be issued after plans have been reviewed and approved.

### **Final Acceptance Test**

- ❑ A representative of the Wylie Fire Department must witness the final acceptance test performed by the installer. **Please call (972) 442-8110, 24-hours in advance, to schedule an appointment for acceptance testing.**

#### **Fee: Per building**

- **Less than 10 devices**                    **\$50.00**
- **11 to 25 devices**                        **\$75.00**
- **25 to 100 devices**                       **\$150.00**
- **100 to 200 devices**                     **\$200.00**
- **More than 200 devices**                **\$400.00**

***PERMIT HOLDER IS RESPONSIBLE FOR REQUESTING AND COMPLETING ALL REQUIRED INSPECTIONS; FEES INCLUDE ONE (1) REINSPECTION. PERMIT HOLDERS WILL BE CHARGED \$75 FOR EACH ADDITIONAL INSPECTION REQUIRED.***



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## **PERMIT APPLICATION FIRE ALARM**

- Reed Review**
- Two copies and one electronic copy of system drawings with appropriate seals, signatures and license information.**
- Copy of licensed certificate**
- Notarized letter**
- Permit Fee: (Per Building)**
  - Less than 10 devices \$50.00
  - 11 to 25 devices \$75.00
  - 25 to 100 devices \$150.00
  - 100 to 200 devices \$200.00
  - More than 200 devices \$400.00

**Installer/Company Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Representative's Name:** \_\_\_\_\_

**Telephone No.:** \_\_\_\_\_

**Job Name and Address:** \_\_\_\_\_

**Contractor Name (if different than above):** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Representative's Name:** \_\_\_\_\_

**Telephone No.:** \_\_\_\_\_

**To be completed by WFR:**

**Date of Contractor Registration:** \_\_\_\_\_ **is this a new registration? Yes or No**

**Contractor Renewal Date:** \_\_\_\_\_ **\*\*\*\*\* Exempt from Contractor Fees**

**Date:** \_\_\_\_\_

**Check #:** \_\_\_\_\_ **Cash:** \_\_\_\_\_ **Receipt No.:** \_\_\_\_\_

**Reinspection Fee: \$75.00** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Receipt No:** \_\_\_\_\_