



February 28, 2020

Prospective Bidders

Page 1 of 1

Re: Addendum #1

**#W2020-34-A  
City of Wylie Pest Control Services  
Pre-Bid Meeting 2/21/2020 and Questions Deadline**

=====

**Clarifications:**

**Section II: Requirements, E Additional Services is for informational purposes only. The section will not be used as part of the evaluation.**

**Revised Attachment A: Bid Form A to include Termite Treatment pricing, type and warranty for the Brown House and Municipal Complex, and an Additional Services section (see attached)**

**Revised Attachment B: Contractor Personnel and Policy Information to include contact information (see attached)**

**Questions:**

**Q1) What is the total number of tamper-proof rodent stations on the exterior of all locations?**

*Not known. Stations are placed on an as-needed basis*

**Q2) Are the fees for the previous awarded contract available?**

*No, there is no previous contract.*

**Q3) Is the square feet per building available?**

City Hall	45,740
Recreation Center	47,160
Library	43,935
Public Safety Building	60,000
Senior Recreation Center	7,000
Brown House	2,500
Animal Shelter	400
Parks Maintenance	3,200
Public Works	10,500
Fire Station 1	6,000
Fire Station 2	6,000
Fire Station 3	12,000



**Q4) Do you have the acreage or lot size of each location available?**

*Currently not available*

**Q4) Is a bid bond required?**

*No, it is not required.*

**Q5) Is and IPM coordinator required?**

*No, they are not required.*

**Q6) Is it required to submit an MSDS?**

*Only the awarded vendor will need to submit*

**Q7) Is there a kitchen list available where food is prepped?**

*Senior Center, Recreation Center, Fire Stations 1, 2 & 3, Brown House*

**Q8) Is Worker's Compensation required?**

*Worker's Compensation will not be required*

**Q9) Is there a need for treating bed bugs?**

*Vendors can include additional services they provide by including a listing in the corrected Attachment A: Bid Form A*

**Q10) Is conventional treatment or bait treatment needed at the Brown House?**

*Please see revised Attachment A: Bid Form A for where to specify which type of treatment vendor is using*

Vendors who may have already submitted a bid and feel this addendum may change their bid price may pick up their bid and return it **prior to March 5, 2020 @ 3:00 PM CST**. If picking up the bid is not feasible, any new bid submitted by your firm will supersede one previously submitted.

If you have any questions regarding this addendum, please contact the City of Wylie Purchasing Department, (972) 516-6131. Acknowledge receipt of this addendum by initialing in the appropriate space on the Vendor Acknowledgment Page if you have not previously submitted a bid.

**W2020-34-A  
VENDOR PROPOSAL  
ATTACHMENT A: BID FORM A**

Vendor Name: \_\_\_\_\_

**Include pricing on City locations below. Treatment Type can be found in Section II – Part B. Treatment Types  
\*Treatment Type D is on an As-Needed Basis by Quote\***

City Of Wylie - Facility Types and Locations			
Name	Address	Treatment Type	Price
Public Facilities			
City Hall	300 Country Club Rd - Building 100	A	\$ _____
Recreation Center	300 Country Club Rd - Building 200	A	\$ _____
Library	300 Country Club Rd - Building 300	A	\$ _____
Public Safety Building	2000 Hwy 78 North	A	\$ _____
Public Works	949 Hensley Lane - Building	A	\$ _____
Parks Offices	949 Hensley Lane - Building	A	\$ _____
Animal Control Office	949 Hensley Lane - Building	A	\$ _____
Senior Rec Center	800 Thomas	A	\$ _____
Brown House	North Ballard St	A	\$ _____
Fire Station 1	South Ballard St	B	\$ _____
Fire Station 2	555 Country Club Rd	B	\$ _____
Fire Station 3	210 W. A. Allen	B	\$ _____

Public Parks			
Founders Park	851 Hensley	A	\$ _____
Community Park	800 Thomas	A	\$ _____
Olde City Park	112 South Ballard Ave	A	\$ _____
Birmingham Farms	725 Odenville Dr	D	As-Needed Basis by Quote
Friendship	1621 White Ibis Way	D	As-Needed Basis by Quote
Creekside North	300 Nathan Drive	D	As-Needed Basis by Quote
Creekside South	3105 Hinnant Court	D	As-Needed Basis by Quote
Kings Bridge Estate	2600 Irene Dr	D	As-Needed Basis by Quote
Dodd	1501 Selma Ln	D	As-Needed Basis by Quote
Lakeside Estates	300 Lakehurst Dr	D	As-Needed Basis by Quote
Parkside	2106 Lakefield Dr	D	As-Needed Basis by Quote
Riverway	1200 Riverway Ln	D	As-Needed Basis by Quote
Sage Creek	2906 Ryan Dr	D	As-Needed Basis by Quote
Joel Scott Memorial	424 Westgate Way	D	As-Needed Basis by Quote
Municipal Complex Trail	300 Country Club Rd	D	As-Needed Basis by Quote
Kirby	300 Masters Ave	D	As-Needed Basis by Quote
Meadowview Estates	406 Carver Dr	D	As-Needed Basis by Quote
Muddy Creek Preserve	5351 Pleasant Valley Rd	D	As-Needed Basis by Quote

## Public Park Continued

Southbrook	231 Shadybrook Dr	D	As-Needed Basis by Quote
Stone Ranch	803 Moreno Ct	D	As-Needed Basis by Quote
Twin Lakes	236 Canyon Lake Dr	D	As-Needed Basis by Quote
Valentine	1202 Birmingham St	D	As-Needed Basis by Quote
Kreymer Estates	101 Lyndhurst Dr	D	As-Needed Basis by Quote
OnCor	961 East Brown	D	As-Needed Basis by Quote
Avalon	1312 East Brown	D	As-Needed Basis by Quote
Braddock	1300 Elm Dr	D	As-Needed Basis by Quote
Eureka	351 Rutherford Ave	D	As-Needed Basis by Quote
Pheasant Creek	1705 Harvest Crossing Dr	D	As-Needed Basis by Quote
Trinity Trailhead	1815 Skyview	D	As-Needed Basis by Quote
Wylie Lakes	2124 Colby Ln	D	As-Needed Basis by Quote
Bozman	1330 Valley Stream Dr	D	As-Needed Basis by Quote
Lewis Ranch	4050 Wylie East Dr	D	As-Needed Basis by Quote
Grayhawk	2301 Ray Hubbard Way	D	As-Needed Basis by Quote

Water Storage			
Decker Tower	26 Decker Court	C	\$_____
Creekside Tower	3007 Francesca	C	\$_____
Ballard	1401 S. Ballard	C	\$_____
Nortex	109 Towngate	C	\$_____
Newport Harbor	1290 Anchor	C	\$_____
Brown St	965 East Brown	C	\$_____
Lift Stations			
Redwood	42 Patricia	C	\$_____
Pheasant Creek	1705 Harvest Crossing	C	\$_____
Watermark	3207 Blue Haven Way	C	\$_____
Rush Creek	2020 Troy Rd	C	\$_____
Windsor	714 Norfolk	C	\$_____
Harvest Bend	638 North Ballard	C	\$_____
Wylie Lakes	2124 Colby	C	\$_____
Bennett Rd	6001 Bennett Rd	C	\$_____

Emergency Sirens			
Public Safety Building	2000 Hwy 78 North	C	\$ _____
Fire Station 1	1401 S. Ballard	C	\$ _____
Fire Station 2	555 Country Club Rd	C	\$ _____
Olde City Park	112 South Ballard Ave	C	\$ _____
Lewis / McMillen	South Side of Mcmillen	C	\$ _____
FM 544	FM 544 between Braddock and Cedar Point	C	\$ _____
FM 1378	Country Club/Anchor on the West Side of Country Club	C	\$ _____

Additional Services	All Locations	D	As-Needed Basis by Quote

**Termite Treatment:**

	Treatment Type:		Price
	Bait	Conventional	
Municipal Complex	_____	_____	\$ _____
Brown House	_____	_____	\$ _____
Warranty Period	_____	_____	\$ _____
Inspection Period	_____	_____	

\*If warranty period exceeds the term of the contract, warranty must remain in effect

**W2020-34-A  
ATTACHMENT B  
CONTRACTOR PERSONNEL and POLICY INFORMATION**

Vendor Name: \_\_\_\_\_

**The following information is required from all contractors submitting bids.**

- What percent of employees who will be providing services to the City under these specifications are employed directly by the contractor (in-house employees)? \_\_\_\_\_%
- What percent of employees who will be providing services to the City under these specifications will be contract labor? \_\_\_\_\_%

**NOTE: If contractor labor is utilized, the Contractor must provide workers compensation insurance that meets or exceeds the City's requirements.**

- **Employee Substitutions:** Vendors to include internal policies that address employee substitutions (sick time, vacation, etc.). Information should address notification to the City representative, compliance with City building access, security requirements and back-ground checks without interruption of services.
- **Communication Procedures:** Vendor to include a statement of how communications will be handled with the City for any and all issues. Information should include how day-to-day communications will occur and in what method (such as building or employee scheduling issues), between the cleaning staff, the account manager and the City representative.
- Provide contact information

**Daily Operations:**

Name: \_\_\_\_\_  
Office Phone: \_\_\_\_\_  
Email: \_\_\_\_\_  
Location: \_\_\_\_\_

**Accounting & Invoicing**

Name: \_\_\_\_\_  
Office Phone: \_\_\_\_\_  
After-Hours Phone: \_\_\_\_\_  
Email: \_\_\_\_\_  
Location: \_\_\_\_\_



**Emergency Contact Information**

Name:

---

Office Phone:

---

After-Hours Phone:

---

Email:

---

Location

---