



ADDENDUM #2 ELECTRONIC SUBMISSION OF PROPOSALS

March 16, 2020

Prospective Bidders

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RFQ # W2020-61-A CITY OF WYLIE COMPENSATION STUDY

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Due to the recent impact of Covid19, many firms are allowing their employees to work remotely.

Any firm who chooses to submit a proposal for this RFP may do so electronically by following these steps. NOTE: Emailed proposals cannot be accepted (Texas Local Gov Code 252.0415).

- Signed in to Demand Star at <https://network.demandstar.com>
- Select the City of Wylie Bid # **W2020-61-A-1-2020/GH**
- There is a cost of \$5.00 to download the “Submissions” document. NOTE: All of the original terms, conditions and requirements of RFP #W2020-61-A still apply.
- Once the document is downloaded, you will be able to submit your firm’s proposal electronically through Demand Star.
 - All submissions must be in a .pdf format
 - 1 .pdf file for the Proposal
 - A separate .pdf file for the cost
 - All submissions must comply with the original length and formatting, and must contain clearly marked separation sheets marked with the associated tab letter per the original instructions. These insert separation sheets will not count towards the total number of sheets.
- The original deadline of March 20, 2020 prior to 3:00 pm remains in effect.

If you have any questions, please contact the City of Wylie Purchasing Department.

Vendors who may have already submitted a bid and feel this addendum may change their bid price may pick up their bid and return it **prior to March 20, 2020 @ 3:00 PM**. If picking up the bid is not feasible, any new bid submitted by your firm will supersede one previously submitted.



If you have any questions regarding this addendum, please contact the City of Wylie Purchasing Department, (972) 516-6140.

Acknowledge receipt of this addendum by initialing in the appropriate space on the Vendor Acknowledgment Page if you have not previously submitted a bid.